



## **Federal Consolidated Pre-Application**

The federal consolidated pre-application allows LEAs to apply and budget for multiple federal awards in one pre-application. The federal assurances for the Individuals with Disabilities Education Act (IDEA), Every Student Succeeds Act (ESSA), and those involving general grant compliance have been moved to this pre-application to simplify reporting. This guide walks grantees through the steps to complete the consolidated pre-application in Utah Grants.

## **Pre-Application Creator**

1. To find the pre-application initially:

#### a. Applications tab $\rightarrow$ Pending Tasks $\rightarrow$ select the application

| 🕲 UTAH grants     | E | nterprise Grants M         | lanagement System          |  |                 |                     | Grants Portal 🗸       | 2   |
|-------------------|---|----------------------------|----------------------------|--|-----------------|---------------------|-----------------------|-----|
| •                 |   | OME Opportunities          | Applications Grants Mon    |  |                 |                     |                       |     |
| Q Search          | - | Pending Tasks (As          | ssigned To Me) 🗊           |  |                 |                     |                       | ≡   |
| Search Q          |   | Search                     | Q                          |  |                 |                     |                       | τ   |
| AII               |   | Showing 1 to 20 of 24 reco | ords                       |  |                 |                     | Reference Page 1 of 2 | ₩ ₩ |
| All               |   | Ref. ID                    | Туре                       | Subject                                      | Created By      | Created Date        | Actions               |     |
| Tasks             | - | AP-400-30681               | Application Invitation     | Prevention Block Grant SFY-2026 - 2026       | Sara Harward    | 04/04/2025 01:15 PM | •                     |     |
| Application Tasks | - | PA-0210                    | Pre Application Invitation | Pathway1_PR_NoUC_Regular_Forms_2023 - 2023   | Test EXE        | 04/05/2025 05:23 AM |                       |     |
| Pending Tasks     |   | PA-0240                    | Pre Application Invitation | Pathway1_PR_NoUC_Regular_April6_2023 - 2023  | Test EXE        | 04/06/2025 12:48 AM |                       |     |
| Completed Tasks   | _ | PA-0381                    | Pre Application Invitation | Pathway1_PR_NoUC_Regular7April_2025 - 2025   | Rebecca Nielsen | 04/07/2025 03:50 AM |                       |     |
| Activities        | - | PA-0533                    | Pre Application Invitation | ASPathway1_PR_NoUC_Regular7April_2024 - 2024 | Test EXE        | 04/08/2025 06:29 AM |                       |     |
| Pre-Applications  | - | PA-0938                    | Pre Application Invitation | Pathway1_PR_NoUC_Regular8April_2015 - 2015   | Test EXE        | 04/09/2025 12:29 AM |                       |     |
| Applications      |   | PA-1203                    | Pre Application Invitation | KP_P1_2016 - 2016                            | Rebecca Nielsen | 04/09/2025 02:44 AM | •                     |     |
| Appleations       |   | AP-400-31343               | Application Invitation     | MainPathwavTwo 2021 - 2021                   | Test FXF        | 04/09/2025 11:54 PM | •                     |     |

- 2. To find the application after it has been owned:
  - a. From the Home screen, select the Applications tab → View Pre-Applications (left) → select the pre-application green eye.

