

1 **R277. Education, Administration.**

2 **R277-911. Secondary Career and Technical Education.**

3 **R277-911-1. Authority and Purpose.**

4 (1) This rule is authorized by:

5 (a) Utah Constitution [Article X, Section 3](#), which vests general control and  
6 supervision over public education in the Board;

7 (b) Subsection [53E-3-401\(4\)](#), which allows the Board to make rules to execute  
8 the Board's duties and responsibilities under the Utah constitution and state law;

9 (c) Section [53E-3-507](#), which allows the Board to establish minimum standards  
10 for CTE programs in the public education system; and

11 (d) Sections [53F-2-311](#) and [53G-6-708](#), which direct the Board to distribute  
12 specific amounts and percentages for specific CTE programs and facilitate  
13 administration of various programs.

14 (2) This rule establishes standards and procedures for LEAs seeking to qualify  
15 for funds administered by the Board for CTE programs in the public education system.

16

17 **R277-911-2. Definitions.**

18 (1) "Added instructional costs" means program expenses beyond those normally  
19 encountered at the secondary level resulting from higher program operations,  
20 maintenance, and improvement expenses. Expenses charged to state CTE Add-on  
21 funds must be directly related to approved CTE programs and shall be used to  
22 supplement, not supplant, other LEA funding resources. Added instructional costs are  
23 limited to:

24 (a)Approved CTE Programs grades nine through twelve;

25 (b)Instructional and program materials and supplies;

26 (c)Equipment necessary to the program above and beyond equipment provided  
27 to non-CTE classrooms;

28 (d)CTE Instructor salaries;

29 (e)Contracted services for equipment service and specialized program needs;

30 (f) Professional expenses for CTE-related professional learning, professional  
31 organizations, and CTSOs

32 (g) Restricted indirect cost rates

33 (2) "Advisory committee" means a group of individuals working in the  
34 occupational area which provide industry feedback for each state-funded approved CTE  
35 program at the LEA or regional level

36 (3) "Aggregate membership" means the sum of all days in membership during a  
37 school year for:

38 (a) the student;

39 (b) the program;

40 (c) the school;

41 (d) the LEA; or

42 (e) the state.

43 ~~[(2)3]~~ "Approved program" means a program annually approved by the Board  
44 through the consent calendar process that meets or exceeds the state program  
45 standards or outcomes for career and technical education programs.

46 ~~[(3) "Bureau of Apprenticeship and Training" means a branch office for~~  
47 ~~apprenticeship administered by the United States Department of Labor and located in~~  
48 ~~Salt Lake City.]~~

49 (4)~~[(a)]~~ "Career and technical education" or "CTE" means organized educational  
50 programs that:

51 ~~[(i)a]~~ prepare individuals for a wide range of high-skill, high-demand or  
52 emerging careers;

53 ~~[(i)b]~~ provide all students with a seamless education system from public  
54 education to post-secondary education, driven by a Plan for College and Career  
55 Readiness; and

56 ~~[(i)c]~~ provide students competency-based instruction, hands-one experiences,  
57 and certified occupational skills, culminating in further education and meaningful  
58 employment.

59 ~~[(b) CTE areas of study include:~~

60 ~~——(i) agriculture;~~

61 ~~——(ii) business;~~

62 ~~——(iii) family and consumer sciences;~~

63 ~~——(iv) health science;~~

64 ~~——(v) information technology;~~

65 ~~——(vi) marketing;~~

66 ~~——(vii) skilled and technical sciences; and~~

67 ~~——(viii) technology and engineering education.]~~

68 (5) "CTE career cluster" means approved CTE programs with related knowledge  
69 and skills organized into industry sectors.

70 (6)(a) "CTE pathway" means a planned sequence of courses within a program  
71 of study to assure strong academic and technical preparation connecting high school  
72 course work to work beyond high school.

73 (b) A CTE pathway ensures that a student will be prepared to take advantage of  
74 the full range of post-secondary options, including:

75 (i) on-the-job training;

76 (ii) certification programs; and

77 (iii) two- and four-year college degrees.

