

**R277. Education, Administration.**

**R277-914. Career and Technical Student Organizations.**

**R277-914-1. Authority and Purpose.**

(1) This rule is authorized by:

(a) Utah Constitution Article X, Section 3, which vests general control and supervision over public education in the Board;

(b) Subsection 53E-3-507(1), which directs the Board to establish minimum standards for career and technical programs in the public education system;

(c) Subsection 53E-3-507(3), which directs the Board to cooperate with federal and state governments to administer programs which promote and maintain career and technical education; and

(d) Subsection 53E-3-401(4), which allows the Board to make rules to execute the Board's duties and responsibilities under the Utah Constitution and state law.

(2) The purpose of this rule is to:

(a) make Career and technical student organizations programmatically and fiscally accountable to the Board; and

(b) provide procedures and supervision toward that end.

**R277-914-2. Definitions.**

(1) "Career and technical education" or "CTE" means organized educational programs or courses in a secondary school that:

(a) teach current industry-specific skills and knowledge;

(b) prepare a student for employment; and

(c) can prepare a student for postsecondary employment where entry requirements do not require a baccalaureate or advanced degree.

(2) "CTE programs of study" means programs organized into clusters that include:

(a) agriculture, food, and natural resources;

(b) architecture and construction;

(c) arts, audio or vision technology, and communications;

(d) business, finance, and marketing;

- (e) computer science and information technology;
- (f) education and training;
- (g) engineering and technology;
- (h) health science;
- (i) hospitality and tourism;
- (j) human services;
- (k) law, public safety, corrections, and security;
- (l) manufacturing; and
- (m) transportation, distribution, and logistics.

(3) "Career and technical student organization" or "CTSO" means a designated student leadership organization that:

- (a) provides opportunities for students to learn and practice:
  - (i) leadership development;
  - (ii) academic and technical skills; and
  - (iii) community involvement; and

(b) are intra-curricular organizations which are integral to the career and technical programs at the secondary and postsecondary levels of instruction; and

- (c) have local, state and national affiliation.

(4) "CTSO state advisor" means a professional in identified program areas designated by the Superintendent to direct a career and technical student leadership organization statewide.

### **R277-914-3. Student Organization Advisory Boards.**

(1) Each student organization designated by the Superintendent shall establish a statewide organization advisory board of not less than five members, one of which must be the Superintendent or designee.

(2) Each CTSO shall develop and follow organization by-laws, which shall be available on the CTSO's website.

(3) Each CTSO advisory board shall have advisory fiscal oversight for the organization.

(4) Each CTSO advisory board shall conduct an annual performance evaluation of the work performed by the respective CTSO advisor.

(5) Each CTSO shall comply with the policies and procedures established by the Superintendent.

**R277-914-4. Fiscal Oversight of Student Organizations.**

(1) A CTSO advisory board shall act consistent with fiscal procedures provided by the Superintendent.

(2) A CTSO advisory board shall submit the required financial records and reports for monitoring on a schedule established by the Superintendent.

(3) A CTSO's financial records shall be submitted for review whenever there is a change in the CTSO state advisor.

(4) The funds designated for management of student organizations at the state level shall be dispersed by the Superintendent for CTSOs through the grants management system.

(5) Additional funds allocated by the legislature as CTE student organization funds shall be used for:

(a) oversight and management of state CTSO programs, including:

(i) national conference travel;

(ii) salaries; and

(iii) state level advisors, operations, and management; and

(b) if funds are available, CTSO grants to an LEA.

**KEY: secondary education, career and technical education**

**Date of Last Change: November 8, 2021**

**Notice of Continuation: September 9, 2021**

**Authorizing, and Implemented or Interpreted Law: 53E-3-507(1); 53E-3-507(3); 53E-3-401(4)**