| 🔞 UTAH grants            |     | Enterprise Gra    | ants Management S      | ystem   |                                       |                                   |                          | Grants Portal 🗸 | • |
|--------------------------|-----|-------------------|------------------------|---------|---------------------------------------|-----------------------------------|--------------------------|-----------------|---|
|                          |     |                   | nities Applications Gr |         |                                       |                                   |                          |                 |   |
| Q Search                 |     | A Pre-Applica     | itions                 | Click   | Reset Table' under the menu icon to r | efresh the table's default values |                          |                 | ≡ |
| Search                   | ۹   | consolidated      |                        | Q       |                                       |                                   |                          |                 | T |
| A.1.                     |     | Showing 1 to 1 of | 1 records              |         |                                       |                                   |                          |                 |   |
| All                      | ~   | ID 🛧              | Title                  | Status  | Applicant Organization                | Announcement ID                   | Pre-Application Deadline | Actions         |   |
| 📑 Tasks                  |     | PA-0030           | Consolidated Federal   | Created | Cache Co School District              | AN-400-1306                       | 07/01/2025 05:00 PM      | ۲               |   |
| Application Tasks        | -   |                   |                        |         |                                       | Total Records: 1                  |                          |                 |   |
| Pending Tasks            | - 1 |                   |                        |         |                                       |                                   |                          |                 |   |
| Completed Tasks          | _ 1 |                   |                        |         |                                       |                                   |                          |                 |   |
| Activities               | -   |                   |                        |         |                                       |                                   |                          |                 |   |
| Pre-Applications         | -   |                   |                        |         |                                       |                                   |                          |                 |   |
| View Pre-Applications    |     |                   |                        |         |                                       |                                   |                          |                 |   |
| Applications             | -   |                   |                        |         |                                       |                                   |                          |                 |   |
| View Draft Applications  |     |                   |                        |         |                                       |                                   |                          |                 |   |
| View Submitted Applicati |     |                   |                        |         |                                       |                                   |                          |                 |   |

- 3. In the upper corner, you may change the owner of the application, edit, and submit for approval.
- 4. Select Edit.

| OME Opportunities Applications Grants M   | onitoring 🕓                             |  |                                       |
|---|---|--|---------------------------------------|
| Pre Application<br>Consolidated Federal Pre-Application SFY                                       | -2026 - 2026                            |  | Submit For Approval Change Owner Edit |
| Applicant Organization  | ID<br><b>PA-0030</b>                    | Status<br>Created                              | Days Left ④<br>69                     |
| Created Submitted for   | Approval Submitted to Granton           | Pre application Reviewed                       | Application Created                   |
| Overview Budget Peer Review   | Attachments Distory Colla               | b  |                                       |
| Opportunity Overview  |   |  |                                       |
| Funding Opportunity ID<br>AN-400-1306   | Grantor Organization<br>USBE            | Pre-Application Due Date<br>07/01/2025 5:00 PM |                                       |
| Pre-Application Overview  |   |  |                                       |
| Project Title<br>Consolidated Federal Pre-Application SFY-<br>2026<br>LEA Approver<br>Jared Black | Project Period Start Date<br>07/01/2025 | Project Period End Date<br>09/30/2027          | Owner<br>Robyn Hedgecock              |
| Opportunity Description & Instructions  |   |  |                                       |

#### 5. On the Overview tab you may change the LEA internal approver, if necessary.

| Created   | Submitted for    | )<br>or Approval                           | Submitted to ( | Grantor                              | Pre application Reviewed | Application                         | Created              |
|---|------------------|--|----------------|--------------------------------------|--------------------------|-------------------------------------|----------------------|
| Overview Budget                                     | Peer Review      | Attachments                                | C History      |                                      |                          | ★ Required to Save                  | A Required to Submit |
| Opportunity Overview                                | 1                |  |                |                                      |                          |                                     |                      |
| Funding Opportunity ID<br>AN-400-1306               |                  | Pre-Application Due Da<br>7/1/2025 5:00 PM | ite            |                                      |                          |                                     |                      |
| ▲ Pre-Application Over                              | /iew             |  |                |                                      |                          |                                     |                      |
| Project Title<br>Consolidated Federal Pre-A<br>2026 | Application SFY- | Project Period Start Da 7/1/2025           | te             | Project Period End Date<br>9/30/2027 |                          | <sup>Owner</sup><br>Robyn Hedgecock |                      |
| LEA Approver<br>Jared Black                         | Q                |  |                |                                      |                          |                                     |                      |

- 6. On the **Budget** tab, you can select your intent to participate in the ESEA and IDEA programs by selecting the **blue pencil**.
  - a. Note: These are preliminary allocations. Final allocations will be distributed in the fall of each year.
- 7. The Budget Transfer Allowability section indicates which programs are eligible for transfer.

