

Salary Supplement for National Board-certified Teachers (SSNBCT)

Payment Process

Standard Bonus

SSNBCT applications indicate “Qualified” if the credentials meet the qualifications for the bonus.

SSNBCT Payment Terms

The SSNBCT bonus is *only paid at the end of the program year*.

Benefit Bonus

An additional fund is added to all SSNBCT bonuses listed as the **Benefit** to cover employer-paid benefits including Retirement, Workers Compensation, Social Security, and Medicare.

Payment Errors/Delays

Teachers are encouraged to **check the status and accuracy of their CACTUS and SSNBCT information throughout the program year**, as assignments and percentages can change at any time through their LEA. The eligibility criteria, application status, and USBE approval and bonus processing details are visible in the application. Additional details are found in the “Audit History” section.

Denial Notice

In the event an application does not meet the SSNBCT qualifications, a teacher may receive a system generated “DENY” email. If all requirements are met **before the April 30th** deadline, the teacher will be able to receive the full value of the bonus(es). *No additional re-submission is necessary.*

Withdrawn Application

This option should only be used in the event the educator has *no intention of receiving the bonus for that program year*. If an application shows as unqualified due to missing information or a data error, continue to submit the application and make any corrections through the LEA or the USBE as needed. **The SSNBCT Service Site will automatically update any changes entered in CACTUS and refresh the eligibility status.** *Please note that withdrawing an application will disqualify the application for the entire program year.* To reactivate a withdrawn application, contact the USBE Program Specialist.

Account Changes During the Program Year

Assignments, assignment percentages, and Teaching Roles can change throughout a school year. In the event data was modified anytime during the school year, the *SSNBCT Service Site* is programmed to automatically adjust bonus eligibility.

Program-wide Payment Adjustments

In the unlikely event the program receives a higher number of qualifying applicants that exceeds the allocation of the SSNBCT Restricted Account balance, the USBE will reduce all awards by the same ratio and proportion for all bonus values. Awards to SSNBCT applicants are entirely dependent on continued legislative funding and authorization. No applicant has any guarantee of continued participation in the program.