



## CTE Consortium Meeting Notes

Wednesday, August 25, 2021

9:00 am – 12:00 pm

Blue Room and Zoom Meeting

### In attendance:

**Regional Representatives:** Southwest – Dave Gardner, Chair; Southeast – Cari Caylor; Central – Mark Anderson; Mountainland – Alan Ashton; Wasatch Front South – James Taylor; Wasatch Front North – Robert Kilmer; Bear River – Mike Liechty; Uintah – Mindy Merrell

**USBE Staff:** Thalea Longhurst – Vice Chair, Jonathan Frey, Andrea Curtin, Maren Hansen, Ashley Higgs, Greg Richens, Lola Shipp, Kristina Yamada, Racheal Routt, Libby Giles, Brent Cox, Wendi Morton, Bethany Marker, Michelle Glaittli, and Murray Meszaros

### 1. Staff and Committee Introductions

There are two new school counseling specialists at the Utah State Board of Education: Bethany Marker and Michelle Glaittli. Bethany will be specifically helping with CTE. We also have a new Compliance Specialist in CTE, Libby Giles. She is taking Camille Clarke's place. Camille has moved to purchasing at USBE. We would also like to welcome Cari Caylor to the committee representing Southeast Region and Mindy Merrell representing Uintah Basin Region.

### 2. Dates for CTE Directors Meetings 2021-2022

1. September 22, 2021 at Thanksgiving Point at Ashton Gardens. This will be a hybrid meeting with both in-person and virtual (Zoom) attendance options. Please register for the meeting no matter how you plan to attend. We need a meal count for those attending in person and we will send a meeting link to those attending virtually. Please register at: <https://www.eventbrite.com/e/cte-directors-september-2021-statewide-meeting-registration-167337008497>
2. November 15, 2021, at JATC South or Zoom.
3. February 1, 2022 – Secondary Directors Only – via Zoom only.
4. April 20, 2022, at SLCC Redwood Campus, Oak Room or Zoom.

Use this link to make suggestions and give ideas for upcoming Director Meetings:

<https://forms.office.com/r/4DpaKvrSJi>

### 3. Civil Rights Administrative Requirements

- Required training and assignment for all secondary LEAs and postsecondary institutions receiving federal funds – due by September 15:
  - i. Training in Canvas for all CTE Directors and “most responsible persons”
  - ii. Self-assessment assignment as described in the Canvas modules
  - iii. Optional live support training for those with questions. There are two more trainings next week. This is time to get all your questions answered.

### 4. ESports

USBE has received questions about ESports vendors from some LEAs. USBE has not partnered with any of the ESports organizations. If LEAs determine they want to participate in ESports, you are free to make whatever choices you determine to be in the best interest

of your students.

**5. Title IV Part A – Student Support and Academic Enrichment**

CTE is an allowable program for use of Title IV Part A funds. See the attached document in the OneDrive for ideas of CTE activities that can be included in your LEA plan for these federal funds. The projects must be around safe and healthy schools, well-rounded educational opportunities, and effective use of technology.

**6. Safety Update/Program Approval Connections**

USBE is nearly finished with the CTE safety guide. We will be taking this to the LEA CTE Safety committee and State Risk Management to finalize. We hope to get this to you this fall. We will be adding components from each area by the end of the year. Then we will be gathering resources for high quality programs and best practices. Safety is an integral part of CTE and will be part of the program of Quality Review. Implementation of the safety resources is an LEA decision as well as how you conduct professional development on this topic.

**7. College and Career Readiness Course Feedback**

There is a new course being developed at USBE in collaboration with the Teaching and Learning Department. There are similar courses being taught at several of the postsecondary institutions which this course may align with through concurrent enrollment. The course helps students prepare for and find success at the postsecondary level and career planning. The course may be a supporting course within pathways but will not be eligible for CTE add-on funding. The endorsement requirement will be a secondary license with a recommendation from a building administrator. The grade range for the course is 9-12 grade. Course development is at the request of the State Board of Education. Some concerns were expressed by the Directors.

**8. Work-Based Learning Update**

Breckon shared a Power Point highlighting the WBL program (found in the OneDrive). More information will be shared at the September Directors meeting.

**9. Health Sciences and Protective Services Update**

New trainings will be available on Exploring Health Science Methods Workshop and Medical Math Cohort. Advance Health Science will be changing to align better with concurrent enrollment. Advanced Medical Anatomy and Physiology will replace part of Advance Health Science and the Health Science Capstone will cover some of the other concurrent opportunities. Protective Services – changes to pathway will be coming. This is an FYI with more information to come.