| Overview Budget  | Peer Review [  | Attachments  | D History 💊 Coll                            | ab                 |                                 |             |                          |          |
|--|--|--|---|--------------------|---------------------------------|-------------|--------------------------|----------|
| ▲ Information  |  |  |   |                    |                                 |             |                          |          |
| Budget Allocation \$5,889,971.97   |  |  |   |                    |                                 |             |                          |          |
| Program Allocation   |  |  |   |                    |                                 |             |                          | ≡        |
| Allocation amounts are prelimir  | nary estimates; final  | allocations may chan   | ge.   |                    |                                 |             |                          |          |
| For the "Intent to Participate" field<br>1. Yes: intend to participate in the<br>2. No: do not intend to participal<br>3. Yes with Transfer Out: intend<br>Choosing to transfer or not to part<br>Search | please select from the<br>he program<br>ate in the program and<br>d to transfer funds to a<br>icipate does not waive | e following dropdown o<br>d am waiving funds<br>another eligible program<br>e the requirement for pr | pptions:<br>1<br>oviding services which are | required by statut | e or policy.                    |             |                          | T        |
| Showing 1 to 6 of 6 records  |  |  |   |                    |                                 |             |                          |          |
| Program †  | Allocated<br>Amount  | Transferred<br>Amount  | Updated Allocated<br>Amount                 | Indirect<br>Cost % | Budget Transfer<br>Allowability | Application | Intent to<br>Participate | Actions  |
| 262FT Title II   | \$338,890.00   | \$0.00   | \$338,890.00                                | 4.26%              | Both Budget Transfer IN & Out   |             | Yes                      | ð        |
| 264AFT Title IVA   | \$120,283.12   | \$0.00   | \$120,283.12                                | 4.26%              | Budget Transfer OUT             |             | Yes                      | <b>A</b> |
| 26ELFT Title IIIA English Langu  | a \$94,392.67  | \$0.00   | \$94,392.67                                 | 4.26%              | No transfer                     |             | Yes                      | <b>A</b> |

- 8. You may select one of three options for the Intent to Participate
  - a. Yes
  - b. No
  - c. Yes, with transfer out
    - i. By selecting this option, you intend to transfer funds from the selected program to another. You will later indicate the transfer amount (a portion or the entire award) from this program to another.
    - ii. Note: Grantees will have the opportunity to transfer post-award as well. If you transfer funds in the pre-application, you will not be able to transfer them back to the original program.

| Program †                        | Allocated<br>Amount | Transferred<br>Amount | Updated<br>Allocated Amount | Indirect<br>Cost % | Budget Transfer<br>Allowability | Application   | Intent to<br>Participate | Actions  |
|----------------------------------|---------------------|-----------------------|-----------------------------|--------------------|---------------------------------|---------------|--------------------------|----------|
| 262FT Title II                   | \$338,890.00        | \$0.00                | \$338,890.00                | 4.26%              | Both Budget Transfer IN & Out   | $\rightarrow$ | Yes 🗸                    | C        |
| 264AFT Title IVA                 | \$120,283.12        | \$0.00                | \$120,283.12                | 4.26%              | Budget Transfer OUT             |               | Yes                      | 1        |
| 26ELFT Title IIIA English Langua | \$94,392.67         | \$0.00                | \$94,392.67                 | 4.26%              | No transfer                     |               | Yes with transfer out    | <b>e</b> |
| 26FTFL IDEA Flow Through Form    | \$3,549,603.11      | \$0.00                | \$3,549,603.11              | 4.26%              | No transfer                     |               | Yes                      |          |
| 26PRE IDEA Preschool             | \$143,602.73        | \$0.00                | \$143,602.73                | 4.26%              | No transfer                     |               | Yes                      | <b>.</b> |
| 26T1FT Title IA                  | \$1,643,200.34      | \$0.00                | \$1,643,200.34              | 4.26%              | Budget Transfer IN              |               | Yes                      | <b>*</b> |
|                                  | \$5,889,971.97      | \$0.00                | \$5,889,971.97              |                    |                                 |               |                          |          |



#### 9. Click Save.

a. Note: By selecting No and opting out of this allocation, you may be ineligible for future funds.

