

**Special Education Annual Reporting and Activity Calendar  
September 1, 2018-June 30, 2019**

Trainings

Reports

Technical Assistance

Feedback Request

Due/Activity Date	Report/Activity	Description	Submission Method/Site	Contact
9/1–10/1/2018	Review Event Dropout Report	Indicator 2 Dropout data is available in the Data Gateway – Verify SY 2017–2018 exit codes for students in grades 7–12 to confirm or correct graduation, dropout, or continuing enrollment	<a href="#">Data Gateway</a>	<a href="#">Lavinia Gripentrog</a>
9/27/2018	Transition Institute VCoP	Training for transition team leaders	2:30–3:30 <a href="#">UPDN Adobe Connect</a>	<a href="#">Lavinia Gripentrog</a>
9/28/2018	Council for Children with Behavior Disorders (CCBD) Conference	The Behavior Code: A Practical Guide to Understanding and Teaching the Most Challenging Students Presenter: Jessica Minahan – Co-Author of <i>The Behavior Code</i>	Rice-Eccles Stadium Tower 451 S 1400 E Salt Lake City	<a href="#">Carol Anderson</a>
9/30/2018	Post-High Survey Closes	FINAL day for LEAs to complete post-high surveys	<a href="#">Utah Post High Survey</a>	<a href="#">Lavinia Gripentrog</a>
9/30/2018	Extended Year for Special Educators (EYSE) Stipend Report	FINAL day to complete for days worked during the two weeks BEFORE the 2018-2019 school year begins Up to 5 TOTAL days allowed for 2018-2019	<a href="#">Qualtrics EYSE Survey</a>	<a href="#">Neil Stevens</a>
9/30/2018	CEIS Report	FINAL day to complete Required for any LEA that used funds for CEIS during 2015–2016, 2016–2017, and/or 2017–2018	<a href="#">Qualtrics CEIS Survey</a>	<a href="#">Neil Stevens</a>
9/30/2018	Last Day to Obligate IDEA Funds from FY17	FINAL day LEAs may spend IDEA funds that were available beginning July 1, 2016		<a href="#">Neil Stevens</a>
9/30/2018	Dispute Resolution Report	Review the report uploaded by the USBE-SES in UPIPS Document Storage of the number of dispute resolutions in 2016-2017 and contact Emily Bytheway about any needed corrections	<a href="#">UPIPS Document Storage USBE-SES Folder Dispute Resolution</a>	<a href="#">Emily Bytheway</a>
10/1/2018	IDEA Graduations & Dropout Status (Indicator 1 and 2)	Verification of SY 2017–2018 exit codes for students in grades 7–12	<a href="#">Data Gateway</a>	<a href="#">Lavinia Gripentrog</a>

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10/1-5/2018	1% Alternate Assessment Justification Notification ELA and Math	LEAs who assessed over 1% of their students using Utah's alternate assessments (DLM/UAA) in ELA and math in the previous school year will receive notification for the need to submit a justification letter	Email notification followed by upload of official letter with data by USBE-SES to <a href="#">UPIPS Document Storage</a>	<a href="#">Tracy Gooley</a>
10/2 & 3/2018	Autism Training	LEAs may send one or more school teams working with a student on the spectrum	Carbon District Office	<a href="#">Tanya Semerad</a>
10/12-13/2018	Utah Council of Teachers of Mathematics (UCTM) Conference	Annual conference for mathematics educators, special educators, administrators, and anyone who loves math! Register on <a href="#">UCTM's website</a>	Draper Park Middle School 13133 S 1300 E, Draper	<a href="#">Becky Unker</a>
10/15 & 16/2018	Autism Training	LEAs may send one or more school teams working with a student on the spectrum	Salt Lake City	<a href="#">Tanya Semerad</a>
10/16/2018	RDA TA	TA for directors who received a 4 or 5 RDA risk score	USBE Basement West <a href="#">MIDAS</a> Course 42899	<a href="#">Lindsey Adams</a>
10/22 & 23/2018	Essential Elements Curriculum Mapping Training	This training is for teachers and specialists working with students with significant cognitive disabilities Participants will unpack the math and ELA Essential Elements (EEs) for the grade levels they teach and their individual students They will map out teaching the EEs curriculum for the school year They will create lesson plans and assessments based on the EEs They will also receive information on DLM updates for the school year	USBE Basement West	<a href="#">Tanya Semerad</a>

