

Recommended Timeline - Charter Boards Serving as Charter Trust Land Councils



2023-2024 **ALL CAPS ITEMS ARE REQUIRED**

Before October 20th

- **ENTER THE COUNCIL MEMBERSHIP AND PRINCIPAL ASSURANCE FORMS ON THE SCHOOL LAND TRUST WEBSITE**
 - **THE CHARTER BOARD MUST HAVE A TWO-PARENT MEMBER MAJORITY OF PARENTS WITH STUDENTS CURRENTLY ATTENDING THE SCHOOL. THE PARENT MAJORITY APPLIES TO THE FULL BOARD**
 - **Identify that the Board serves as the Charter Trust Lands Council.** For training opportunities and materials, contact the [training booking site](#)
- Review the current School LAND Trust Plan, implementation of the Prior Year's Plan, and the Teacher and Student Success Act Plan (TSSA)

November, December, January & February

- **DISCUSS LEA DIGITAL CITIZENSHIP AND SAFETY PLANS**
- **PARTICIPATE IN A DATA REVIEW DISCUSSION AND IDENTIFY THE ACADEMIC NEED(S) TO BE ADDRESSED IN THE UPCOMING SCHOOL PLAN**
- **THE BUSINESS ADMINISTRATOR PARTICIPATES IN REQUIRED BOARD TRAINING PRIOR TO**:**
 - Receiving the annual report on the prior year's School LAND Trust Plan implementation
 - Reviewing and approving the Upcoming School LAND Trust Plan
- **COMPLETE CHARTER LEA ASSURANCE- See Page 2**

*Charter Final Reports may not be reviewed by the School Children's Trust Section until the LEA Charter Assurance is completed. Upcoming School Plans cannot be submitted until the Final Report is finalized.

Before March 1st

- **COMPLETE REVIEW OF THE SCHOOL LAND TRUST FINAL REPORT BY FEBRUARY**

Before April 1st

- **REVIEW UPCOMING SCHOOL LAND TRUST PLANS, REQUEST EDITS AS NEEDED**
- **APPROVE THE PLAN ONLINE AS APPROVER****

**Pending approval. Recommendation to the Utah Legislature and Utah State Board of Education.

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Assurances in the LEA Charter Assurance- Requirements in the law

- Charter Trust Land Council has submitted the Membership Form and Principal Assurance
- Identify the use of the Board or an Elected Charter Trust Land Council
- Required Website Postings are on the School Website
- Training has been provided for the:
 - Charter Trust Land Council
 - Board
 - Business Administrator

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