

Teacher Salary Supplement Program (TSSP)

Bonus Program Qualifications

Educators must create an account in the TSSP website at <https://tssp.schools.utah.gov> and confirm their email. Once confirmed, the application will be visible for the current program year.

TSSP Assignment Bonus

To meet the current TSSP program eligibility, teachers must meet **all** of the following requirements:

1. **A current Utah Teaching License:** This requirement can include license areas for Associate, Professional, or LEA-Specific License.
2. **Degree or Experience Equivalency:**
 - A teacher must have a bachelor's, master's, or doctoral degree* with a **major to match the specific subject area:** *in either* Mathematics, Computer Science, Computer Literacy, System Integration, Systems Engineering, Chemistry, Physics, Physical Science, General (Integrated) Science, or Special Education *posted in Comprehensive Administration of Credentials for Teachers in Utah Schools (CACTUS).*

OR

 - Meet the "Qualifying teaching background" requirements showing that the educator has been teaching the same TSSP-approved assignment **in Utah** public schools for at least 10 years. Teaching years need not be consecutive. (See FAQs and [Program Appeals](#) for additional information.)

Please note that teaching multiple subject areas may require a degree major for **each subject.*
3. **Appropriate Endorsement:** Teachers must hold a valid endorsement(s) for the classes they teach in the participating subject area. Associate or local education agency (LEA)-Specific endorsements will qualify the educator for that program year.
4. **Qualified Course Assignment:** A teacher must have a current assignment posted in CACTUS to teach in the participating subject area.
5. **Satisfactory Performance Rating:** Teacher must classify as a "new" employee or received a satisfactory rating on the teacher's most recent evaluation.
6. **Completion of Contract:** Contract status is verified by the LEA based on the current term or program year.

For first-time participants, applications can be submitted between **October 1st and April 30th the first eligible program year**. Once the account has been set up and confirmed, the educator can then submit the application and elect one of the following payment cycles based on their preference.

For returning participants, you no longer need to apply each program year, but will need to verify your TSSP account information and payment cycle, or elect a new one, **between October 1st and April 30th:**

- Semester **
- Trimester **
- Annual

*** The Trimester or Semester payment cycle is **only** available if the LEA participates in one of these school schedules. Check with your Human Resources Department to confirm this cycle is available. Please note that educators selecting Trimester or Semester payment cycle without LEA election will be defaulted to an Annual payment cycle.*

Educators are encouraged to **check the status and accuracy of their CACTUS and TSSP information throughout the program year**, as assignments, percentages, and Full-Time Equivalency (FTE) can change at any time by your LEA.

Review the application THOROUGHLY! It is the Educator's responsibility to confirm that all eligibility criteria have been met before the funding deadline(s).

Approval of the TSSP bonus is subject to employment verification in CACTUS by the LEA and the Utah State Board of Education's Program Specialist under authority of the State Superintendent.

In the unlikely event that the TSSP legislatively allocated funding balance is insufficient to cover all eligible participants, the TSSP bonus is subject to a pro-rated value.