

1 **R277. Education, Administration.**

2 **R277-464. School Counselor Direct and Indirect Services.**

3 **R277-464-1. Authority and Purpose.**

4 (1) This rule is authorized by:

5 (a) Utah Constitution Article X, Section 3, which vests general control and
6 supervision over public education in the Board;

7 (b) Subsection 53E-3-401(4), which allows the Board to make rules to execute
8 the Board's duties and responsibilities under the Utah Constitution and state law; and

9 (c) Subsection 53E-3-518, which directs the Board to make rules specifying:

10 (i) the recommended direct and indirect services a school counselor may provide;

11 (ii) the recommended amount of time a school counselor may spend on direct
12 and indirect services; and

13 (iii) activities for a school counselor.

14 (2) The purpose of this rule is to establish standards and time limits for direct and
15 indirect services provided by a counselor within an LEA.

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17 **R277-464-2. Definitions.**

18 (1) “Direct services” means services provided to students through the
19 implementation of a program consistent with Section R277-464-3.

20 (2) “Indirect services” means all other services that support the administration and
21 program management of a program other than direct services and non-school counseling
22 activities.

23 (3) “Non-school counselor activities” means activities inconsistent with direct and
24 indirect services and deemed inappropriate as outlined in the program model.

25 (4) “Program” has the same definition as set forth in Subsection R277-462-2(2).

26 (5) “Program model” means the College and Career Readiness School
27 Counseling Program Model incorporated by reference in Section R277-462-3.

28 (6) “School counselor” means the same as the term is defined in Subsection

29 R277-462-2(3).

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31 **R277-464-3 Time Allotment for Direct and Indirect Services.**

32 (1) An LEA shall ensure the time allotment for implementation of a school's
33 program be allocated in the following ways:

34 (a) 85% of a school program's counselor's aggregate time is devoted to providing
35 direct services to students, including:

36 (i) collaborative classroom instruction;

37 (ii) assisting in creating a plan for college and career readiness;

38 (iii) dropout prevention with efforts, including student social and emotional
39 supports; and

40 (iv) providing supports for a student's needs consistent with the program.; and

41 (b) no more than 15% of a school program's counselor's aggregate time is
42 devoted to indirect services including:

43 (i) faculty meetings;

44 (ii) administrative duties related to the program [management];

45 (iii) professional development of a school counselor; and

46 (iv) leadership meetings.

47 (2) An LEA shall ensure all direct and indirect services are consistent with the
48 listed appropriate usage of time provided in the program model.

49 (3) An LEA that receives funds pursuant to R277-462 and violates this section
50 shall be subject to the corrective action described in Subsections R277-462-6(5), (6), and
51 (7). provided a written notice of non-compliance by the Superintendent and given a
52 120-day cure period days to come into compliance.

53 (4) If an LEA fails to cure within 120 days, the LEA shall be placed on a corrective
54 action plan outlined in R277-114.

55 (5) If an LEA fails to complete the corrective action plan described in subsection
56 (5), the LEA shall be referred to the Board for further corrective action including loss of

57 distributed funds provided by R277-462.

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59 **R277-464-4. Annual Assurance and Compliance.**

60 An LEA shall provide an annual assurance of intent to comply with the time
61 allocation described in Section R277-464-3 through the annual assurances document
62 described in R277-108.

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64 **KEY: school counselor, services**

65 **Date of Enactment or Last Substantive Amendment:**

66 **Authorizing, and Implemented, or Interpreted Law: Art X Sec 3; 53E-3-401(4,**
67 **53E-3-518**