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10/23–25/2018	Utah Assistive Technology Team (UATT) Conference	Session topics could include Augmentative and Alternative Communication, Universal Design for Learning, software, apps, switch access, seating and positioning, low tech/high tech interventions, Executive Function, educational access (environmental and academic), transition, funding and resources, services for families, and other creative learning opportunities	Davis Conference Center 1651 N 700 W, Layton	<a href="#">Lavinia Gripentrog</a>
10/24/2018	RDA TA	TA for directors who received a 4 or 5 RDA risk score	Richfield <u>MIDAS</u> Course 42903	<a href="#">Lindsey Adams</a>
10/31/2018	Request Reimbursement on FY17 IDEA Funds	FINAL day LEAs may request reimbursement for IDEA funds that were available beginning July 1, 2016	TBD	<a href="#">Neil Stevens</a>
11/1/2018	Application for FY19 IDEA Funds	The IDEA sections of the application must be complete (Excess Costs, USIMAC, Private School Proportionate Share, and CEIS plans)	TBD	<a href="#">Neil Stevens</a>
11/5–9/2018	1% Alternate Assessment Justification Notification Science	LEAs who assessed over 1% of their students using Utah’s alternate assessments (DLM/UAA) in science in the previous school year will receive notification for the need to submit a justification letter	Email notification followed by upload of official letter with data by USBE-SES to <u>UPIPS</u> Document Storage	<a href="#">Tracy Gooley</a>
11/6 & 7/2018	Autism Training	LEAs may send one or more school teams working with a student on the spectrum	Cedar City	<a href="#">Tanya Semerad</a>
11/7/2018	Strong Start	PD for new (within first three years) special education directors	Richfield <u>MIDAS</u> Course 42449	<a href="#">Annette D'Agostini</a>
11/8/2018	Transition Institute VCoP	Training for transition team leaders	2:30–3:30 <u>UPDN Adobe Connect</u>	<a href="#">Lavinia Gripentrog</a>
11/8/2018	Fall MTSS Training	Training for southern LEAs participating in the SPDG	Nebo Summit Center <u>MIDAS</u> Course 42890	<a href="#">Kim Baker</a>
11/13/2018	Fall MTSS Training	Training for northern LEAs participating in the SPDG	Jones Center <u>MIDAS</u> Course 42890	<a href="#">Kim Baker</a>