| Program Allocation  |  |   |  |                     |                                 |             |                          | Save 📄   |
|---|--|---|--|---------------------|---------------------------------|-------------|--------------------------|----------|
| Allocation amounts are prelimina  | ary estimates; final   | allocations may chan  | ge.  |                     |                                 |             | /                        |          |
| For the "Intent to Participate" field,<br>1. Yes: intend to participate in th<br>2. No: do not intend to participat<br>3. Yes with Transfer Out: intend<br>Choosing to transfer or not to participat<br>Search. | please select from the<br>le program<br>te in the program and<br>to transfer funds to a<br>cipate does not waive | e following dropdown o<br>am waiving funds<br>nother eligible program<br>the requirement for pr | ptions:<br>n<br>oviding services which are | e required by statι | ite or policy.                  |             |                          | T        |
| Showing 1 to 6 of 6 records Program †   | Allocated<br>Amount  | Transferred<br>Amount   | Updated<br>Allocated Amount                | Indirect<br>Cost %  | Budget Transfer<br>Allowability | Application | Intent to<br>Participate | Actions  |
| 262FT Title II  | \$338,890.00   | \$0.00  | \$338,890.00                               | 4.26%               | Both Budget Transfer IN & Out   |             | Yes with trans 🗸         | C        |
| 264AFT Title IVA  | \$120,283.12   | \$0.00  | \$120,283.12                               | 4.26%               | Budget Transfer OUT             |             | Yes                      | <i>.</i> |
| 26ELFT Title IIIA English Langua  | \$94,392.67  | \$0.00  | \$94,392.67                                | 4.26%               | No transfer                     |             | No 🗸                     | ໊        |
| 26FTFL IDEA Flow Through Form   | \$3,549,603.11   | \$0.00  | \$3,549,603.11                             | 4.26%               | No transfer                     |             | Yes                      | <b>.</b> |
| 26PRE IDEA Preschool  | \$143,602.73   | \$0.00  | \$143,602.73                               | 4.26%               | No transfer                     |             | Yes                      | <i>.</i> |
| 26T1FT Title IA   | \$1,643,200.34   | \$0.00  | \$1,643,200.34                             | 4.26%               | Budget Transfer IN              |             | Yes                      | ø        |
|   | \$5,889,971.97   | \$0.00  | \$5,889,971.97                             |                     |                                 |             |                          |          |

#### 10. Click Edit to select the transfer certification.

| HOME Opportunities Applicati                           | ons Grants Monitoring 🕓                       |                             |  |
|--|---|-----------------------------|--|
| Pre Application<br>Consolidated Federal Pre-           | Application SFY-2026 - 2026                   |                             | Submit For Approval Change Owner Edit      |
| Applicant Organization (1)<br>Cache Co School District | ID<br><b>PA-0030</b>                          | Status<br>Created           | Days Left 🚯                                |
| By selecting no and opting out of the                  | is allocation, you may be ineligible for futu | re funds.                   | ×  |
| Created  | Submitted for Approval                        | O-Submitted to Grantor Pro- | e application Reviewed Application Created |
| Overview Budget  | Peer Review                                   | D History Collab            |  |
|  |   |                             |  |
| _ 3  |   |                             |  |



- 11. Select the checkbox and click Save.
- 12. The screen will refresh and if you choose to transfer funds, the Budget Transferability section will appear below. This is where you will designate the amount of funding and the target program.
- 13. Select New.

| Budget Transferability                  |  |                                    |                   |                     |                         | New             |
|---|--|------------------------------------|-------------------|---------------------|-------------------------|-----------------|
| By requesting to transfer an allocation | in full, any future allocation changes will automa | atically be transferred to the new | v target program. |                     | -                       |                 |
| Search Q                                |  |                                    |                   | * Records are sorte | d by Last Modified Date | ascending order |
| Transfer Source Program                 | Transfer Target Program                            | Transfer Amount                    | Comment           | Transfer Full fund  | Created By              | Actions         |
|   |  | No Records Found                   |                   |                     |                         |                 |
|   |  |                                    |                   |                     |                         |                 |
|   |  |                                    |                   | Subr                | nit For Approval Cha    | nge Owner Edit  |

- 14. A Budget Transferability screen will pop up.
- 15. Select the transfer source program, transfer target program, and the transfer amount.
- 16. Click Save.

