

Utah Pupil Transportation Advisory Committee
February 26, 2018 2:00 – 3:30pm
Utah State Board of Education – Admin Conference Room

Advisory Committee in attendance: Brent Bills – Washington (by phone); Natalie Grange – USBE; Kris Hadlock – Wasatch; Von Hortin – USBE; Ron Litchfield – USBE; Rick Nielsen - Nebo; Wynn Porter – Tooele; Dave Roberts – Davis. Also attending: Jaime Barrett – USBE; Pat Gardner - USBE

Absent: Joel Coleman. David Brotherson

Ron Litchfield welcomed the committee members and other attendees and provided an agenda of discussion items.

Item 1 – State Standards - update by Ron Litchfield:

A brief update was given of the draft 2015 Utah Standards Manual noting that any change in the Utah Standards from the National Standards will be outlined in detail (in the Utah Standards). The updated draft will be sent to all participants prior to the March 2018 UAPT conference for review and to solicit input.

Item 2 – Changes in Transportation Items - update by Ron Litchfield:

There was a review of the proposed new e-form to be used to update bus driver information. Ron highlighted his planned edits to this document process which will provide for a 90-day advance notification for the expiration of various records, i.e., MVR, background checks, CDL expirations, DOT physicals and physical assessments. A notification in red will also be provided once the bus driver's records have expired.

Dave Roberts suggested the possibility that code could be written to enable the 90-day and expiration information to populate at the top of the document to allow for prompt identification and resolution of the items.

Discussion then focused on a review of the CDL monitoring information being tracked. Ron's review has revealed a duplication of efforts by some districts, which he is working on correcting.

At the March 2018 Directors' Conference, updated contact information from district transportation people will be requested to bring the contact database current.

Suggestion from Natalie Grange to contact the Driver History Monitoring Project Manager at the Department of Public Safety and ask them if they can transfer state driver monitoring records to each individual LEA, and thereby save set up time and duplication of effort.

The last discussion of this agenda item focused on the New 2020 Entry Level Driver Training Requirements which will be competency-based versus the current time-based focus. A working group is proposed to put together a manual with the 2020 criteria for new driver training. The discussion

suggested the working group should consist of contacts from rural, mid and large size districts as well as state instructors.

Kris Hadlock referenced most of the new 2020 training will be changes and updates to existing training but focused on measuring proficiency.

Item 3 – Outlook on Transportation - update by Ron Litchfield:

The long-term strategy is to record training videos to make the information available system-wide and thereby facilitate and simplify the training process. Training forms will be formatted to standardize information district-wide to save time and duplication of efforts. The ultimate goal is an online state-wide database for this information.

Trainings will be expanded to include Charter Schools to bring their training consistent with those state-wide.

Item 4 – Hazardous Routes Review - by Ron Litchfield:

A review ensued of the Duchesne and Alpine grant summaries with a discussion as to why other districts did not apply for the grants. The discussion revolved around the requirement that the problem be corrected within 2-4 years -- which in the case of Duchesne district and many other rural districts -- is no sidewalks on the side of the road. This problem is impossible to correct but the grants will allow for temporary assistance to the district.

There was a motion by Rick Nielsen to approve the Duchesne and Alpine grants as reviewed with one adjustment proposed by Ron – to award grants for each unfunded route/stops based on the A-1 funding report, seconded by Wynn Porter.

The meeting was adjourned at 3:15p.m.