



# 2022-2023 Professional Learning Menu

## **New Adult Education Directors' Orientation Meetings:**

- August 11: 9 AM to 3 PM, Provo Adult Education (636 Independence Ave, Provo), MIDAS #42401-4
- January 25: 9 AM to 1 PM, USBE Conference Room #156, MIDAS #42401-5

## **Adult Education Directors' Meetings:**

- September 1: 9 AM to 3 PM, USBE Basement West Conference Room, MIDAS #41119-10
- January 26: 1 PM to 4 PM, Virtual, MIDAS #41119-11
- March 20: 9 AM to 3 PM, Sevier School District Office (180 E 600 N, Richfield), MIDAS #41119-12

## **Professional Learning Communities (PLC) Meetings:**

Adult Education Program Directors and Teachers are invited to attend virtual PLC meetings to collaborate with other adult education providers and engage in strategic planning. Please use [this link](#) to select a cohort and receive meeting links/calendar invitations.

- Cohort 1 (directors only) meets at 1 PM on Mondays on October 24, February 27, and April 24
- Cohort 2 (directors only) meets at 8:30 AM on Tuesdays on October 25, February 21, and April 25
- Cohort 3 (open to anyone) meets at 5 PM on Wednesdays on October 26, February 22, and April 26
- Cohort 4 (open to anyone) meets at 10 AM on Thursdays on October 27, February 23, and April 27

## **Adult Education Data Administrators Meetings:**

- New UTopia User Training: August 18, 8 AM to 2 PM, Entrada High School (Sandy), MIDAS #42880-8
- Monthly Data Administrator Virtual Meetings will be held from 3 PM to 4 PM on the Third Thursday of each month.
- Program-specific training by request. Contact [utopiawebmaster@schools.utah.gov](mailto:utopiawebmaster@schools.utah.gov).

## **Correction Education Convening**

- October 7: 8 AM to 4 PM, Jordan Commons, MIDAS #41117-5

## **GED Teacher Training:**

- October 17: 9 AM to 12 PM, USBE Basement West Conference Room, MIDAS #60938-1

## **English Language Acquisition (ELA) Teachers' Summit:**

- November 8: 9 AM to 3 PM, USBE Basement West Conference Room, MIDAS #58119-2

## **Productive Student Struggle: Moving Beyond Engagement to Deeper Learning:**

- November 29th: 3 PM to 4 PM, Webinar [Zoom Link Here](#).

# Conferences

## **AEAUT/USBE Fall Conference**

September 29-30: Salt Lake Community College Miller Campus

The [Adult Education Association of Utah \(AEAUT\)](#) and Utah Adult Education are partnering for our annual Adult Education Fall Conference. This year's theme is "Reimagine Adult Education" and educators will be invited to collaborate on developing competency-based curricula for adult education during content area-focused workshops. The \$125 registration fee includes meals and membership fees for AEAUT, MPAEA, and COABE.

## **AEAUT/USBE Spring Conference**

March 21: Nebo Summit Center

The Adult Education Association of Utah (AEAUT) and Utah Adult Education are partnering to circle back on this year's theme is "Reimagine Adult Education" from Fall Conference. Educators will be invited to continue to collaborate on developing competency-based curricula for adult education during content area-focused workshops.

## **Coalition on Adult Basic Education (COABE)**

April 2-5: Atlanta, GA

The [Coalition on Adult Basic Education \(COABE\)](#) annual conference is the premier event for adult education professional development. Learn about new best practices and receive targeted training from national-level speakers. The USBE Adult Education will provide a limited number of scholarships.

## **GED Annual Conference**

July 13-15: Atlanta, GA

At the [2022 GED Annual Conference](#), educators will find opportunities to access the latest professional development, resources, and program enhancements GED Testing Service has to offer. This conference will benefit adult education professionals who work as instructors, program managers or directors, curriculum specialists, local instructors who serve as trainers, and transition coordinators with curriculum and instruction.

## **Mountain Plains Adult Education Association (MPAEA)**

April 23-25: Cheyenne, WY

The Mission of the [Mountain Plains Adult Education Association \(MPAEA\)](#) is to support and promote lifelong learning in the Mountain Plains Region (Arizona, Colorado, Idaho, Montana, Nevada, New Mexico, North Dakota, Utah, Wyoming, and beyond). To achieve its mission, the association promotes and provides professional development opportunities for adult educators, publishes and distributes relevant information about lifelong learning, and supports and strengthens member associations within the states of the region.

## **ProLiteracy Conference**

October 3-5: San Antonio, TX

The [ProLiteracy](#) Conference on Adult Education features over 100 presentations and workshops that explore how organizations can collaborate to build instructional capacity and deliver innovative, effective literacy services that benefit adult learners, their families, and our shared communities.

## Test Administrator Training Information

Per state policy, all program staff who administer adult education assessments must complete test administrator training as required by the test publisher.

The following trainings will be hosted by Utah Adult Education. Please use [this link](#) to RSVP for any of the options below. Links for the virtual training will be sent to registered participants one day prior to the meeting.

