



## APPEL (Alternate Pathway to Professional Educator License) Consent to Release Educator's Records (APPEL to USBE)

**To: The Utah State Board of Education (USBE) Licensing Department**

Please provide information from the educational records of:

**Educator's Name:** \_\_\_\_\_

**CACTUS ID Number:** \_\_\_\_\_

Please release these educational records to:

**Name of APPEL Program** \_\_\_\_\_

**Name of APPEL Contact Person(s)** \_\_\_\_\_

**Email Address(es):** \_\_\_\_\_

**Phone Number(s):** \_\_\_\_\_

**The only type of information that is to be released under this consent is:**

transcript(s)

other (specify) \_\_\_\_\_

I understand informational records may be released to specified official(s) with legitimate educational interest in auditing or evaluation purposes. I understand the records may be released orally or in the form of copies of written records, as preferred by the requester. I have a right to inspect any written records released pursuant to this Consent. I understand I may revoke this Consent upon providing written notice to USBE Licensing Department. I further understand that until this revocation is made, this consent shall remain in effect and my educational records will continue to be provided to the Name of Person listed above to whom the educational records will be released for the specific purpose described above.

**Name of Educator (print)** \_\_\_\_\_

**Signature of Educator** \_\_\_\_\_

**CACTUS ID #** \_\_\_\_\_

**Date** \_\_\_\_\_

*\*Please submit all requests to: [appel@schools.utah.gov](mailto:appel@schools.utah.gov). For questions, please contact USBE Licensing at: email: [appel@schools.utah.gov](mailto:appel@schools.utah.gov), phone: (801) 538-7740.*