78 ~~[(6)(a) "Course" means an individual CTE class structured by state-approved~~  
79 core codes standards.

80 (b) An approved course may require one or two periods for up to one year.

81 (c) Courses may be completed by demonstrated competencies or by course  
82 completion.

83 ~~[(7)(a) "Entry level" means a set of tasks identified and validated by workers~~  
84 ~~and employers in an occupation as those of a beginner in the field.~~

85 ~~——(b) Entry level skills are a limited subset of the total set of tasks performed by~~  
86 ~~an experienced worker in the occupation.~~

87 ~~——(c) Competent performance of entry level tasks enhances employability and~~

88 initial productivity.

89 ~~—— (8) "Extended year program" means CTE programs no longer than 12 weeks in~~  
90 ~~duration, offered during the summer recess, and supported by extended year or other~~  
91 ~~CTE funds.]~~

92 ([9]8) "CTE Maintenance of Effort" or "MOE" means the expenditure plan  
93 outlined in Subsection R277-911-4(1).

94 ([10]9) "Program" means a combination of CTE courses within a pathway that:

95 ~~—— (a) ] provides the competencies for specific job placement or continued related~~  
96 ~~training]; and~~

97 ~~—— (b) is outlined in the Plan for College and Career Readiness using all available~~  
98 ~~and appropriate high school courses].~~

99 (1[4]0) "Program completion" means the student completion of a sequence of  
100 approved courses, work-based learning experiences, or other prescribed learning  
101 experiences within a pathway ~~as determined by the Plan for College and Career~~  
102 ~~Readiness].~~

103 [(12) ~~"Regional consortium" means the LEAs, applied technology colleges,~~  
104 ~~colleges and universities within the regions that approve CTE programs.~~

105 ~~—— (13) "Registered apprenticeship" means a training program that:~~

106 ~~—— (a) includes on-the-job training in a specific occupation combined with related~~  
107 ~~classroom training; and~~

108 ~~—— (b) has approval of the Bureau of Apprenticeship and Training.~~

109 ~~—— (14) "Related training" means a course or program that is:~~

110 ~~—— (a) directly related to an occupation;~~

111 ~~—— (b) compatible with apprenticeship training;~~

112 ~~—— (c) taught in a classroom; and~~

113 ~~—— (d) approved by the Bureau of Apprenticeship and Training.~~

114 ~~—— (15) "Scope and sequence" means the organization of all CTE courses and~~  
115 ~~related academic courses into programs within the high school curriculum that lead to:~~

116 ~~—— (a) specific skill certification;~~

117 ~~—— (b) job placement;~~

118 ~~—— (c) continued education; or~~

119 ~~—— (d) training.]~~

120 (11[6])(a) "Skill certification" means a verification of industry standard  
121 knowledge and skills~~[competent task performance].~~

122 (b) Skills certification is provided by an approved state or national program  
123 certification process.

124 (c) Skill Certification is an integral part of CTE curriculum, program improvement  
125 and accountability.

126 (12) "Summer Agriculture Program" means a teacher supervised, intensive,  
127 individualized, and experiential education experience that includes the practical  
128 application of the formalized instructional competencies in agriculture education.

129 (13[7]) "Weighted pupil unit" or "WPU" means the same as the term is defined  
130 in Subsection 53F-2-102(5)~~[basic unit used to calculate the amount of state funds for~~  
131 ~~which an LEA is eligible].~~

132 (14[8]) "Work-based learning" or "WBL" means the same as the term is defined  
133 in Section R277-915-2~~([a continuum of awareness, exploration, preparation, and~~  
134 ~~training activities that combine structured learning and authentic work experiences~~  
135 ~~implemented through industry and education partnerships].~~

136

### 137 **R277-911-3. CTE Program Approval.**

138 (1)(a) The Superintendent shall approve CTE programs based on verified  
139 training needs of the area and the competencies necessary to provide occupational  
140 opportunities for students.

