



# SCHOOL INSPECTION FORM

## Utah State Fire Marshal

410 West 9800 South, 3rd floor  
Sandy, Utah 84070  
Phone: 801-256-2382

Facility \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

School District \_\_\_\_\_

DATE OF INSPECTION OR RE-INSPECTION \_\_\_\_\_

Have any of the building spaces changed since the last inspection? Yes No

### EXITWAYS:

- |    |   |      |     |    |     |
|----|---|------|-----|----|-----|
| 1. | Are all exterior exit doors serving an occupant load of more than 50 equipped with panic hardware?  | IFC  | Yes | No | N/A |
| 2. | Is the panic hardware on exit doors free of chains and padlocks or any other device that would prevent operation?   | IFC  | Yes | No | N/A |
| 3. | Are fire rated doors closed and not wedged or blocked open?<br>NOTE: Magnets connected to the alarm system are ok.  | IFC  | Yes | No | N/A |
| 4. | Are all required exit signs visible and operational?  | IFC  | Yes | No | N/A |
| 5. | Does the emergency lighting system work and has it been tested?<br>NOTE: Testing shall be performed and logged as per IFC or NFPA 101.7.9   | IFC  | Yes | No | N/A |
| 6. | Are corridors, stairways, and exit doors free and clear of any storage, furniture, or obstructions of any type? NOTE: Classroom doors may be fitted with friction hold open closures on the door. | IFC  | Yes | No | N/A |
| 7. | Do Time-out rooms comply with State rules?  | SR R | Yes | No | N/A |

### FIRE PROTECTION EQUIPMENT AND ACCESS:

- |     |  |       |     |    |     |
|-----|--|-------|-----|----|-----|
| 1.  | Is there sufficient access to the school on all weather roads?   | IFC   | Yes | No | N/A |
| 2.  | Are fire hydrants accessible and spaced for reasonable access?   | IFC   | Yes | No | N/A |
| 3.  | Is the fire alarm system in proper working condition?  | IFC   | Yes | No | N/A |
| 4.  | Did you test the fire alarm system?  | IFC   | Yes | No | N/A |
| 5.  | Are there a sufficient number of fire extinguishers throughout the building and are they tagged annually? NOTE: Travel distance to an extinguisher shall not exceed 75 feet. | IFC   | Yes | No | N/A |
| 6.  | If an automatic fire sprinkler system is installed, are all sprinkler heads clean, unobstructed and is the system properly tagged?   | IFC   | Yes | No | N/A |
| 7.  | Are all sprinkler valves open and does the sprinkler riser gauges show design pressure as indicated on the riser tag?  | IFC   | Yes | No | N/A |
| 8.  | Has the fire sprinkler system been quarterly tested and a log maintained, and is the log on site?  | IFC   | Yes | No | N/A |
| 9.  | Is there a hood fire suppression system in the kitchen and does it have a current inspection tag on the system?  | IFC   | Yes | No | N/A |
| 10. | Is the hood fire suppression system a UL 300 listed system?  | SR R- | Yes | No | N/A |

**ELECTRICAL:**

1.	Are all exposed wiring, junction boxes and appliances properly secured, grounded and safe?	<b>IFC</b>	Yes	No	N/A
2.	Are approved (UL/FM listed) multiplug adapters in use? NOTE: The use of common extension cords is prohibited.	<b>IFC</b>	Yes	No	N/A
3.	Have electrical outlet boxes been checked for arcing or breakage?	<b>IFC</b>	Yes	No	N/A
4.	Are all circuits breakers free of tape and properly marked?	<b>IFC</b>	Yes	No	N/A

**STORAGE:**

1.	Are all spaces below stairways/ramps free of storage?	<b>IFC</b>	Yes	No	N/A
2.	Are all combustible, flammable or hazardous chemicals stored in a separate room outside of the school or in a rated cabinet?	<b>IFC</b>	Yes	No	N/A
3.	Are approved safety containers used for all flammable liquids?	<b>IFC</b>	Yes	No	N/A
4.	Are all oily rags and waste stored in metal containers with lids?	<b>IFC</b>	Yes	No	N/A

**BOILER/FURNACE ROOMS & HOT WATER HEATERS:**

1.	Are all required rated doors to boiler/furnace rooms compliant?	<b>IFC</b>	Yes	No	N/A
2.	Are all doors to boiler/furnace rooms or heater rooms equipped with self-closing and latching devices?	<b>IFC</b>	Yes	No	N/A
3.	Is all heating equipment including flues, pipes, ducts and steams lines in good serviceable condition and well maintained?	<b>IFC</b>	Yes	No	N/A
4.	Are combustibles spaced a reasonable distance from hot water heaters?	<b>IFC</b>	Yes	No	N/A

**GENERAL FIRE SAFETY:**

1.	Is the area around kilns maintained free of any combustible loading?	<b>IFC</b>	Yes	No	N/A
2.	Are the wood and metal shops clean and neat.	<b>IFC</b>	Yes	No	N/A
3.	Does the dust collection system work properly in the wood shop?	<b>IFC</b>	Yes	No	N/A
4.	Are garbage bins away from the building and not under overhangs?	<b>IFC</b>	Yes	No	N/A
5.	Are fire drills being conducted and proper documentation on site? NOTE: Fire drills are to be conducted in elementary schools monthly. In secondary schools fire drills are to be conducted every two months up to a total of four, with the first fire drill occurring within the first two weeks of school.	<b>SR R-</b>	Yes	No	N/A
6.	Is address on building and visible?	<b>IFC</b>	Yes	No	

