Utah State Board of Education (USBE)

Speech-language Technician (SLT) Licensing Program Description

USBE Speech-Language Technician Licensing Program Application Steps

All educators working in Utah public schools or responsible for a student's education, including specialized instruction of IEP goals, must possess a USBE Educator License. See Board Rule R277-301: Educator Licensing https://www.schools.utah.gov/administrativerules

Requirements for acceptance into the Speech-Language Technician - Alternative Route to Licensure (SLT-ARL) program:

1. Bachelor's degree in Communication Disorders, Speech and Hearing Science or equivalent degree major. Submit original transcripts of all colleges/universities you have attended with your application packet. USBE will accept electronic transcripts only if sent directly from the college/university through a transcript clearinghouse via transcripts@schools.utah.gov

2. Create a profile in the Utah Schools Information Management System (USIMS). Sign-up for an account. Provide personal email address. Check your email to retrieve the verification code. Use verification code to continue setting up your profile, providing personal information, and looking up your information. Select on Personal Information to retrieve your CACTUS ID. Your CACTUS ID is your educator identification number; you will need this number to complete your application.

3. Complete all USIMS checklist items. Log in to your USIMS account. Answer licensing issues questions. Request Criminal Background Review, if prompted. You will need to provide your social security number and your date of birth to complete this step. Once requested, you will receive the instructions to complete fingerprinting; these instructions may be revisited by selecting on Criminal Background Review. Once fingerprints are received, it can take 2-12 weeks to complete the background review depending on your background history.

4. Discover your Comprehensive Administration of Credentials for Teachers in Utah Schools (CACTUS) number, please go to https://my.uen.org to register for a Utah Education Network (UEN) account 24 hours after initiating a background fingerprint check. Log in to your my.UEN.org account, select the 'Personal Page' option and then use the CACTUS app to retrieve your number. Include this CACTUS ID

number in all communications with USBE.
(Recommendation: Save your CACTUS ID in your phone's contact list for your easy retrieval when needed.)

5. Create an account in the USBE MIDAS system by submitting your information to MIDAS@schools.utah.gov Use your same email address you used when signing up for the background check. See:

https://usbe.midaseducation.com/professional-development/catalog/introduction for the information you need to send to the MIDAS e-mail address. After your MIDAS account has been created, log-in to MIDAS https://usbe.midaseducation.com and go to the My Profile section. Use the Demographics link to locate your MIDAS ID. (Recommendation: Save your MIDAS ID as part of your CACTUS ID in your phone's contact list for your easy retrieval when needed.)

6. Complete the USBE Associate Educator Licensure Modules (AEL Modules) in the USBE Canvas. Sign up at https://usbe.instructure.com/register and then use the following join code: **XMW6MF**
(Strong recommendation: Use your same email address you used when signing up for the background check for your Canvas login name and Canvas email address.)

7. Complete the USBE SpEd Law Training with 80% or better. Register through MIDAS at https://usbe.midaseducation.com/professional-development/courses/course/59403

8. Apply for the SLT Language Institute's SLT Jump Start. https://usbe.az1.qualtrics.com/jfe/form/SV_5hI3LGBTbcgACk6

The USBE SLT Team reaches out to you after your answers and your transcripts have been verified and then enrolls you in the SLT Institute's asynchronous SLT Jump Start, a training to prepare you for the Associate Speech-language Technician license area of concentration.

9. Once you have successfully completed the asynchronous SLT Jump Start, a USBE program specialist will send you an email with an SLT-ARL enrollment letter so you can apply for the SLT associate educator license here: https://usbelicensing.smapply.us/

After a year of FTE employment providing Speech-language Therapy in a Utah public school, successfully completing the three-day live, synchronous summer SLT Institute training, and a recommendation from your public-school administrator, the Professional Speech-language Technician license area of concentration is awarded.

R277-301 Speech-language Technician (SLT)

For a speech language technician license area, an applicant shall enroll in a speech language technician program that is: (i) approved by the Board; or (ii) administered by the Superintendent.

R277-306-5. Speech-Language Technician (SLT) Preparation Program.

(1) The Superintendent shall create and administer an SLT preparation program that:

    (a) requires applicants to hold a bachelor's degree in communication disorders or the equivalent;

    (b) requires significant clinical experiences under the supervision of an individual holding a professional speech-language pathologist license area of concentration; and

    (c) prepares candidate to provide services in a school setting as detailed in the Utah State Board of Education Handbook for Speech-Language Technicians Working in Utah Public Schools.