141 (b) Programs are supported by a data base, including:

142 (i) local, regional, state, and federal ~~[manpower]~~workforce projections;

143 (ii) local needs assessment with stakeholder engagement;

144 (iii) annual program self-evaluation;

145 (iv[i]) student occupational~~[/]~~or interest aptitudes~~[surveys];~~

- 146 ~~[(iii) regional job profile;]~~  
147 (i)v) advisory committee information; and  
148 (vi) follow-up evaluation and reports.

149 (2) An LEA ~~[CTE directors]~~ shall meet the requirements specified in R277-911.

150 (3) Within available resources, instructional materials, including textbooks,  
151 reference materials, and media, shall reflect current industry standards ~~[technology,~~  
152 ~~processes, and information]~~ for the CTE programs.

153 (4)(a) An LEA shall provide CTE guidance, counseling, and Board approved  
154 ~~[testing]~~ certification opportunities for students enrolled in CTE programs.

155 (b) An LEA shall submit to the Superintendent the results of an annual  
156 placement survey for 12<sup>th</sup> grade CTE concentrators from the prior school year ~~[develop a~~  
157 ~~written plan for placement services with the assistance of local advisory committees,~~  
158 ~~business and industry, and the Department of Workforce Services].~~

159 (c) An LEA shall have ~~[develop]~~ a Plan for College and Career Readiness  
160 consistent with Sections 53E-2-304 and R277-462-5. ~~[for all students, which shall~~  
161 ~~include:~~

162 ~~—— (i) a student's education occupation plans (grades 7-12), including job-~~  
163 ~~placement when appropriate;~~

164 ~~—— (ii) all Board, local board and local charter board graduation requirements;~~

165 ~~—— (iii) evidence of annual parent, student, and school representative involvement;~~

166 ~~—— (iv) attainment of approved workplace skill competencies; and~~

167 ~~—— (v) identification of a CTE post-secondary goal and an approved sequence of~~  
168 ~~academic and CTE courses.]~~

169 (5)(a) An LEA shall use curricula and instruction that is directly related to  
170 business and industry validated competencies.

171 (b) An LEA shall use an approved ~~[valid]~~ skill certification ~~[process]~~ to verify  
172 successful completion of competencies.

173 (c) An LEA shall provide instruction in proper and safe use of ~~[any]~~ equipment  
174 required ~~[for skill certification]~~ within the approved program.

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175 (6) An LEA shall provide and safely maintain equipment and facilities,  
176 consistent with the validated competencies identified in the instruction standard and  
177 applicable state and federal laws.

178 (7)(a) [~~Counselors and i~~] instructional staff shall hold valid Utah teaching  
179 licenses with endorsements appropriate for the programs they teach.

180 (b) Licenses and endorsements required under Subsection (7)(a) may be  
181 obtained as described in R277-301[~~through an institutional recommendation or through~~  
182 ~~occupational and educational experience verified by the Board's licensure process~~].

183 (c) CTE program instructors shall keep technical and professional skills current  
184 through professional learning, business and industry partnerships[~~involvements~~] in  
185 order to ensure that students are provided industry standard programs[~~accurate state~~  
186 ~~of the art information~~].

187 (8) An LEA shall conduct CTE programs consistent with Board policies and  
188 state and federal laws and regulations pertaining to program[~~on~~] access that prohibit  
189 discrimination on the basis of:

- 190 (a) race;
- 191 (b) creed;
- 192 (c) color;
- 193 (d) national origin;
- 194 (e) religion;
- 195 (f) age;
- 196 (g) sex; and
- 197 (h) disability.

198 (9)(a) An LEA shall establish an active advisory committee to inform[~~council to~~  
199 ~~review~~] all CTE programs annually.

200 (b) An advisory committee[~~council~~] may serve several LEAs or a region.