- **TABE 11/12 and CLAS-E Training**, August 10 from 8:00 AM to 2:45 PM. (In-Person at Weber Adult Education or Virtual.)
  - The training will also include best practices for interpreting score reports, resources for instruction, and a sneak peek at the new workforce portal and TABE 13/14
- **CASAS Training**, August 16 from 1:00 PM to 3:00 PM (Virtual)
  - This meeting will focus will be on using students' test results to drive instruction and best practices for creating pre-and post-testing routines in your programs and does not replace the online training modules for new administrators.
- **BEST New Assessor Training**, August 23 from 9:00 AM to 3:00 PM (Virtual)

### Additional Test Administrator Training Resources:

- **TABE 11/12 (for ABE) test administrator training** is available [online](#). Certification candidates must complete [training module one](#) and [training module two](#) in their entirety for the certificate to be generated. The password for both parts is "tabecertdrc."
- **TABE CLAS-E (for ELA) test administrator training** is completed via a DVD/Workbook that may be ordered from [TABE](#) along with testing materials.
- **BEST Plus 2.0 (for ELA) new assessor training** is a full-day virtual training. Note that current BEST administrators are required to attend recalibration training every two years. This training is provided via a self-paced canvas course. Program directors should contact [Danielle Pedersen](#) to schedule new assessor training or add staff to the recalibration course as needed.
- **CASAS training (for programs that have selected the GOALS series for ABE and/or the Life and Work series for ELA)** is available [online](#). Those using CASAS eTests should complete modules 1,3, & 4 while those using paper-based assessments should complete modules 1, 2, & 4.

## Additional Opportunities and Resources

### Adult Education CANVAS Instance

Utah Adult Education has a [CANVAS instance](#), allowing all adult educators have access to create and share courses. Each program director has admin rights and can add staff. For assistance with CANVAS, contact [Alex Ellerman](#). Professional Development Courses in Canvas are below. Contact your program director or USBE TA to be added:

- **NRS 101 (Required Annual Training)**: This Canvas course provides an overview of the National Reporting System (NRS) for Adult Education. All adult education staff must complete training annually
- **Adult Education New Teacher Academy**: This self-paced Canvas course is used for onboarding new staff to adult education. Topics include an overview of the Workforce Innovation and Opportunity Act (WIOA), adult learner theory, career pathways, the College and Career Readiness Standards (CCRS), and the English Language Proficiency Standards (ELPS) for Adult Education.
- **GED Basics 101**: This course will help adult education personnel become familiar with eligibility for taking the GED® test, the basic features of the GED® test and what accommodations are available, how to use the GED Ready® test to help students prepare, and how to score the

extended response question. Anyone helping students prepare for the GED test should complete this course.

### **Essential Education Courses**

Utah Adult Education is working with Essential Education to provide three online professional development courses: *Identifying and Remediating Reading Skill Difficulties*, *Motivating the Adult Learner*, and *Blended Learning in Adult Education*. Each teacher can view their progress, participation time, and lesson mastery in easy-to-read charts located on their learning dashboard. Teachers can self-enroll in the courses [here](#). Those who complete all three courses and complete a reflection paper may earn 1.0 USBE credit toward re-licensure. If assistance is needed, or for a credit request form, contact [Danielle Pedersen](#).

### **ESL Study Circle**

Utah Adult Education will host a study circle for English Language Acquisition instructors utilizing LINC materials from the course ESLPro: Integrating Digital Literacy Into English Language Instruction. The study circle will meet for 5 virtual sessions at 2 PM on January 10, January 24, February 7, February 21, and March 7. Additional information will be provided at the ELA Teachers Summit. MIDAS #41124-2.

### **LINCS**

LINCS is a national leadership initiative of the U.S. Department of Education, Office of Career, Technical, and Adult Education (OCTAE) to expand evidence-based practices in the field of adult education. LINCS includes four components designed to provide adult educators with the information, resources, professional development activities, and online network they need to enhance their practice and ensure their adult students receive high-quality learning opportunities.

1. [The LINCS Resource Collection](#)
2. [LINCS Professional Development Center](#)
3. [The LINCS Community, an online community of practice](#)
4. [The Learning Portal](#)

### **ProLiteracy Organizational Membership**

All Utah Adult Education programs are ProLiteracy members through a statewide organizational membership. View membership benefits [here](#). Contact ProLiteracy Membership Manager [Michelle Smith](#) to access your membership number.

### **YouTube Channels**

The [USBE Adult, Risk, and Custody Programs YouTube channel](#) houses a variety of recorded webinars, best practice videos, and UTopia tutorials. We are continually adding to this resource bank. Subscribe to be notified of additions. If there are specific topics or resources you would like to see highlighted, please email [Danielle Pedersen](#). The [MPAEA YouTube Channel](#) also includes a variety of recorded webinars related to adult education.

***If you have questions about any of the offerings listed, please contact:***

Danielle Pedersen, Adult Education Specialist:	<a href="mailto:Danielle.Pedersen@schools.utah.gov">Danielle.Pedersen@schools.utah.gov</a>
Stephanie Patton, Adult Education Specialist:	<a href="mailto:Stephanie.Patton@schools.utah.gov">Stephanie.Patton@schools.utah.gov</a>
Kimberly Grimes, Adult Education Support Staff:	<a href="mailto:Kimberly.Grimes@schools.utah.gov">Kimberly.Grimes@schools.utah.gov</a>