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11/14/2018	Strong Start	PD for new (within first three years) special education directors	USBE Basement West <a href="#">MIDAS</a> Course 42445	<a href="#">Annette D'Agostini</a>
11/29/2018	USEAM	Utah Special Education Administrators' Meeting (USEAM)	JATC South <a href="#">MIDAS</a> Course 42970	<a href="#">Emily Nordfelt</a>
12/3/2018	1% Alternate Assessment Participation Justification Letter ELA and Math	FINAL day for LEAs who assessed over 1% of their students using Utah's alternate assessments (DLM/UAA) in ELA and math in the previous school year to submit justification	LEAs upload to <a href="#">UPIPS</a> Document Storage AND send Tracy email notification of upload	<a href="#">Tracy Gooley</a>
12/10/2018	Child Count	The SCRAM record must be complete and accurate for all students with disabilities	Use LEA SIS to submit to UTREx	<a href="#">Tami Gear</a> <a href="#">Malia McIlvenna</a>
12/11/2018	RDA TA	TA for directors who received a 4 or 5 RDA risk score	USBE Basement West <a href="#">MIDAS</a> Course 42899	<a href="#">Lindsey Adams</a>
12/12/2018	RDA TA	TA for directors who received a 4 or 5 RDA risk score	Richfield <a href="#">MIDAS</a> Course 42903	<a href="#">Lindsey Adams</a>
1/8/2019	Strong Start	PD for new (within first three years) special education directors	Richfield <a href="#">MIDAS</a> Course 42449	<a href="#">Annette D'Agostini</a>
1/9/2019	1% Alternate Assessment Participation Justification Letter Science	FINAL day for LEAs who assessed over 1% of their students using Utah's alternate assessments (DLM/UAA) in science in the previous school year to submit justification	LEAs upload to <a href="#">UPIPS</a> Document Storage AND send Tracy email notification of upload	<a href="#">Tracy Gooley</a>
1/16/2019	Strong Start	PD for new (within first three years) special education directors	USBE Basement West <a href="#">MIDAS</a> Course 42445	<a href="#">Annette D'Agostini</a>
2/5 & 6/2019	Transition Institute	LEAs must register as a team	Utah Valley Convention Center	<a href="#">Lavinia Gripentrog</a>
2/6/2019	RDA TA	TA for directors who received a 4 or 5 RDA risk score	Richfield <a href="#">MIDAS</a> Course 42903	<a href="#">Lindsey Adams</a>
2/7/2019	Autism Training	Teams from October training continue with comprehensive autism training	Price	<a href="#">Tanya Semerad</a>

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2/12/2019	Autism Training	Teams from October training continue with comprehensive autism training	Salt Lake City	<a href="#">Tanya Semerad</a>
2/13/2019	RDA TA	TA for directors who received a 4 or 5 RDA risk score	USBE Basement West <a href="#">MIDAS</a> Course 42899	<a href="#">Lindsey Adams</a>
Mid-February 2019	Results Driven Accountability	LEAs will receive draft tiered monitoring and RDA determination letters for the 2017-2018 school year	Any appeals must be submitted 30 days after release	<a href="#">Lindsey Adams</a>
2/19/2019	Autism Training	Teams continue with comprehensive autism training	Cedar City	<a href="#">Tanya Semerad</a>
2/25/2019	Data Drills/ PIP Support	Data Drill will be half-day and PIP Support will be half-day	Sevier District Office <a href="#">MIDAS</a> Course 42973	<a href="#">Tami Gear</a> <a href="#">Lindsey Adams</a>
2/26/2019	Data Drills/ PIP Support	Data Drill will be half-day and PIP Support will be half-day	Weber District Office <a href="#">MIDAS</a> Course 42973	<a href="#">Tami Gear</a> <a href="#">Lindsey Adams</a>
2/27/2019	Data Drills/ PIP Support	Data Drill will be half-day and PIP Support will be half-day	Jones Center <a href="#">MIDAS</a> Course 42973	<a href="#">Tami Gear</a> <a href="#">Lindsey Adams</a>
2/28/2019	USEAM	Utah Special Education Administrators' Meeting (USEAM)	Jones Center <a href="#">MIDAS</a> Course 42970	<a href="#">Emily Nordfelt</a>
3/1/2019	Data Drills/ PIP Support	Data Drill will be half-day and PIP Support will be half-day	Wasatch District Office <a href="#">MIDAS</a> Course 42973	<a href="#">Tami Gear</a> <a href="#">Lindsey Adams</a>
3/1/2019	Indicator 14 Exiter Lists Available	Review this list and update contact phone numbers	<a href="#">Utah Post High Survey</a>	<a href="#">Lavinia Gripentrog</a>
3/1/2019	Council for Exceptional Children (CEC) Conference	Annual conference for special educators, general educators, and anyone who supports students with disabilities Registration and conference information can be found on <a href="#">CEC's website</a> once they become available	Hillcrest Jr High School 126 E 5300 S, Murray	<a href="#">Becky Unker</a>
3/5/2019	PIPs Working TA (Includes Strong Start and RDA TA Groups)	This session will include all LEAs who would like to meet for coaching/collaboration to complete their PIPs report	USBE Basement West	<a href="#">Lindsey Adams</a>