|                          | ★ Required to Save ▲ Required to Sub   |
|--------------------------|--|
| Budget Transferability   |  |
| *Transfer Source Program | *Transfer Target Program               |
|                          | to program including stakeholder input |
|                          |  |



| Budget Tra                              |              |
|---|--------------|
| Search                                  |              |
| Transfer Sou                            |              |
| Program Name Agency Actions             | Q            |
| Transfer Ame 262FT Title II USBE Select | the transfer |
| Total records: 1                        |              |
|   |              |

- 17. The information will populate in the Budget Transferability table. It will indicate whether you transferred the full award.
  - a. Note: If you transfer the full award, any future allocation changes will automatically go to the target program, so you will not need to transfer again.

| Budget Transferability              |  |                                   |                    |                    |                                | Ne             |
|-------------------------------------|--|-----------------------------------|--------------------|--------------------|--------------------------------|----------------|
| requesting to transfer an allocatio | n in full, any future allocation changes will au | tomatically be transferred to the | e new target progr | am.                |                                |                |
| Search Q                            | 1  |                                   |                    | * Record           | ds are sorted by Last Modified | Date ascending |
|                                     |  |                                   |                    |                    |                                |                |
| Transfer Source Program             | Transfer Target Program                          | Transfer Amount                   | Comment            | Transfer Full fund | Created By                     | Actions        |

- 18. Select the Attachments tab.
- 19. Select the blue pencil to open the attachments.

| ſ  | Over   | view Budget         | Peer Review        | Attachments | C History   | 🎕 Collab |           |   |            |         |  |
|----|--|---------------------|--------------------|-------------|-------------|----------|-----------|---|------------|---------|--|
|    | ▲ Data Forms Validate  |                     |                    |             |             |          |           |   |            |         |  |
| 5  | Search Q   |                     |                    |             |             |          |           |   |            |         |  |
| Sh | * Records are sorted by Order ascending order<br>Showing 1 to 2 of 2 records |                     |                    |             |             |          |           |   |            |         |  |
| 4  | ŧ  | Form Name           |                    |             | Form Number |          | Mandatory | • | Percentage | Actions |  |
|    | 1  | Consolidated Federa | Pre-Application As | surances    | ASSURANCE-1 |          | ✓         |   | 100.00%    | ۵ 🖍 🕲   |  |

#### 20. Once you have completed all the fields, select Save.

# a. Note: the superintendent or director should certify the assurances document.

| ▲ Declaration   |  |  |  |  |  |  |  |
|---|--|--|--|--|--|--|--|
| The parties referred to in this document are all Federal agencies, including but not limited to the United States Department of Education, the United States Department of Agriculture, the United State Department of Health and Human Services, and the United States Department of Labor, all herein referred to as the "DEPARTMENT," and the Utah State Board of Education, herein referred to as the "USBE," and the local educational agency, herein referred to as the "SUBGRANTEE."   |  |  |  |  |  |  |  |
| The USBE may make funds available to the SUBGRANTEE for programs operated by the SUBGRANTEE in accordance with requirements and regulations applicable to such programs. Consistent with 34 C.F.R. Sections 74-81, the SUBGRANTEE assures, by submitting this automated application, the local education agency representatives assure that the application has been authorized by the board of education or governing board of the local education agency, and the undersigned representatives have been duly authorized by formal action of the board to file this application for, and on behalf of, the local education agency, and otherwise to act as the authorized representatives of the local education agency in connection with this application. By submitting this automated application, agency is acknowledging that it understands and agrees to abide by the applicable assurances included in this application, and that until this application receives approval from the USBE, this LEA will continue to implement programs and use funds in accordance with the previous year approved application. |  |  |  |  |  |  |  |
| The assurances have been reviewed and approved by the District Superintendent or Charter School Director.           A Name of Approver  |  |  |  |  |  |  |  |
| Form Number ASSURANCE-1 Form Version 1 Back Save  |  |  |  |  |  |  |  |

