

PROGRAM QUALITY ENHANCEMENT (PQE) GRANT ORIENTATION 2018-2019



Utah State Board of
Education (USBE)

Background

During Utah's 2018 Legislative Session, the Legislature passed Senate Bill 202, which authorized Department of Workforce Services (DWS) and Utah State Board of Education (USBE) to use up to \$125,000 in General Funds to provide grants to promote high quality afterschool programs.

To be eligible to apply for grant funds, organizations must first certify the availability of private match funds equal to the amount of grant funds requested.

Additionally, the bill required DWS and Utah State Board of Education (USBE) to work together to set and track academic and enrichment components and quality standards.

Expected Outcomes

01	Overall Quality	The overall quality of the grantee's afterschool program/out-of-school time program will increase as measured by SAPQA or YPQA. If the program's baseline score is at a 4 or higher, it shall be maintained. Scores will be determined by an external observation by DWS or its designated representative.
02	Academic Improvement	At least 51% of youth will demonstrate academic improvement as measured by academic data reported to DWS, OCC or USBE.
03	Prevention and Education Components	At least 51% of youth will demonstrate increased knowledge around prevention and education components selected in grantees application as measured by pre/post tests.
04	Professional Development	Professional development opportunities for afterschool professionals will be expanded to include 20 hours of training for front line staff with an additional five hours of specialized managerial or supervisory targeted training for site coordinators.

Grant Terms and Conditions

ATTACHMENT A Department of Workforce Services (DWS) Grant Terms and Conditions

1. **DEFINITIONS:**

- a. "**GRANTEE**" means the individual or entity receiving the funds identified in this Agreement. The term "GRANTEE" shall include GRANTEE's agents, officers, employees, and partners.
- b. "**Subcontractor/Subgrantee**" means an individual or entity that has entered into an agreement with the original GRANTEE to perform services or provide goods which the original GRANTEE is responsible for under the terms of this Agreement. Additionally, the term "subgrantee" or "subcontractor" also refers to individuals or entities that have entered into agreements with any subgrantee if: (1) those individuals or entities have agreed to perform all or most of the subgrantee's duties under this Agreement; or (2) federal law requires this Agreement to apply to such individuals or entities.
- c. "**Volunteer**" means an authorized individual performing a service without pay or other compensation.
- d. "**Confidential Information**" means information that is deemed as confidential under applicable state and federal laws, including personal information. DWS reserves the right to identify, during and after this Agreement, additional reasonable types of categories of information that must be kept confidential under federal and state laws.
- e. "**State of Utah**" means the State of Utah, in its entirety, including its institutions, agencies, departments, divisions, authorities, instrumentalities, boards, commissions, elected or appointed officers, employees, agents, and authorized volunteers.

2. **GOVERNING LAW AND VENUE:** This Agreement shall be governed by the laws, rules, and regulations of the State of Utah. Any action or proceeding arising from this Agreement shall be brought in a court of competent jurisdiction in the State of Utah. Venue shall be in Salt Lake City, in the Third Judicial District Court for Salt Lake County.

DWS Scope of Work

- Service population
 - FRL based on proposal (40% minimum)
 - ADA based on proposal (10 ADA minimum)
 - Ages 5 - 18
- Program Requirements
 - Based on Proposal (10 hr/wk, 32 wk/year minimum)
 - Academic/Enrichment balance
 - Prevention and Education Components
- Professional Development
 - 20 hrs front line staff
 - 25 hours supervisor/site coordinator
 - Evaluation component

DWS Scope of Work

- Parent/Guardian Involvement
- Background Checks
 - School Age
 - Teen
- Computer Use
- Technical Assistance
- Program Quality
 - Observations
 - Monitoring visits

USBE Program Assurances

- Comply with all federal and state rules, regulations and guidelines
- Must operate program site a minimum of 32 weeks, 4 days a week and 10 hours a week during the school year
- Assures curriculum, instruction, and evaluation are based on state-approved standards and objectives
- Shall include evidence-based practices to support the needs of students and families
- Preparation of needed reports to determine effectiveness of grant program purposes and objectives
- Annually fulfill state and other data collection requirements, including data collection around the four expected outcomes of the grant

