

Joint Meeting

1. Welcome

Thalea Longhurst

2. Legislative and Institution Updates

USBE – *Thalea Longhurst, Utah State CTE Director* – Bills of interest:

- HB46S1 Educator Licensing Modifications - the new licensing rules they will not be fully implemented until 2020.
- HB237S1-Concurrent Enrollment
- HB264-Elementary Counseling-Authorizes the State Board of Education (board) to award grants to local education agencies to provide targeted school-based mental health supports in elementary schools; authorizes the board to make rules for grant applications and awards; and requires a local education agency that receives a grant to submit an annual report to the board. \$2,100,000.
- The Western Pathways Conference is coming up and there are scholarships available through Work-Based Learning. Contact Travis Cook if you are interested.

USHE – *Blair Carruth, Assistant Commissioner of Utah System of Higher Education*

- The Board of Regents appointed Dr. Norm Tarbox as interim president of Weber State University.
- SWI 2018 Funded Proposals: SUU/Southwest Tech for Aerospace Manufacturing, WSU/Davis Tech for Information Technology, SLCC/Canyons SD for IT Pathways, USU/Bridgerland Tech for Outdoor Product Design Pathway, UVU/Mountainland K16 for Information Systems Technology, WSU/Bridgerland Tech for Automotive Strategic Workforce.

UTech – *Jared Haines, Assistant Commissioner of Utah System of Technical Colleges*

- HB4537: Career and Technical Education Scholarships – This will be a new scholarship program similar to the Regents Scholarship for Technical Education.
- Uintah Tech is celebrating 50 years. It was the first technical college in Utah.

3. The Year of Technical Education

Jared Haines, Assistant Commissioner of Utah System of Technical Colleges – We will be holding regional town halls throughout the state to bring communities and industry together to promote and improve perceptions of CTE, more information will be coming. Work with regional pathway coordinators - work together and engage

others, especially admin levels to promote CTE. These are designed to be high profile. We will also be having a media campaign starting in the fall.

4. High Quality CTE Programs – Panel Discussion

Southern Utah University President, Scott L. Wyatt

Dixie State University Provost and Vice President of Academic Affairs, Michael Lacourse

Southwest Technical College President, Brennan Wood

Dixie Technical College Academic Advisor, Tyce Peterson

Iron County School District, Director of Secondary Education, Rich Nielsen

Washington School District, Assistant Superintendent, Richard Holmes

There was a wonderful discussion from this panel about how they are working together in this region.

Ten Minute Break

5. Perkins Update

Camille Clarke shared the Preliminary Perkins Budgets for FY19.

6. CTE Scholarships

Rachel Bolin reminded everyone that the CTE Scholarship Banquet is coming up April 25. They need to register by today. Troy Christensen from Bridgerland will be the keynote. She reminded everyone to promote the scholarship each year. We were not able to fill all the scholarships for Odgen/Weber Tech and Mountainland Tech.

7. Regional Reports

Uintah Region Shared highlights from their region including: Career and Technical Education Conference held in the fall, Increase in Pathway Completers, Strong FFA Programs, Using Industry Partners, Coding Clubs, Working with Uintah Basin Tech.

Wasatch Front North Shared highlights from their region including: Education K-12 Teaching as a Profession, Externships/Employer Advisory Boards, Computer Science SWI Grant, DWS Partnership, Spectrum Academy.

Secondary Meeting

1. Welcome

2. Skill Certification Program Budget and Updates

Robert Kilmer presenter the FY19 Budget. A motion was made by Tim Peters to accept the budget. Judy Mainord seconded the motion and the budget was passed by a unanimous vote. Robert also talked about the verification for industry tests. We require official documentation to show they passed. They can be submitted with a picture. Pearl sent out email recently with clarification. You can start working on turning in all test verification including food handler's permits now. Don't wait until the end of the year. There was a proposal to change the funding of tests. Currently the tests are funded by membership. The new funding formula will be a weighted test funding formula. There was a motion to approve the new funding formula by Janet Goble. Greg Sanders seconded the motion and the voting was unanimous to adopt the new funding formulas.

3. CTSO Budget and Updates

DECA and FFA are considering proposals to move or change their state conferences. Their memberships are growing, and it is hard to find a place to house the events. FFA is talking about combining their CDE event and state leadership events. This will mean less time away from the classroom. The directors were very supportive of this move. All the CTSO's will be having their bi-yearly audits this fall. A survey will be coming out in August. Please fill out the survey and ask your school advisors to fill it out. The CTSO membership report will be sent out around the first of May and you will have two weeks to turn in any paperwork to prove discrepancies. Thalea explained that the CTSO Committee voted to bring to this meeting a 3% increase in the CTSO state advisor budget for salaries. They haven't received a raise for at least 4 years. With the state increase in WPU LEAs will still receive more in their CTSO budgets over last year, with the 3% salary/management cost increase. There was a motion to approve the 3% increased budget by Jason Skidmore. Stephanie Clegg seconded the motion and voting was unanimous to approve the budget.

