



CTE Consortium Meeting Minutes

Wednesday, May 15, 2019
WebEx Meeting, USBE 241

In attendance: Alan Ashton, Mountainland Region (via WebEx); Mike Liechty, Bear River Region (via WebEx); Robert Kilmer, Wasatch Front North Region; Lynn Sorensen (via WebEx), Uintah Basin Region (via WebEx); Jim Stock, Southeast Region (via WebEx); James Taylor, Wasatch Front South Region, Mark Anderson, Central Region (via WebEx), and Dave Gardner – Chair, Southwest Region (via WebEx).

USBE Staff Present: Thalea Longhurst – Vice Chair, Aaron Bodell, Andrea Curtin, Buddy Deimler, Breckon Heywood (via WebEx), Ashley Higgs (via WebEx), Brandon Jacobs, Doug Livingston, Joel Marquez (via WebEx), Lola Shipp, Tracy Silcott.

1. **Welcome** – Thalea Longhurst and Dave Gardner

2. **Approval of Minutes March 20, 2019**

Alan Ashton made a motion to approve the minutes, James Stocks seconded the motion and voting by the committee was unanimous.

3. **Safety Committee Report** – James Taylor

James reported that the safety committee has met several times. There are members from multiple regions. If your region is not included, contact James and he would be glad to add representatives. Even if your region is not actively participating in the committee, they will share the updated information. Safety is the LEA's responsibility, not USBE's. The committee is working on rewriting the Safety Practices and Procedures Manual and will be able to share this by August. The Safety Project and Management Guide will be their next project. They are hoping to have the Management Checklist updated and ready to share by the new school year. The committee will continue to meet. They started with the shop areas but would like to add protocols for FCS and Health Science areas next and other areas as needed. Risk management has offered to host these documents on their site with a link from USBE site to the Risk Management site. The current committee includes: Mark Anderson (Central), Alan Ashton (Mountainland), James Taylor (Wasatch Front South), Jess Carter (Alpine), Jeff Cottle (Jordan), John Donley (Weber), Pat Larkin (Wasatch South), Dave Miliken (Davis), Karen Peterson (Division of Risk Management), Rob Scott (Granite), Larry Stevenson (Washington), Sarah Ware (Charters), Jay Welk (Wasatch North), Brett Callister (Millard), and Bob Gowans (Tooele).

4. **CTSO Membership** – Thalea Longhurst

The new timeline was handed out at Directors Meeting. We are a little behind in finalizing membership reporting this year, so we will extend the deadline for membership responses until May 24. We will be following the new timeline for next year. We will be strict on the May 15 affiliation date. We hope that local advisers affiliate early in the year, so the advisers are more informed about state sponsored events and making sure the students are having a high quality experience.

5. **Physics with Technology** – Doug Livingston

The group discussed Physics with Technology and the newly approved Science with Engineering standards. We will still have physics in engineering pathways. Teachers are endorsed to teach both Physics with Technology and Physics. If we decide not to continue CTE Physics with Technology, we will move our efforts into Engineering Principles.

6. **Region Liaisons** – Thalea Longhurst

The following was shared for next year. Please let Andrea Curtin know if there are any updates:

Utah Career and CTE Education Regional Liaison Assignments 2019-2020

Region	2018-2019 USBE Liaison	Pathway Coordinator	CTE Regional Director/Chair	CTE Director Liaison on Consortium Committee	CTE Director Liaison on Skill Cert Committee	CTE Director Liaison on CTSO Committee
Bear River	Breckon Heywood	Jeannie Johnson		Mike Liechty	Darrell Eddington	Darrell Eddington
Central	Buddy Deimler	Dustin Shakespear	Mark Anderson	Mark Anderson	Jennifer Christensen	Brett Callister
Mountainland	Aaron Bodell	Julie Beveridge	Michelle Price	Tim Scheiss	Lyndsay Huntsman and Glen Bailey	Stephanie Clegg
Southeast	Jonathan Frey	Stephanie Dahlstrom and Tyler Agner	Kit Mantz	Jim Stocks	Mika Salas	Jed Jensen
Southwest	Ashley Higgs	Greg Sanders and Jon Butler		Dave Gardner - Chair	Greg Sanders	Rod Quarnberg
Uintah Basin	Joel Marquez	Brandon Aycock		Lynn Sorensen	Guy Gonder	Mindy Merrell
Wasatch Front North	Lola Shipp	Sharilyn Gamble		Robert Kilmer	Robert Kilmer - Chair	Christine Heslop
Wasatch Front South	Doug Livingston	Janet Goble	Janet Goble	James Taylor	Kristy McLachlan	Janet Goble
UtahACTE	Thalea Longhurst and Travis Cook					

7. **Perkins 5 Update** – Wendi Morton

The Perkins V Transition Plan was approved by the USBE Board. It now goes to the Governor and then on to the Federal Department of Education. Remember your local plans are due on May 24 (but they may not be ready to upload until June). If you are planning on forming a consortium Wendi can give you an extension on this.

8. **Consortium Dates for SY19-20** – Thalea Longhurst

1. Wednesday, August 14, 2019, 2018 – 9:30 am – 3:00 pm (School tour 9:30 – 10:00, meeting starts at 10:00) Farmington High School, 548 W Glovers Ln, Farmington, UT 84025. Lunch provided by Davis School District
2. Thursday, October 24, 2019 – 10:00 am – 3:00 pm, Granite Education Center, 2500 South State, Salt Lake City, UT 84115, D104. Lunch provided by Granite School District
3. Wednesday, January 15, 2020 – 10:00 am – 3:00 pm, Granite Education Center, 2500 South State, Salt Lake City, UT 84115 – D104. Lunch provided by Granite School District
4. Wednesday, March 25, 2020 – 10:00 am – 3:00 pm, Nebo School District - CTE Training Room 101, 350 South Main Street, Spanish Fork, UT 84660. Lunch – sponsored by Nebo

School District

5. May 13, 2020 WebEx Meeting if necessary

Other:

1. Data Gateway – It is still not fixed. It will be 2-3 weeks more. Please call in and put in a help desk ticket. This will help encourage IT to get the work done as soon as possible.
2. CTSO Concerns – There were some regional concerns with accountability for some CTSOs (SkillsUSA) at the state competitions. Do they need more help? Mountainland is assigning a regional director over each CTSO to be more involved, give feedback, and help where needed. There was also concerns with the cost of travel and how much time the kids are out of school. Thalea talked about the new CTSO grants that might help with some of the costs for travel.
3. Advisory Boards – The question was asked about advisory boards and how often and when they need to meet. This is an LEA decision due to the work in your region, your LEA and your programs. There are some LEAs that are moving to a Pathway Advisory Board as needed.