201 (c) An advisory committee[~~council~~] reviews:

- 202 (i) program offerings;
- 203 (ii) work-based learning opportunities[~~quality of programs~~]; and

204 (iii) equipment needs.

205 ~~[(10) A program advisory committee made up of individuals who are working in-~~  
206 ~~the occupational area shall support each state-funded approved CTE program at the-~~  
207 ~~LEA or regional level.]~~

208 (10[4]) An LEA is [are-]encouraged to make training available through  
209 nationally-chartered CTE student leadership organizations for each career cluster  
210 offered by the LEA[in each area of study].

211 ~~[(12) An LEA, with oversight by local program advisory committee members,-~~  
212 ~~shall make an annual evaluation of its CTE programs.]~~

213

214 **R277-911-4. Disbursement and Expenditure of CTE Funds -- General Standards.**

215 (1) To be eligible for state CTE program funds, an LEA shall first expend for  
216 CTE programs an amount equivalent to the regular WPU for students in approved CTE  
217 programs, grades nine through twelve, based on prior year aggregate membership in  
218 funded CTE programs, times the current year WPU value, less the amount for:

219 (a) college and career awareness;

220 (b) work-based learning; and

221 (c) school counseling~~[comprehensive counseling and guidance].~~

222 (2) An LEA may thereafter expend State CTE program funds only for approved  
223 CTE programs, grades nine through twelve.

224 (3) If an LEA's carryforward exceeds the LEA's CTE budget by an amount  
225 greater than 40% of the CTE budget, the LEA shall

226 (a) submit a spend plan for the excess funds to be approved by the  
227 Superintendent by October 1<sup>st</sup> annually; or

228 (b) the Superintendent shall recoup funds in excess of the 40% carryforward and  
229 redistribute the funds to approved CTE programs.

230 ([3]4) An LEA that does not meet MOE may be subject to a corrective action  
231 plan and potential reduction of funds or penalty in accordance with [R277-114](#).

232



233 **R277-911-5. Disbursement of Funds -- Added Cost Funds.**

234 (1)(a) WPU's shall be allocated for the added instructional costs of approved  
235 CTE programs operated or contracted by an LEA.

236 (b) Programs and courses provided through technical colleges and higher  
237 education institutions do not qualify for added cost funds except for specific contractual  
238 arrangements approved by the Superintendent~~[Board]~~.

239 (2)(a) ~~[Computerized or manually produced]~~Electronic records for CTE  
240 programs shall be kept by:

241 ~~[(i) teacher;~~

242 ~~—(ii) class; and~~

243 ~~—(iii) core code]~~

244 (i) LEA;

245 (ii) School;

246 (iii) teacher;

247 (iv) course name;

248 (v) core code;

249 (vi) section;

250 (vii) semester;

251 (viii) period;

252 (ix) enrollments; and

253 (x) Membership hours.

254 (b) Records described in Subsection (2)(a) shall show clearly and accurately  
255 the entry and exit date of each student and whether a student has been absent from a  
256 CTE class ten consecutive days.

257 (3) Added cost funds shall not be generated:

258 (a) during ~~[bus-]~~travel time;

259 (b) until a student starts attending an approved CTE course;

260 (c) when a student has been absent, without excuse, for the previous 10  
261 days~~[-];~~ and

262 (d) outside of the regular school day and year.

263 (4) Approved CTE programs shall receive funds determined by prior year hours  
264 of membership for approved programs.

265 (5) Allocations under this R277-911-5 are computed using grades nine through  
266 twelve aggregate membership in approved programs for the previous year with a growth  
267 factor applied to LEAs experiencing growth of ~~[one percent]~~1-10% ~~[or greater]~~ in grades  
268 ~~[nine through twelve]~~9-12 except as provided by [R277-462](#), [R277-915](#), and [R277-916](#).

269 (6) Added cost funds shall be used to cover the added ~~[CTE program]~~  
270 instructional costs of an LEA's grade 9-12 CTE programs.