**10. Family and Human Services Pathway**

Lola shared a Power Point that she will be sharing at the Directors Meeting in September. As a reminder, this is the last year that Adult Roles will be funded through CTE. The Directors expressed appreciation for the direction and the information with a suggestion that clear communication on where the new pathway is going to FCS teachers would be helpful.

**11. IT Third Party Exams Application**

Contract changes for IT third party exams are awaiting USBE approval next week. After the changes are approved by the Board, we can send the vouchers out to the LEAs. Applications for vouchers are due on Monday, August 30

**12. Skill Cert Committee Report**

There are several new industry tests that were approved. Kristina's list will be replacing the

MTA exam. You can still take the MTA this year, but these new ones will replace that test the following year, but you can also take the individual tests this year.

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| a. ASE Maintenance and Light Repair                          | Brent    |
| b. ASE Diesel Inspection Maintenance and Minor Repair        | Brent    |
| c. Azure Fundamentals  | Kristina |
| d. Microsoft 365 Fundamentals                                | Kristina |
| e. Microsoft Azure AI Fundamentals                           | Kristina |
| f. Microsoft Azure Data Fundamentals                         | Kristina |
| g. Microsoft Power Platform Fundamentals                     | Kristina |
| h. Microsoft Dynamics 365 Fundamentals                       | Kristina |
| i. Microsoft Dynamics 365 Fundamentals ERP                   | Kristina |
| j. Microsoft Security, Compliance, and Identity Fundamentals | Kristina |
| k. APP Development with Swift                                | Kristina |

Staff will also be creating several new Skills Certification exams this year. There is a new proctor agreement available with Precision Exams/YouScience. This new agreement will need to be signed by teachers. Teachers will need to change their passwords every 6 months in the Precision Exams system. There is also protocol on what to do if there is a substitute for testing. You should not be sharing log-in information. If you have a teacher that moves to a new school they will need to update their account. They can do this through Precision Exams or through Greg. Best practices professional development coming up. There will be three online options coming up.

### 13. CTE Presidential Scholars

The application will be coming out soon in a CTE Connections email. The due date will be October 22. Nathan Ford from Alpine School District won last year. We would love to have another CTE winner from Utah this year. Each LEA/CTSO can nominate one student – please send us your very best candidate.

### 14. Courses Not Meeting Expectations for Career Pathways

Discussion was held around how CTE courses are focused and included in pathways.

### 15. Perkins Needs Assessment

Remember that this year you will need to complete a Comprehensive Local Needs Assessment which should help each LEA/postsecondary institution guide your programs and direction.

### 16. Regional Reports

1. **Bear River** – Preparing for their CTE Program of Quality Visits and they have started on their Perkins needs assessment.
2. **Uintah Basin** – Also preparing for their CTE Program of Quality Visits and are planning a regional conference.
3. **Central** – They want to express appreciation to everyone for the work they do. They are starting targeted marketing for CTE programs via local radio ads. The feedback has positive. Mark shared their first ad.
4. **Mountainland** – Get the Scoop Event promoting CTE will be on September 27 at Wasatch High from 5-8 pm. Everyone is welcome to attend.
5. **Southeast** – They have an all new secondary Director team this year.
6. **Southwest** – The CTE High School is coming along in Washington School District. They will open in the fall of 2023. Don't forget UtahACTE Conference February 4-5, 2022.
7. **Wasatch Front North** – Esports was a question, but this question was answered. Regional leadership is concerned about how the counselors in the districts are driving kids only to the

university. They are putting together a conference/training for the counselors.

8. **Wasatch Front South** – They are focusing on reviving our CTSOs with a training on CTSOs on September 8 at Murray High. Pathways to Professions is scheduled on February 1-2, 2022.

**Other –**

1. Racheal – last year for Marketing 2 – being replaced with Marketing Capstone.
2. Kristina – Those that have a CS grant, make sure your advisory board is functioning.
3. Lola – Culinary 1 – production, Culinary 2 is Dietetics and Nutrition, she has a graphic on this if you would like it.
4. Brent – Building SkillsUSA and helping with Southeast region
5. Ashley – updating grant for CCA and will do a training on this. Scholarships go live November 2.
6. Breckon – Digital profiles – CTE Internship PD coming soon in Canvas and live.

**17. Consortium meeting dates for school year 2021-2022**

- Tuesday, October 26, 2021 – Basement West or Zoom – 9:00am – Noon
- Wednesday, December 8, 2021 – Basement West or Zoom – 9:00am – Noon
- Wednesday, March 9, 2022 – Basement West or Zoom – 9:00am - Noon
- Tuesday, May 11, 2022 – Basement West or Zoom – 9:00am – Noon