

ANNUAL STATISTICAL REPORT “C” (Miles)

Due July 15th



Total Miles

Total odometer miles.

- ▶ Report form “C” is used to gather statistical data used by the USOE.
- ▶ Report form “C” is also used to compare total odometer miles with all other reports in order to provide districts and the USOE with a way of determining how accurate recording and reporting systems are.
- ▶ There are two types “to and from” school miles that must be reported on the A1 report. Funded “to and from” school route miles, and unfunded “to and from” route miles such as hazardous or ineligible routes.
 - Because “to and from” miles are projected for the year, it is expected that there will be a small margin of unaccounted miles. A large margin of unaccounted miles would indicate a need for improvements in tracking methods.

Numbers reported on report form “C” must be supported with documentation retained with the district. Arbitrary adjustments should not be made to force numbers to balance.

Annual Statistical Report “C” (Miles)

- ▶ Due July 15
- ▶ Maintain documentation for form ‘C’ for three years



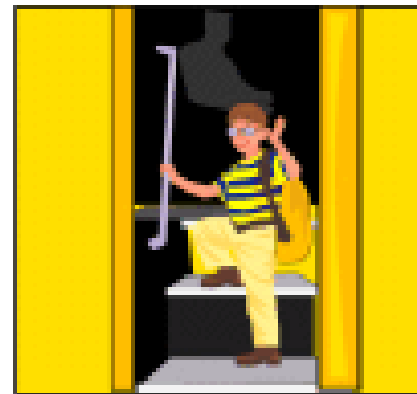
Annual Activity and Field Trip

1. Summary of all elementary and secondary activity trip and field trip report miles, pupils and total trips. For prior year, the USOE will fill this out.



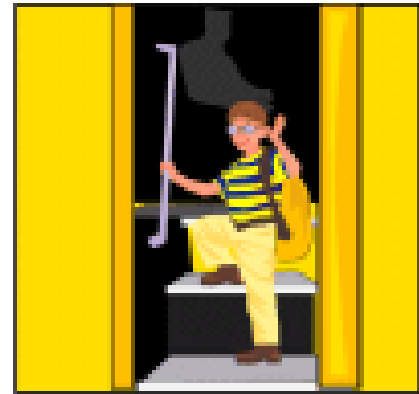
To and From Miles

- ▶ Transfer the total “To and From” school miles from fall A1 report to the Annual Statistical Report.
 - This has been broken out into two categories “Eligible” and “Ineligible” to and from miles



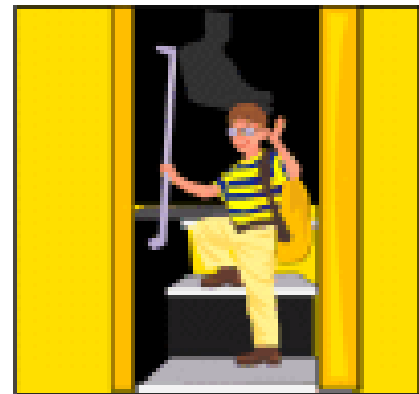
Summer Program Miles

- ▶ Identify and total all summer program miles that **have not been qualified and included in the fall A1 report**, and add the total to the Annual Statistical Report for summer program miles. This may include special programs not receiving state funding.



Repair Dead Miles

- ▶ Identify and total all repair dead miles and add the total to the Annual Statistical Report.
- ▶ “Repair Dead Miles” are miles to the repair shop and/or miles to service broken down vehicle/bus.



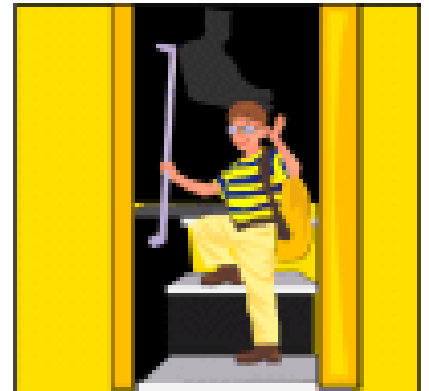
Training Miles

- ▶ Identify and total all training miles and add the total to the Annual Statistical Report.



Misc. and Other Program Miles

- ▶ Identify and total all Misc. and Other Program miles and add the total to the Annual Statistical Report. This may include miles on buses loaned to another district, miles to transport school officials to special events, and other misc. miles. Identify a breakout of Misc. and Other Program miles on the Annual Statistical Report.



Other Unaccounted Miles

- ▶ Realistically the "total miles" from "all" mileage reports will not match up exactly with total odometer miles. Due to the complex nature of bus routing, there will always be "Other Unaccounted Miles." A high percentage of "Other Unaccounted Miles" may indicate a problem with reporting methods, or may indicate unauthorized miles put on buses.