271 (7) An LEA that does not comply with the requirements of this Subsection may  
272 be subject to a corrective action plan and potential reduction of funds or penalty in  
273 accordance with [R277-114](#).

274

275 **R277-911-6. Disbursement of Funds -- Skill Certification.**

276 (1) An LEA that demonstrates approved student skill certification may receive  
277 additional compensation.

278 (2)(a) To be eligible for skill certification compensation, an approved LEA shall  
279 show ~~[its]~~ the LEA's students ~~[completer has]~~have demonstrated mastery of standards,  
280 as established by the Board.

281 (b) An authorized test administrator shall follow test administration and ethics  
282 requirements identified in [R277-404](#) ~~[verify student mastery of the skill standards]~~.

283 (3) The Superintendent may only disburse skill certification compensation if an  
284 approved skill certification assessment is developed for the program.

285 (4) The Superintendent shall distribute funds to an LEA by the following formulas:

286 (a) first, to an LEA using a count of total students certified by June 15 annually;

287 and

288 (b) second, a proportionate amount of the available funding based on the LEA's  
289 number of skill certifications earned proportionate to the total number of skill  
290 certifications earned in the state for the prior year.

291

292 **R277-911-7. Disbursement of Funds -- CTE Leadership Organization Funds.**

293 (1) ~~[Participating]~~Approved LEAs sponsoring Career and Technical Student  
294 Organizations (CTSO)~~[CTE leadership organizations]~~ shall be eligible for a portion of  
295 funds set aside for these organizations.

296 (2) Qualifying CTE leadership organizations shall be nationally and state  
297 chartered by March 15<sup>th</sup> each year and include:

298 (a) SkillsUSA (an association of Skilled and Technical Sciences Education  
299 students);

300 (b) DECA (Distributive Education Clubs of America);

301 (c) FFA (Future Farmers of America);

302 (d) HOSA (Health Occupations Students of America);

303 (e) FBLA (Future Business Leaders of America);

304 (f) FCCLA (Family, Career and Community Leaders of America); ~~[and]~~

305 (g) TSA (Technology Students Association)~~[-]; and~~

306 (h) Educator's Rising.

307 (3) Up to 1% of the state CTE appropriation for LEAs shall be allocated to  
308 eligible approved LEAs based on documented prior year student membership in  
309 approved CTE leadership organizations as defined in R277-914.

310 ~~(4)[(a) A portion of funds allocated to an LEA for CTE leadership organizations~~  
311 ~~shall be used to pay the LEA's portion of statewide administrative and national~~  
312 ~~competition costs.~~

313 ~~——(b) ]An LEA shall use the [remaining amount] available funds~~ for the LEA's CTE  
314 leadership organization expenses.

315 (5) The Superintendent shall distribute funds to approved LEAs by the following  
316 formula:

317 (a) first, to an LEA using a count of total CTSO student members by March 15th  
318 annually.

319 (b) second, a proportionate amount of the available funding based on the LEA's

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320 number of CTSO members proportionate to the total number of student members in the  
321 state for the prior year.

322

323 **R277-911-8. Disbursement of Funds -- School District and Charter School WPU.**

324 (1)(a) The Superintendent shall allocate WPU for costs of administration of  
325 CTE programs as described in this section~~[.]~~and

326 (b) All CTE administrative assignments must appear in the educator licensing  
327 system to qualify for administration WPU.

328 (2)(a) The Superintendent shall distribute Twenty (20) WPU to a school district  
329 for costs associated with the administration of CTE.

330 (b) To qualify, a school district shall employ a minimum one-half time CTE  
331 director.

332 (3)(a) To encourage multidistrict CTE administrative services, the  
333 Superintendent shall distribute 25 WPU to a school district that consolidates CTE  
334 administrative services with one or more other school districts;

335 (b) To qualify, a participating school district shall employ a full-time CTE  
336 director.

337 (4)(a) The Superintendent shall distribute [~~Twenty-five (25)~~] WPU to a single  
338 charter school acting as fiscal agent, to provide CTE administrative services to a group  
339 of at least 10, but no more than 15, charter schools offering approved CTE  
340 programs~~[pathways]~~, grades 9-12.