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3/6/2019	PIPs Working TA (Includes Strong Start and RDA TA Groups)	This session will include all LEAs who would like to meet for coaching/collaboration to complete their PIPs report	Sevier District Office	<a href="#">Lindsey Adams</a>
3/11/2019	DLM Summative Assessment Window Opens	Students who are eligible for the alternate assessment must have 1% marked within their special education record (SCRAM) and be enrolled in an Essential Elements course	Use LEA SIS to submit to UTREx	<a href="#">Tracy Gooley</a>
3/31/2019	Indicator 14 Exiter Lists Due	Final day to complete Indicator 14 exiter lists	<a href="#">Utah Post High Survey</a>	<a href="#">Lavinia Gripentrog</a>
4/10/2019	Strong Start	PD for new (within first three years) special education directors	USBE Basement West <a href="#">MIDAS</a> Course 42445	<a href="#">Annette D'Agostini</a>
4/17/2019	Strong Start	PD for new (within first three years) special education directors	Richfield <a href="#">MIDAS</a> Course 42449	<a href="#">Annette D'Agostini</a>
4/24/2019	Autism Training	Final training for teams participating in comprehensive autism training	Virtual	<a href="#">Tanya Semerad</a>
4/25/2019	USEAM	Utah Special Education Administrators' Meeting (USEAM)	Jordan Auxiliary Services Building <a href="#">MIDAS</a> Course 42970	<a href="#">Emily Nordfelt</a>
4/30/2019	Program Improvement Plan (PIP)	LEAs can submit a draft of their improvement plan (based on both compliance and outcomes data) to receive feedback from the USBE before the final due date	TBD	<a href="#">Lindsey Adams</a>
5/1/2019	RDA TA	TA for directors who received a 4 or 5 RDA risk score	USBE Basement West <a href="#">MIDAS</a> Course 42899	<a href="#">Lindsey Adams</a>
5/9–10/2019	Promising Youth Conference	This conference is an interagency and multidisciplinary meeting of professionals from education, the juvenile court, human services, juvenile justice, and public/private treatment	Snowbird	<a href="#">Carol Anderson</a>
5/15/2019	RDA TA	TA for directors who received a 4 or 5 RDA risk score	Richfield <a href="#">MIDAS</a> Course 42903	<a href="#">Lindsey Adams</a>
End of May 2019	Conducting Own Post-High Survey	Training for LEAs who want to learn to conduct their own surveys	Online Training	<a href="#">Lavinia Gripentrog</a>

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June 2019	Post-High Surveys Begin	Students who graduated/completed high school in 2018 are surveyed to see what activities they are participating in	<a href="#">Utah Post High Survey</a>	<a href="#">Lavinia Gripentrog</a>
6/7/2019	DLM Summative Assessment Window Closes	Students who are eligible for the alternate assessment must have 1% marked within their special education record (SCRAM) and be enrolled in an Essential Elements course	Use LEA SIS to submit to UTREx	<a href="#">Tracy Gooley</a>
6/17 & 18/2019	Utah Systems Conference	2019 Utah Systems Conference	Utah Valley Convention Center	<a href="#">Kim Baker</a>
6/30/2019	Intensive Services Funds Request	FINAL day to complete Required from LEAs requesting support for students whose special education services cost more than 3x the state average (about \$20,000)	TBD	<a href="#">Neil Stevens</a>
6/30/2019	Personnel Report	FINAL day to complete Each LEA must submit a report of the number and qualification of special education and related services staff	TBD	<a href="#">Tami Gear</a>
6/30/2019	EYSE Stipend Report	FINAL day to complete for days worked during the two weeks AFTER the 2018-2019 school year ends Up to 5 TOTAL days allowed for 2018-2019 school year	TBD	<a href="#">Neil Stevens</a>
6/30/2019	Program Improvement Plan (PIP)	FINAL day to complete LEAs must submit a complete improvement plan, based on both compliance and outcomes data	TBD	<a href="#">Lindsey Adams</a>