

# Teacher Salary Supplement Program

## Program Qualifications

To meet the current program eligibility, teachers must meet **all** of the following requirements:

1. **A current Utah Teaching License:** This can include license areas for Level 1 License, Level 2 License, Level 3 License, Alternative Routes to Licensure (ARL), the Academic Pathways to Teaching (APT) license, Return to Licensure (RTL), Temporary (with a current Letter of Authorization) or an LEA-Specific License.
2. **Degree:** A teacher must have a bachelor's degree, master's degree or doctoral degree with a **major to match the specific subject area:** *in either* Mathematics, Computer Science, Computer Literacy, System Integration, Systems Engineering, Chemistry, Physics, Physical Science, General Science or Special Education *posted in CACTUS. Please note that teaching multiple subject areas may require a degree major for each subject.*
3. **Appropriate Endorsement:** Teachers must hold a valid endorsement(s) for the classes they teach in the participating subject area. State Approved Endorsement Plans (SAEP) and Letters of Authorization (LOA) will qualify the educator for that program year.
4. **Qualified Course Assignment:** A teacher must have a current assignment posted in CACTUS to teach in the participating subject area.
5. **Satisfactory Performance Rating:** Teacher must classify as a "new" employee or received a satisfactory rating or above on the teacher's most recent evaluation.
6. **Completion of Contract:** Contract status is verified by the Local Education Agency (LEA) based on the current term or program year.

Educators must create an account in the TSSP website at <https://tssp.schools.utah.gov>.

Applications can be submitted between **October 1<sup>st</sup> and April 30<sup>th</sup> each program year**. Once the account has been set up and confirmed, the educator can then submit the application and elect one of the following payment cycles based on their preference:

- Semester
- Trimester \*
- Annual

*\* A Trimester payment cycle is only available if the LEA participates in trimester scheduling.*

**NOTE:** *Educators selecting Trimester payment cycle without LEA election will be defaulted to an Annual payment cycle.*

Educators are encouraged to **check the status and accuracy of their CACTUS and TSSP information throughout the program year**, as assignments, percentages and FTE can change at any time through your LEA. The eligibility criteria, application status, LEA activity and approval, USBE approval and bonus details are all visible in the application.