341 (b) If more than 10 charter schools offer CTE pathways, the Superintendent  
342 shall distribute an additional 5 WPU for each additional charter school over 10.

343 (c) To qualify, the charter school acting as fiscal agent must employ a full-time  
344 CTE director.

345 (5)(a) A district or charter school receiving additional WPU under Subsection  
346 (3)(a) or (4)(a) shall annually submit to the Superintendent a Memorandum of  
347 Understanding with each partnering district or school, which shall include:

348 (i) a scope of work to be performed by the full-time CTE director for each LEA

349 or school involved;

350 (ii) provisions for sharing data under the agreement, including provisions for  
351 protecting the privacy of student education records under FERPA;

352 (iii) maintenance of effort requirements; and

353 (iv) other information as directed by the Superintendent.

354 (b) The Superintendent may withhold funds from a district or charter school  
355 under Rule [R277-114](#) for failure to submit a memorandum of understanding as required  
356 by this rule.

357 (6)(a) The Superintendent shall distribute 10 WPU's to a small school district  
358 consisting of only necessarily existent small high school(s), where multi-district CTE  
359 administration is not feasible.

360 (b) To qualify, a small school district shall assign a CTE director to a minimum  
361 of part-time CTE administration.

362 (7) To qualify for 10, 20 or 25 CTE administrative WPU's as provided in this  
363 Subsections (1) through (6), a CTE director shall:

364 (a) hold or be in the process of completing requirements for a Education  
365 Leadership License Area of Concentration described in [R277-301](#)~~[505]~~;

366 (b) have an endorsement in at least one career and technical area listed in  
367 ~~[Rule]~~ Subsection [R277-309-4\(8\)\(a\)](#)~~[518]~~; and

368 (c)(i) have four years of experience as a full-time career and technical educator;  
369 or

370 (ii) complete a prescribed professional development program provided by the  
371 Superintendent within a period of two years following board appointment as an LEA  
372 CTE director.

373 (8) In addition to WPU's appropriated under Subsections (1) through (6), the  
374 Superintendent shall allocate funds to each approved high school as described in  
375 Subsections (9) through (16):

376 (9) The Superintendent shall distribute 10 WPU's to a high school that:

377 (a) conducts approved programs in a minimum of two CTE areas specified in

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378 Subsection R277-911-1(4)(b);

379 (b) conducts a minimum of ~~[six]~~6 different state-approved CTE courses  
380 including at least the ability to concentrate in 2 CTE pathways and complete 1 pathway  
381 ~~[at least one CTE pathway]~~; and

382 (c) has at least one approved career and technical student leadership  
383 organization that aligns with the pathways offered by the LEA.

384 ~~[(10)—Consolidated courses in small schools may count as more than one—  
385 course as approved by the Superintendent.]~~

386 (10~~[4]~~) The Superintendent shall distribute 15 WPU to a high school that:

387 (a) conducts approved programs in a minimum of ~~[three]~~3 CTE career cluster  
388 areas specified in Subsection R277-911-2(4)(b);

389 (b) conducts a minimum of ~~[nine]~~9 different state-approved CTE courses  
390 including at least the ability to concentrate in 4 CTE pathways and complete 2 pathways  
391 ~~[at least one CTE pathway]~~; and

392 (c) has at least ~~[three]~~two approved CTE student leadership organization that  
393 aligns with the pathways offered by the LEA.

394 ~~[(12)—Consolidated courses in small schools may count as more than one—  
395 course as approved by the Superintendent.]~~

396 (11~~[3]~~) The Superintendent shall distribute 20 WPU to a high school that:

397 (a) conducts approved programs in a minimum of four CTE career cluster areas  
398 specified in Subsection R277-911-2(4)(b);

399 (b) conducts a minimum of ~~[twelve]~~12 different state-approved CTE courses  
400 including at least the ability to concentrate in 6 CTE pathways and complete 3 pathways  
401 ~~[at least one CTE pathway]~~; and

402 (c) has at least ~~[two]~~3 approved CTE student leadership organization that aligns  
403 with the pathways offered by the LEA.

