



Utah State
Board of
Education

Prevention

PREVENTION BLOCK GRANT AND SUBSTANCE USE PREVENTION GRANT APPLICATIONS

QUALTRICS PREVIEW

June 2026

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PREVENTION BLOCK GRANT AND SUBSTANCE USE PREVENTION GRANT

OVERVIEW

This document is provided as a preview of the Prevention Block Grant application so that Local Education Agencies (LEAs) can review all application questions in advance and gather the information needed to complete the application.

The official Prevention Block Grant application must be submitted through **Utah Grants** and will be completed using a **Qualtrics survey** linked within the Utah Grants application. Responses submitted through Utah Grants/Qualtrics will be considered the official application materials for funding consideration.

LEAs may choose to use this preview document as a planning tool by drafting responses, collaborating with stakeholders, and collecting required information before completing the online application. If desired, responses may be prepared in this document and then copied and pasted into the corresponding fields in the Qualtrics application.

Please note that this document is provided for reference and planning purposes only and cannot be submitted in place of the official application. All applications must be completed and submitted through Utah Grants by the published deadline.

This application is meant for LEAs that want to apply for **either** the Prevention Block Grant or the Substance Use Prevention Grant. This is a competitive grant, meaning, LEAs need to provide sufficient justification and rationale in their application for why they should be awarded the funding over others.

LEAs may choose to apply for the prevention block grant **or** the substance use prevention grant through this application (not both). The grant period will cover two fiscal years.

PREVENTION BLOCK GRANT

1. Requested funds must be used for Tier 1 and/or Tier 2 prevention efforts.
2. Districts/Charters determine their needs related to tier 1 and tier 2 prevention efforts, and then request the specific amount needed in the application. Grant funds may be used for comprehensive prevention efforts.
3. Statute authorizes USBE to utilize funds for the block grant that are restricted for other uses. As a result, there is typically a larger amount of funding available to distribute to Districts/Charters. Available funds may fluctuate from one grant cycle to another.
4. Two-year grant.
5. Must create a comprehensive prevention plan as part of the application process. The district's/school's positive behaviors plan(s) and suicide prevention plan(s) should be considered when creating the comprehensive prevention plan.

SUBSTANCE USE PREVENTION GRANT

1. Requested funds must be used exclusively for substance use prevention and/or substance use education and/or professional learning for education staff related to substance use.
2. Districts/Charters determine their needs related to substance use prevention, and then request the specific amount needed in the application.
3. A smaller, limited amount of funding is available to distribute to Districts/Charters. Available funds may fluctuate from one grant cycle to another.
4. Two-year grant.
5. Application requests must reflect activities that are directly tied to substance use prevention only. Priority will be given to LEAs who will use evidence-based programs designed to impact substance use.

Which grant are you applying for? *(Choose only one)*

- **Prevention Block Grant - Tier 1 and Tier 2 prevention activities**
(Proceed to page 5)
- **Substance Use Prevention Grant - Substance use prevention and education**
(Proceed to page 20)

PREVENTION BLOCK GRANT INSTRUCTIONS

[Utah Code Section \(UCS\) 53F-2-525](#) authorizes the Prevention Block Grant. LEAs should review this code section before applying. The statute authorizes LEAs to braid prevention funds in order to carry out prevention activities. As prevention funds are braided, LEAs will have the ability to intentionally target shared risk and protective factors while providing higher leverage, evidence-based practices that will have a greater reach and impact.

This code section permits LEAs to combine grant funding from:

- [UCS 53G-9-702: Suicide Prevention](#)
- [UCS 53G-10-407: Positive Behaviors Plan – Positive Behavior Specialist Stipend](#)
- [UCS 53E-3-522: Substance Abuse Prevention](#)

The statute requires the USBE to ensure that the requirements of each program are met while giving LEAs the flexibility to access additional prevention funding. Contingent upon available funding, LEAs will receive funding for positive behaviors plan (\$4,000 per school) and suicide prevention (\$1,000 per school) directly each fiscal year and do not need to apply for these funds.

UCS 53F-2-525 also allows the USBE to distribute excess funds from the Underage Drinking and Substance Abuse Prevention Program Restricted Account to LEAs through the Prevention Block Grant. The purpose of the Block Grant is to provide LEAs with extra funding and to allow all prevention activities to work together comprehensively, rather than in siloed efforts. Therefore, LEAs must have a comprehensive prevention plan to participate in the Block Grant.

A COMPREHENSIVE PREVENTION PLAN (UCS 53F-2-525)

1. Implements evidence-based early intervention and prevention practices tailored to achieve outcomes and mitigate risk factors in a manner consistent with:
 - a. [Substance abuse prevention programs](#)
 - b. [Suicide prevention programs](#)
 - c. [Positive behavior plans](#)
2. Includes information on the impact of childhood trauma on student learning, including information advising educators against practicing medicine, giving a diagnosis or providing treatment.

3. Includes resiliency building skills.
4. Designed in collaboration with USBE and with input from parents, students, educators and support staff.