#### 21. Select Mark as Completed.

| Form saved successfully.  | ×  |  |  |  |  |  |  |
|---|--|--|--|--|--|--|--|
| Consolidated Federal Pre-Application Assurances   | Mark as Completed Edit Back  |  |  |  |  |  |  |
| Applicant Organization  | Form Completed   |  |  |  |  |  |  |
| Cache Co School District  | No   |  |  |  |  |  |  |
| Consolidated Federal Pre-Application Assurances   |  |  |  |  |  |  |  |
| ▲ Overview  |  |  |  |  |  |  |  |
| Federal regulations (34 CFR 76.708) require that formula grant funds from the Department of Education may not be obligated nor incur costs until the latter of the following two dates: July 1 or the date the LEA submits its application to the state in substantially approvable form. |  |  |  |  |  |  |  |
| In order to incur any costs associated for these programs as of July 1, the LEA must first request substan<br>USBE staff will review and communicate changes and send back or approve. The application must be co   | tially approvable status which includes certifying federal assurances by completion of this preapplication. mpleted and approved prior to the release of funds. In order to incur any costs associated with this |  |  |  |  |  |  |

#### 22. Once all forms are 100% complete, select Validate.

| Over    | view Budget          | Peer Review         | Attachments | D History   | 🙅 Collab |           |                 |                                |  |
|---------|----------------------|---------------------|-------------|-------------|----------|-----------|-----------------|--------------------------------|--|
| 🔺 Data  | ▲ Data Forms         |                     |             |             |          |           |                 |                                |  |
| Search  | Search Q             |                     |             |             |          |           |                 |                                |  |
| Showing | 1 to 2 of 2 records  |                     |             |             |          |           | * Records are s | orted by Order ascending order |  |
| #       | Form Name            |                     |             | Form Number |          | Mandatory | Percentage      | Actions                        |  |
| 1       | Consolidated Federal | Pre-Application Ass | surances    | ASSURANCE-1 |          | ✓         | 100.00%         | ۰ 🌶 🖏                          |  |

## 23. When all edits are complete, select Submit for Approval to send to the internal approver.

| HOME Opportunities Applica  | tions Grants Monitoring 🕓                       |  |                                       |   |  |  |  |  |  |  |
|---|---|--|---------------------------------------|---|--|--|--|--|--|--|
| Pre Application Consolidated Federal Pre-Application SFY-2026 - 2026 Edit  Edit |   |  |                                       |   |  |  |  |  |  |  |
| Applicant Organization (1)<br>Cache Co School District                          | ID<br><b>PA-0030</b>                            | Status<br>Created                              | Days Left (1)<br>68                   |   |  |  |  |  |  |  |
| By selecting no and opting out of   | this allocation, you may be ineligible for futu | re funds                                       |                                       | × |  |  |  |  |  |  |
|   | ·······-g ···g                                  |  |                                       |   |  |  |  |  |  |  |
| Created   | Submitted for Approval                          | O<br>Submitted to Grantor Pre ap               | O O O O O O O O O O O O O O O O O O O |   |  |  |  |  |  |  |
| Overview Budget   | Peer Review Attachments                         | Difference History                             |                                       |   |  |  |  |  |  |  |
| Opportunity Overview  |   |  |                                       |   |  |  |  |  |  |  |
| Funding Opportunity ID<br>AN-400-1306   | Grantor Organization USBE                       | Pre-Application Due Date<br>07/01/2025 5:00 PM |                                       |   |  |  |  |  |  |  |

