PROGRESS MONITORING: LATENCY

A FILLABLE DATASHEET FOR COLLECTING DATA ON STUDENT BEHAVIOR

April 2024

INTRODUCTION

The following datasheet is intended for teachers, paraeducators, counselors, etc. who are engaged in measuring and collecting data on student behavior. It was extracted from the Utah State Board of Education's (USBE) technical assistance manual, *Least Restrictive Behavioral Interventions: A School-Based Behavior Guide for Educators, Administrators, and Families* (LRBI), which can be found on the USBE website on the Safe and Healthy Schools page.

Directions for how and when to use this datasheet can be found in "Chapter 5: Tiered Supports and Problem Solving" of the LRBI in the section "How Do We Measure Behavior?"

The datasheet has been made fillable for digital use but can also be printed and used with a pen or pencil.

Datasheet C: Progress Monitoring—Latency

Behavior:
Definition:
Error correction:

Mon:		Tue:		Wed:		Thu:		Fri:	
Phase:		Phase:		Phase:		Phase:		Phase:	
Prompt	Latency	Prompt	Latency	Prompt	Latency	Prompt	Latency	Prompt	Latency
Total time:		Total time:		Total time:		Total time:		Total time:	
Avg. time:		Avg. time:		Avg. time:		Avg. time:		Avg. time:	

Key – Prompts (from least to most intrusive) and their abbreviations:

DV	IV	G	WGV		
Direct Verbal (Individual)	Indirect Verbal (Individual)	Gesture (Individual)	Whole Group Verbal (Group)		

EXAMPLE: LATENCY

Behavior: Starting assigned work
Definition: Beginning independent work in the general education setting in a timely manner when asked. Latency from the request to the time the student begins the expected task is counted in seconds/minutes as measured by a stopwatch.
Error correction: If latency reaches 2min, log the data and give a new prompt one step to the left of the prev. prompt (see key below). For instance, if the student does not respond in 2min to an indirect verbal prompt, give a direct verbal prompt and restart the stopwatch. Record the latency to that prompt on a new line. Omit the higher-level prompt data from total and avg. latency for the day.

Mon: 11/7/22 — Phase: Intervention

Prompt	Latency
DV	1min 50sec
DV	1m 41s
DV	1m 30s
DV	1m 5s
DV	1m 22s
DV	1m 30s
Total time:	8m 58s
Avg. time:	1m 30s

Tue: 11/8/22 — Phase: Intervention

Prompt	Latency
DV	1min 21sec
DV	55sec
DV	48 sec
DV	1min 1sec
DV	32 sec
DV	42 sec
Total time:	5m 19s
Avg. time:	53 sec

Wed: 11/9/22 — Phase: Intervention

Prompt	Latency
DV	57sec
DV	49sec
DV	1m 10sec
DV	22sec
DV	19 sec
DV	10sec
Total time:	3m 47s
Avg. time:	38 sec

Thu: 11/10/22 — Phase: Intervention

Prompt	Latency
IV	2min
DV	15 sec
IV	1min 10s
IV	45 sec
IV	29 sec
IV	14 sec
Total time:	4m 38s
Avg. time:	56sec

Fri: 11/11/22 — Phase: Intervention

Prompt	Latency
IV	20sec
IV	22sec
IV	15sec
IV	45 sec
IV	32sec
IV	26 sec
Total time:	2m 40s
Avg. time:	27 sec

Key – Prompts (from most to least intrusive) and their abbreviations:

DV	IV	G	WGV		
Direct Verbal (individuals)	Indirect verbal (individual)	Gesture (individual)	Whole Group Verbal (group)		