ALLOWABLE USES OF AWARDED FUNDS

1. [Implementation of the comprehensive prevention plan.](#)
2. [Prevention-focused parent seminars.](#)
3. To supplement specific prevention needs identified by the LEA and that can be justified through data.
4. Prevention Science professional learning.
5. Supplies and materials related to implementing prevention programs.
6. Other evidence-based prevention practices authorized by USBE.

All funding requests must align with the goals and strategies in the LEA's comprehensive prevention plan, which should be created with input from parents, students, educators, and support staff.

UNALLOWABLE USES OF AWARDED FUNDS

1. Food
2. Capital improvements
3. Metal detectors
4. Vape detectors
5. Mental health treatment services
6. Tier 3 activities
7. School safety needs and requirements, such as school guardians, panic buttons, and fire detection software

All LEAs will receive positive behaviors plan and suicide prevention funding directly. Do not include these amounts in your Block Grant funding request/budget proposal, but do include a description of how those funds are being used in your comprehensive prevention plan.

LEAs receiving funding must submit an end of year report due August 2, 2027 and August 1, 2028.

A list of [Prevention Block Grant Application Resources](#) has been compiled to guide the development of your comprehensive prevention plan and grant application.

Please direct all questions to prevention@schools.utah.gov.

PREVENTION BLOCK GRANT QUESTIONS AS REQUIRED BY [UCS 53F-2-525](#) AND [BOARD RULE R277-439](#)

Please complete the Comprehensive Prevention Plan Template below (pages 7-15). If your LEA has already completed a prevention plan, that can be attached as a separate document. Please add a note to that effect in the LEA Name field on the next page.

Comprehensive Prevention Plan Template



Implementation Period

LEA Name

Start and End Date and Year

Local Education Agency (LEA) Stakeholder Input used to Inform the Plan

Input must be received from parents, students, educators, and support staff.

Input 1

Date _____ Format _____ *Survey, meetings, focus groups, or other.*

Stakeholder Type Brief Notes Outlining Input (350 Character Limit)

Parents

Students

Educators

Support Staff

Other

Input 2

Date _____ Format _____ *Survey, meetings, focus groups, or other.*

Stakeholder Type Brief Notes Outlining Input (350 Character Limit)

Parents

Students

Educators

Support Staff

Other

Input 3

Date _____ Format _____ *Survey, meetings, focus groups, or other.*

Stakeholder Type Brief Notes Outlining Input (350 Character Limit)

Parents

Students

Educators

Support Staff

Other

Input 4

Date _____ Format _____ *Survey, meetings, focus groups, or other.*

Stakeholder Type Brief Notes Outlining Input (350 Character Limit)

Parents

Students

Educators

Support Staff

Other

Input 5

Date _____ Format _____ *Survey, meetings, focus groups, or other.*

Stakeholder Type Brief Notes Outlining Input (350 Character Limit)

Parents

Students

Educators

Support Staff

Other

Goals, Strategies, and Resources

Complete each section of the form to support your LEA's Comprehensive Prevention Plan. Create one to four goals. For every goal, provide clear and specific information in the areas listed below. Use the SMART goal format, outline strategies and resources, and identify a goal lead. This information will help ensure the plan is actionable, meets state requirements, and supports effective implementation.

Goals	Please use the SMART goal format. (Specific, Measurable, Achievable, Relevant, and Time-bound)
Strategies	Include at least one evidence-based Tier 1 and Tier 2 prevention activity for each goal. These must meet the requirements of Utah's youth suicide prevention (UCA 53G-9-702) and positive behavior plan (UCA 53G-10-407) laws. Strategies should also provide opportunities for students to build resiliency skills, equipping them to manage challenges and make healthy decisions.
Current Resources	List the personnel, funding sources, and other supports that are already in place to help the LEA achieve the goal.
Needed Resources	List specific resources your LEA is requesting Block Grant funds for; such as staff, materials, training, or other supports.
Goal Lead	Intended only for LEA planning. For each goal, identify the individual who will serve as the goal lead; the person responsible for overseeing and carrying out the strategies to achieve that specific goal.

Notes

Goal 1

SMART Goal

Strategies



*The goal
informs the
strategies.*

Current Resources

Needed Resources

Goal Lead

Email Address

Goal 2

SMART Goal

Strategies



*The goal
informs the
strategies.*

Current Resources

Needed Resources

Goal Lead

Email Address

Goal 3

SMART Goal

Strategies



*The goal
informs the
strategies.*

Current Resources

Needed Resources

Goal Lead

Email Address

Goal 4

SMART Goal

Strategies



*The goal
informs the
strategies.*

Current Resources

Needed Resources

Goal Lead

Email Address

Implementation Plan for Positive Behaviors Plans

Substance Use Prevention Plan

Describe how your LEA is meeting the law's requirements regarding the implementation of positive behaviors plans (substance use prevention plans) as outlined in [UCA 53G-10-407](#). Before completing this section, please review the law to ensure you understand its requirements. If you have additional questions about the law's requirements, please contact: prevention@schools.utah.gov.

Person Responsible for LEA Positive Behaviors Plans/Substance Use Prevention

Plan

Briefly describe your LEA's approach in one to three sentences. Focus on the key actions your LEA will take to meet the law's requirements.