USBE Program Assurances

- Assures that funds will only be expended on eligible activities as outlined in this application
- Submit an appropriately amended application prior to any material change greater than 10% affecting the following:
 - Purpose;
 - Administration;
 - Organization;
 - Budget; or
 - Operation of an approved project
- Must submit private cash match certification prior to request for reimbursement
- Strongly encouraged to submit requests for reimbursement at least four times during the school year to the Utah State Board of Education

Utah Grants

- Official award letter will be sent out of Utah Grant system
- Must enter budget into Utah Grants system
- All reimbursements will be submitted in Utah Grants system

USBE Fiscal and Reimbursement Information



Qualifying Match and Certification

- Private Match can include:
 - Donated funds
 - Private foundation grants
- Private Match cannot:
 - Include in-kind match or donations
 - Originate from any government funding source - including local, city, county, state or federal
 - Originate from parent fees
 - Originate from child care subsidies



UTAH
Afterschool
Network

Welcome to UAN

Program Quality Enhancement Grant
Orientation Meeting

Utah Afterschool Network

Every child in Utah has access to high quality afterschool programs.

- UAN Vision



Meet UAN



Kelly Riding
Executive Director



Ben Trentelman
Director of Operations



Emilie Holdaway
PLS Director



Amberley Motts
PLS Coordinator

Out-of-School Time Specialists



Kira Coelho
OST Specialist



Chaz Pounder
OST Specialist



Angel Gomez
OST Specialist



Kristen Knoche
OST Specialist



Elinor Blankenship
OST Specialist

What We Do

- We support high quality programming by:
 - Supporting programs
 - Supporting staff
 - Supporting afterschool



Supporting Programs

CONSULTING

External experts, Sharing "how to" knowledge, Process and Content.

COACHING

Hands on, Application, "how to apply", and Modeling techniques.

PRESENTATIONS

Relaying information and structured ways to transfer knowledge.

RESOURCES/FACILITATING TRAININGS

Sharing best practice materials, tips & tricks, making the process & learning easier.

Supporting Programs

Quality Self Assessment Tool

Due February 27, 2019



BE SAFE



DEVELOP
MEANINGFUL
RELATIONSHIPS

Program Information Form

utahafterschool.org/quality



LEARN NEW
SKILLS



ADMINISTRATION

Supporting Programs

UAN specialists are reliable in conducting the following External Observations:

- School-Age & Youth Program Quality Assessment
 - Overall program structure and relationships

Supporting Staff

SAVE THE DATE

2018-2019 Professional Learning Opportunities



Behavior Management Institute

Saturday, September 8, 2018
9:00 am – 3:00 pm
Salt Lake City
\$75

Saturday, January 26, 2019
9:00 am – 3:00 pm
Salt Lake City
\$75

UAN eLearning Institute

Annual Membership
\$75

Jump Start

Friday and Saturday,
November 2-3, 2018
Ogden
Two-Day \$150
Single Day \$90

Southern Recharge

Saturday, February 9, 2019
St. George
\$50

Northern Recharge

Saturday, February 23, 2019
Salt Lake City
\$50



For more information, visit:
utahafterschool.org

Contact Information

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info@utahafterschool.org

801.359.2722

Sign up for our newsletter!

Grant Evaluation



Expected Outcomes

01	Overall Quality	The overall quality of the grantee's afterschool program/out-of-school time program will increase as measured by SAPQA or YPQA. If the program's baseline score is at a 4 or higher, it shall be maintained. Scores will be determined by an external observation by DWS or its designated representative.
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Parent and Guardian Disclosure



Grant Evaluation Components

- Overall Quality
 - Program Quality Assessment (PQA) observation tool
- Academic Improvement
 - Participation Data
- Prevention and Education Components
 - Organization Pre and Post Tests
- Professional Development
 - Training Log

Questions?

Contact Information

DWS, OCC Contact Information:

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