

UTAH EDUCATOR LICENSE RENEWAL

Professional Learning Plan Form – Inactive Educator

Please retain this form for your records to aid in the completion of your renewal document.

For detailed information regarding the rules for Utah educator license renewal, please visit our website at [Active/Inactive Educator Renewals](#). This form is intended as a tool to assist [inactive](#) educators in meeting the Professional Learning Plan requirement of the Utah educator license renewal rules. ***Inactive educators are not required to use this particular form to meet this requirement. Please retain this form for your records.***

License Holder's Name:	CACTUS ID#:
Email:	
License Expiration Date:	Phone number:

Self-Assessment and Plan Focus

The first step to creating a Professional Learning plan is for the educator to review the [Utah Effective Teaching Standards](#). Administrators should also review the [Utah Educational Leadership Standards](#).

After reviewing the standards, educators should then self-assess their own practice to determine the areas in which they should focus their professional learning in their next license cycle. We recommend that educators focus on no more than 2 standards in any one license cycle. If you are currently working in another state you should also take into account your most recent evaluations and discuss your choices with your administrative supervisor.

My Professional Learning Plan will be focused on:

Standard:

Rationale:

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