4. CTE Summer Conferences

For those districts using Pos to register teachers, we will send out the invoices as soon as possible after registration closes. You will be billed for all registrations you don't cancel. You will also be billed for teachers that registered while they were your employee, even if they are now at another LEA. The credit that will be offered for summer conference is relicensure points unless they complete a 4 hour assignment. Then they can receive USBE credit. We will not be offering CEU credit. We will not be using a roll and credit sheet. We will be giving the teachers two name tags one to turn in when they leave the conference and one for their records. The directors did not feel that this would be a problem as long as we send them the no show lists.

5. School Counseling Update

Momi Tuua spoke about the following counseling updates:

- Summer Conference – please remember that the CCGP summer conference this year is on Tuesday and Wednesday. It has been Wednesday and Thursday in the past. Also, the CCGP summer conference registration closes one week earlier than the other CTE Summer Conferences.
- Program Evaluation - Program Review document Standard 4-career literacy ties to CTE programs, and promotes collaboration with WBL coordinators and CTE teachers. Encourage CTE teachers to collaborate with counselors. There is a formal review every 6 years.
- Request for Funding Reminders - Request for funding are due June 1st to Kim Herrera. SOAR went to you and then sent out to schools. It's now housed on Data Gateway so it is available when needed. Program self-evaluation is required by each school yearly - if you have an interim report due this year, it's due May 1st.

Other: Board rule requires LEA's to meet counselor to student ratios, if you do not comply you must submit a plan to Kim. It is important when sending in your data projects to name it correctly. Please call it by the district name, school name, 17-18. This helps with identifying correct documents.

6. CTE Pathway Completers

Laura deShazo is working on a spreadsheet with all information on CTE courses – primary pathway, career cluster, #of teachers, etc. Please send Laura any requests for other items you want listed on this spreadsheet. The directors were very supportive of this effort.

7. Intro to Graphic Communication

Aaron Bodell and Breckon Heywood explained the details around the Digital Graphic Arts course are being combined into Intro to Graphic Communication course: Desktop Publishing 1&2, and Digital Media 1a. The endorsements will be grandfathered. If a teacher taught any of these, they will be able to teach this course. Next year's course is available as semester or year. In 19-20 it will only be a

semester course. There was questions about possible Art credit. Aaron explained that LEA's have the ability to award credit and make this decision (R277-705 (8)-LEA and schools will award credit). The directors still feel like this needs to be approved by the state.

8. Teaching as a Profession

Rachel Bolin and Pearl Hart explained Teaching as a Profession strands are available. They will be on the website this summer. TAP 1 & 2 are ready to go and the skill certification test will be available in the fall. If you are teaching EDUC 1010 via concurrent enrollment, you will be able to teach this for one more year. TAP 3 will be the new course that EDUC 1010 will align to. The college's learning objectives are very different, and we are working with them on alignment. Teaching as a Profession 3 will be out later and will require a different endorsement. Right now to teach 1 and 2 all you need is a secondary level 2 license and a recommendation from the administrator. There will be a one-day summer conference this year at the Nebo Advanced Learning Center.

9. STEM 6th Grade Course

We are very excited about this new opportunity. Staff at USBE have been working to develop a 6th grade CTE STEM at the request of several LEAs. It is a pre-cursor to College and Career Awareness in 7th grade. This is a general STEM course and is taught conceptually and through project work. It is not designed to replace a science or math course. There is no endorsement required. There is no shop space required and no expensive equipment required. Dr Shumway will be doing a professional development on how to teach this course in a workshop available July 9-10 with projects and kits. The cost will be \$150 for the 2 day class. Contact Ashley or Doug for more information.

10. Program Approval Process and Schedule

Laura deShazo explained the new PA timeline. Most LEAs will be on a four year rotation. New directors will be visited in the fall, New CTE program visits will be scheduled starting in October. Teacher surveys in Data Gateway will start in mid-January and will have a 6 week open period. Laura will send out a list of the Data Gateway contacts in each LEA and that person will be able to re-set accounts. If teachers log into the gateway once or twice during the year, they will not have any issues with being locked out.

The new program approval visit schedule is in the OneDrive now. It lists year of visit, onsite review dates, coordinator visit and possible conference calls for follow-ups. Those being visited will receive emails with information on what is needed for the visit.

11. State Funding Updates

Camille Clarke reminded everyone that LEA Tech Center Assurances are due May 1. FY18 State Funding spreadsheets are available at this time and are current on the OneDrive. MOE is estimated.

12. Membership Audits

Camille Clarke explained that for there is a list on the OneDrive for membership monitoring for FY19. There is also a monitoring checklist to help you. School Days report is due by May 1st. Please send directly to Camille for now.

13. Director Meeting Dates for School Year 2018-19 and Regional Assignments

This information can be found on the OneDrive. Please let Andrea Curtin know if there are any changes to assignments for the next school year.