404 ~~[(14)—Consolidated courses in small schools may count more than one course—  
405 as approved by the Superintendent.]~~

406 (12~~[5]~~) The Superintendent shall distribute 25 WPU to a high school that:

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407 (a) conducts approved programs in a minimum of ~~[five]~~5 CTE career cluster  
408 areas specified in Subsection R277-911-2(4)(b);

409 (b) conducts a minimum of ~~[fifteen]~~15 different state-approved CTE courses  
410 including at least the ability to concentrate in 8 CTE pathways and complete 4 pathways  
411 ~~[at least one CTE pathway]~~; and

412 (c) has at least ~~[three]~~4 approved CTE student leadership organizations that  
413 aligns with the pathways offered by the LEA.

414 ~~[(16) Consolidated courses in small schools may count more than one course~~  
415 ~~as approved by the Superintendent.]~~

416 (13~~[7]~~)(a) A maximum of one approved alternative high school per school  
417 district may qualify for funds~~], as outlined in Rule R277-730, per school district may~~  
418 ~~qualify for funds under Subsection (12).~~

419 ~~——(b) LEAs sharing an alternative school shall receive a prorated share.]~~

420 (14~~[8]~~) Programs and courses provided through school district technical centers  
421 may not receive funding under this section.

422

423 **R277-911-9. Disbursement of Funds -- School District Technical Centers.**

424 (1)(a) The Superintendent may award a maximum of forty WPU's for each  
425 school district operating an approved school district center.

426 (b) To qualify under the approved school district technical center provision, the  
427 school district shall:

428 (i) provide at least one facility other than an existing high school as a  
429 designated school district technical center;

430 (ii) employ a full-time CTE administrator for the center;

431 (iii) enroll a minimum of 400 students in the school district technical center;

432 (iv) prevent unwarranted duplication by the school district technical center of  
433 courses offered in existing high schools, applied technology colleges, and higher  
434 education institutions;

435 (v) centralize high-cost programs in the school district technical center;

- 436 (vi) conduct approved programs in a minimum of ~~[five]~~5 CTE career cluster  
437 areas specified in Subsection R277-911-1(4)(b); and  
438 (vii) conduct a minimum of ~~[fifteen]~~15 different state-approved CTE concentrator  
439 and completer courses.

440

441 **R277-911-10. Disbursement of Funds -- Summer CTE Agriculture Programs.**

442 (1)(a) To receive state summer CTE agriculture program funds, an LEA shall  
443 submit to the Superintendent, an application for approval of the LEA's program.

444 (b) An LEA shall submit its application prior to the annual due date specified by  
445 the Superintendent each year.

446 (c) The Superintendent shall send notification of approval of an LEA's program  
447 within ten calendar days of receiving the application.

448 (2) A teacher of a summer CTE agriculture program shall:

449 (a) hold a valid Utah teaching license, with an endorsement in agriculture, as  
450 outlined in Subsection R277-911-3(7);

451 (b) develop a calendar of activities which shall be approved by LEA  
452 administration and reviewed by the Superintendent;

453 (c)~~[(i)]~~ work a minimum of ~~[eight]~~360 hours ~~[a day]~~ in the summer CTE  
454 agriculture program;

455 ~~[(ii) An LEA may approve exceptions which shall be reflected in the calendar of-~~  
456 ~~activities;]~~

457 (d) not engage in other employment, including self-employment, which conflicts  
458 with the teacher's performance in the summer CTE agriculture program;

459 (e) develop and file a weekly schedule and a monthly report outlining  
460 accomplishments related to the calendar of activities with:

461 (i) the school principal;

462 (ii) the LEA CTE director; and

463 (iii) the Superintendent; and

464 (f) enroll a minimum of 35 students in the summer CTE agriculture program;



465 and

466

467 (g) visit the participating students a minimum of two times during the summer  
468 program with a minimum average of four on-site visits to students.