Implementation Plan for Suicide Prevention Programs

Describe how your LEA (Local Education Agency) is meeting the law's requirements regarding the implementation of suicide prevention plans as outlined in [UCA 53G-9-702](#). Before completing this section, please review the law to ensure you understand its requirements. If you have additional questions about the law's requirements, please contact prevention@schools.utah.gov.

Person Responsible for LEA Suicide Prevention Programs

Plan

Briefly describe your LEA's approach in one to three sentences. Focus on the key actions your LEA will take to meet the law's requirements.

Plans for School Personnel Training

Describe how your LEA will ensure that school personnel receive training on the impact of childhood trauma on student learning. This training should include information that helps educators understand how trauma affects students and clearly advises them not to practice medicine, give a diagnosis, or provide treatment. (Required by [UCA 53F-2-525](#)).

Person Responsible for Coordinating Trauma-Informed Training

Plan

Briefly describe your LEA's approach in one to three sentences. Focus on the key actions your LEA will take to meet the law's requirements.

DATA, EVALUATION, AND BUDGET PRIORITIZATION

1. Please provide quantitative and qualitative data with a brief narrative that highlights your LEA's specific prevention needs, and justifies why your comprehensive prevention plan should be prioritized for funding.
 - a. Quantitative data *examples*. include SHARP Survey data, School Climate Survey data, discipline data and office referrals, attendance data, early warning system data, Utah Healthy Places Index, etc.
 - b. Qualitative data *examples* include surveys, focus groups, workgroups, school community council, parent organization meetings, student councils, etc.

Provide a brief narrative answering question 1 (*limit 400 words*):

2. How will the LEA demonstrate measurable outcomes/results of the use of the funding?
This involves outlining plans to utilize data to evaluate the effectiveness of the implementation of the comprehensive prevention plan.

Provide a brief narrative answering question 2 (*limit 400 words*):

PREVENTION

3. Two-Year Budget Priority Ranking

We aim to provide funding to as many LEAs as possible through this grant. Please rank your two-year budget requests in order of priority for your LEA (1 being highest priority). This will help us understand what items are most important to you and guide our final decisions if we need to ask LEAs to reduce funding requests.

The amount in the cost column should be for the two years combined for each item.

Priority	Item	Total Cost of Item (two year total)
Example	Example Item: Attendance Specialist stipends	\$10,0000
1		
2		
3		
4		
5		
6		
7		
8		

SUBSTANCE USE PREVENTION GRANT INSTRUCTIONS

This application was created according to the requirements outlined in [Board Rule R277-460](#).

Note: To be completed ONLY by LEAs that are **opting out** of the prevention block grant option and **only** want to apply for substance use prevention funding.

ALLOWABLE USES OF AWARDED FUNDS

1. Substance use prevention and education.
2. Substance use prevention training for teachers and administrators.
3. District and school programs to supplement, not supplant, existing local prevention efforts in cooperation with local substance abuse authorities.

PLEASE NOTE

1. LEAs will not be awarded more than \$10,000 for professional learning.
2. Vaping detectors are not an allowable expense.
3. Priority may be given to LEAs who are requesting funds for the implementation of an evidence-based program. A non-comprehensive list of evidence-based program directories can be found on [USBE's Substance Use Prevention Resources Page](#).

Per [Board Rule R277-460](#), LEAs receiving funding must submit an end of year report due August 2, 2027 and August 1, 2028.

SUBSTANCE USE PREVENTION QUESTIONS AS REQUIRED BY [BOARD RULE R277-460](#)

1. Describe in detail how the funds will be used.

Provide a brief narrative answering question 1 (*limit 250 words*):

2. Describe your LEA's intention to collaborate with your local substance abuse authority and community groups, including shared plans and strategies for substance use prevention education, activities, and intervention.

Provide a brief narrative answering question 2 (*limit 250 words*):

3. Describe how the plan to use substance use prevention funding will enhance existing substance use prevention curriculum such as the Botvin LifeSkills Training program ([UCS 53G-10-406](#)) and school health initiatives, such as the Positive Behaviors Plan ([UCS 53G-10-407](#)).

Provide a brief narrative answering question 3 (*limit 250 words*):

4. If applicable to the proposed project, describe your LEA's plans to collect classroom implementation teacher reports.

Provide a brief narrative answering question 4 (*limit 250 words*):

5. If applicable to the proposed project, describe your LEA's plan for classroom monitoring visits.

Provide a brief narrative answering question 5 (*limit 250 words*):

6. What data will be collected and how will the collected data be evaluated to determine outcomes? If the application is approved for funding, please be prepared to report on the data collection in the end of year report.

Provide a brief narrative answering question 6 (*limit 250 words*):

7. Two-Year Budget Priority Ranking

We aim to provide funding to as many LEAs as possible through this grant. Please rank your two-year budget requests in order of priority for your LEA (1 being highest priority). This will help us understand what items are most important to you and guide our final decisions if we need to ask LEAs to reduce funding requests.

The amount in the cost column should be for the two years combined for each item.

Priority	Item	Total Cost of Item (two year total)
Example	Example Item: Attendance Specialist stipends	\$10,0000
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