24. Select Yes to attest to the requirements in the pop-up window.



## Grantee Internal Approver

25. To find the pre-application initially:

#### a. Applications tab $\rightarrow$ Pending Tasks $\rightarrow$ select the application

| 🕲 UTAH grants         | E | Enterprise Grants M        | anagement System           |  |                 | -                   | Grants Portal 🗸 | 8  |
|-----------------------|---|----------------------------|----------------------------|--|-----------------|---------------------|-----------------|----|
| •                     |   | OME Opportunities          | Applications Grants Mon    |  |                 |                     |                 |    |
| Q Search              | - | ▲ Pending Tasks (As        | signed To Me) 🗈            |  |                 |                     |                 | Ξ  |
| Search Q              |   | Search                     | Q                          |  |                 |                     |                 | T  |
| A11                   |   | Showing 1 to 20 of 24 reco | irds                       |  |                 |                     | In Page 1 of 2  | ₩₩ |
| All                   |   | Ref. ID                    | Туре                       | Subject                                      | Created By      | Created Date        | Actions         |    |
| Tasks                 | - | AP-400-30681               | Application Invitation     | Prevention Block Grant SFY-2026 - 2026       | Sara Harward    | 04/04/2025 01:15 PM | •               |    |
| Application Tasks     | - | PA-0210                    | Pre Application Invitation | Pathway1_PR_NoUC_Regular_Forms_2023 - 2023   | Test EXE        | 04/05/2025 05:23 AM |                 |    |
| Pending Tasks         |   | PA-0240                    | Pre Application Invitation | Pathway1_PR_NoUC_Regular_April6_2023 - 2023  | Test EXE        | 04/06/2025 12:48 AM | •               |    |
| Completed Tasks       |   | PA-0381                    | Pre Application Invitation | Pathway1_PR_NoUC_Regular7April_2025 - 2025   | Rebecca Nielsen | 04/07/2025 03:50 AM |                 |    |
| Activities            | - | PA-0533                    | Pre Application Invitation | ASPathway1_PR_NoUC_Regular7April_2024 - 2024 | Test EXE        | 04/08/2025 06:29 AM |                 |    |
| Pre-Applications      | - | PA-0938                    | Pre Application Invitation | Pathway1_PR_NoUC_Regular8April_2015 - 2015   | Test EXE        | 04/09/2025 12:29 AM |                 |    |
| View Pre-Applications |   | PA-1203                    | Pre Application Invitation | KP_P1_2016 - 2016                            | Rebecca Nielsen | 04/09/2025 02:44 AM |                 |    |
| Applications -        |   | AP-400-31343               | Application Invitation     | MainPathwavTwo 2021 - 2021                   | Test FXF        | 04/09/2025 11:54 PM | •               |    |

26. To find the application at a later date:

#### a. Applications $\rightarrow$ View Pre-Applications $\rightarrow$ select the green eye.

|                         | <   | HOME Opportu      | inities Applications ( | Grants Monitoring 🕓    | •                                       |                          |                          |         |
|-------------------------|-----|-------------------|------------------------|------------------------|---|--------------------------|--------------------------|---------|
| <b>Q</b> Search         | -   | ▲ Pre-Applic      | ations                 | Click 'Reset Ta        | able' under the menu icon to refresh th | e table's default values |                          | =       |
| Search                  | Q   | consolidated      |                        | Q                      |   |                          |                          | ۲       |
| All                     |     | Showing 1 to 1 of | of 1 records           | _                      |   |                          |                          |         |
| All                     | Ť   | ID 🛧              | Title                  | Status                 | Applicant Organization                  | Announcement ID          | Pre-Application Deadline | Actions |
| 📑 Tasks                 |     | PA-0030           | Consolidated Federa    | Submitted for Approval | Cache Co School District                | AN-400-1306              | 07/01/2025 05:00 PM      |         |
|                         |     |                   |                        |                        | Tot                                     | al Records: 1            |                          |         |
| Pending Tasks           |     |                   |                        |                        |   |                          |                          |         |
| Completed Tasks         |     |                   |                        |                        |   |                          |                          |         |
| Activities              | -   |                   |                        |                        |   |                          |                          |         |
|                         | -   |                   |                        |                        |   |                          |                          |         |
| View Pre-Applications   |     |                   |                        |                        |   |                          |                          |         |
| Applications            | -   |                   |                        |                        |   |                          |                          |         |
| View Draft Applications | - 1 |                   |                        |                        |   |                          |                          |         |
| View Submitted Applicat |     |                   |                        |                        |   |                          |                          |         |

## 27. Once you have reviewed everything, you can select to send it back to the owner or approve. Select Submit.

| Pre Application Consolidated Federal Pre-Application SF | Pre Application Consolidated Federal Pre-Application SFY-2026 - 2026 |                                  |                |  |  |  |  |  |  |
|---|--|----------------------------------|----------------|--|--|--|--|--|--|
| Applicant Organization (1)<br>Cache Co School District  | ID<br>PA-0030  | Status<br>Submitted for Approval | Days Left 🕄 68 |  |  |  |  |  |  |
| Approval Decision                                       |  |                                  |                |  |  |  |  |  |  |
| ○ Send Back   |  | * Enter Your Comments            | Submit         |  |  |  |  |  |  |