469 (3) College interns may be approved to conduct summer CTE agriculture  
470 programs upon approval by the Superintendent[-] and shall:

471 (a) be enrolled in an approved postsecondary Agricultural Education-Teacher  
472 Preparation program, in at least the junior or senior levels;

473 (b) under the guidance of the supervising teacher, develop a calendar of  
474 activities which shall be approved by LEA administration and reviewed by the  
475 Superintendent;

476 (c) work a minimum of 360 hours in the CTE summer agriculture program;

477 (d) not engage in other employment, including self-employment, which conflicts  
478 with the teacher's performance in the CTE summer agriculture program;

479 (e) under the guidance of the supervising teacher, develop and file a weekly  
480 schedule and a monthly report outlining accomplishments related to the calendar of  
481 activities with:

482 (i) the school principal;

483 (ii) the LEA CTE director; and

484 (iii) the Superintendent; and

485 (g) enroll a minimum of 20 students in the summer CTE agriculture program; and

486 (h) visit the participating students a minimum of two times during the summer  
487 program with a minimum average of four on-site visits to students.

488 (4) Students enrolled in the summer CTE agriculture program shall:

489 (a) have on file in the LEA office the student's Plan for College and Career  
490 Readiness goal related to agriculture;

491 (b) in conjunction with the student's parent or employer and the teacher,  
492 develop an individual plan of activities, including a supervised occupational experience  
493 program;

494 (c) have completed the eighth grade; and

495 (d) have not [~~have~~] graduated from high school.

496 (5)(a) The Superintendent shall collect data from the program and staff of each  
497 LEA to ensure compliance with approved standards.

498 (b) An LEA shall submit to the Superintendent a final program report, on forms  
499 provided by the Superintendent due August 31<sup>st</sup> each year~~[on the annual due date~~  
500 ~~specified by the Superintendent]~~.

501 (6)~~[(a)]~~ The Superintendent shall allocate Summer CTE agricultural funding to  
502 each LEA conducting an approved program for ~~[a minimum of]~~ no more than 360 hours  
503 and 35 students~~[lasting nine weeks].~~

504 ~~————(b) An LEA may receive funding for no more than nine weeks or 35 students.]~~

505 (7) An LEA operating a program with fewer than 35 students per teacher or for  
506 fewer than ~~[nine weeks]~~360 hours may only receive a prorated share of the summer  
507 CTE agricultural allocation with prior approval from the Superintendent for extenuating  
508 circumstances.

509

510 **R277-911-11. Disbursement of Funds - Comprehensive Counseling and**  
511 **Guidance; College and Career Awareness, and Work-Based Learning Programs.**

512 (1) The Superintendent shall distribute funds to LEAs consistent with Section  
513 53F-2-311.

514 (2) An LEA shall spend funds distributed for school counseling~~[comprehensive~~  
515 ~~guidance ]~~consistent with Subsection [53E-2-304\(2\)\(b\)](#) and [R277-462](#), which explain the  
516 purpose and criteria for student Plans for College and Career Readiness.

517 (3) An LEA may spend funds allocated under this section to fund work-based  
518 learning programs consistent with Rule[s] [R277-915](#)~~[and R277-916].~~

519 (4) An LEA may spend funds allocated under this section to fund College and  
520 Career Awareness programs consistent with Rule [R277-916](#).

521

522 **KEY: career and technical education**

DRAFT 1

March 30, 2022

523 **Date of Enactment or Last Substantive Amendment:** ~~[August 7, 2017]~~2022

524 **Notice of Continuation:** ~~[June 6, 2017]~~2022

525 **Authorizing, and Implemented or Interpreted Law:** [Art X Sec 3](#); [53E-3-507](#); [53F-2-](#)  
526 [311](#); [53G-6-708](#)

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528