

06-00. General Procurement Policy and Procedures

Internal Policies and Procedures of the Utah State Board of Education
Policy # 06-00
Subject: General Procurement Policy and Procedures
Effective Date: 1/19/2018
Revision Dates:
Purpose: <ul style="list-style-type: none">• Ensure transparency in USBE’s public procurement process;• Ensure the fair and equitable treatment of all persons who participate in the public procurement process with USBE;• Provide increased economy in USBE’s procurement activities;• Foster effective broad-based competition; and• Provide employees of USBE consistent information about procurement processes and procedures.
Policy: <p>The procurement policies and procedures of the Utah State Board of Education (USBE) shall comply with all applicable laws and administrative rules to meet the stated purposes.</p>
References: <p>Utah Code Annotated Title 63G, Chapter 6a, Utah Procurement Code Utah Administrative Code R33 (State Purchasing and General Services Rules) as adopted, modified, and replaced by Utah Administrative Code R277-122 (Utah State Board of Education Procurement Rule).</p>

Definition:

- “Procurement” means the acquisition of a supply, a service, or construction through an expenditure of public funds, or an agreement to expend public funds, including an acquisition through a public-private partnership and includes all functions that pertain to the acquisition of a procurement item, including preparing and issuing a solicitation; conducting a standard procurement process; or conducting a procurement process that is an exception to a standard procurement process; and preparation, award of a contract, and all phases of contract administration.
- “Procurement” does not include a grant.