

Submit completed application, official transcripts, and all other required documentation to:



USBE Educator Quality & Licensing
250 East 500 South
P.O. Box 144200
Salt Lake City, Utah 84114-4200
801.538.7752



Application for a Carpentry Endorsement
or a State-Approved Endorsement Plan (SAEP)

This endorsement attaches to either a Secondary Education (6-12) License or a CTE License.

Full Name _____ CACTUS ID _____

Home Address _____ City _____ State _____ Zip _____

Home Phone _____ Work Phone _____ Email Address _____

Do you have a current teaching assignment? Yes No

If so, where? District _____ School _____

Endorsement Requirements

The following requirements must be completed prior to application:

1. Hold either a CTE license or a Secondary Education (6-12) teaching license. Yes No

2. Successfully pass the Utah B-100 or R-100 Qualifying exam Expiration Date _____

A copy of your current DOPL License must be attached to this application.

The following requirements may be completed as a part of an SAEP:

3. Attend the CTE New Teacher Academy (2.0 USBE Credits) Date _____

4. Complete SkillsUSA New Advisor Training (0.5 USBE Credits) Date _____

5. Attend 2 USBE approved Trade Conferences/Trainings (2.0 USBE Credits) Dates _____

Applicant's Signature _____ Date _____

Information below to be completed by USBE personnel

An endorsement is approved denied

A State-Approved Endorsement Plan (SAEP) is approved for _____ years denied

CTE Specialist Signature: _____ Date: _____