

1 **R277. Education, Administration.**

2 **R277-213. Request for Licensure Reinstatement and Reinstatement Procedures.**

3 **R277-213-1. Authority and Purpose.**

4 (1) This rule is authorized by:

5 (a) [Utah Constitution Article X, Section 3](#), which vests general control and  
6 supervision over public education in the Board;

7 (b) Section [53E-6-506](#), which directs the Board to adopt rules regarding UPPAC  
8 duties and procedures; and

9 (c) Subsection [53E-3-401](#)(4), which allows the Board to make rules to execute the  
10 Board's duties and responsibilities under the Utah Constitution and state law .

11 (2) The purpose of this rule is to establish procedures regarding educator license  
12 reinstatement.

13 (3) The standards and procedures of the Utah Administrative Procedures Act do not  
14 apply to this rule under the exemption of Subsection [63G-4-102](#)(2)(d).

15 **R277-213-2. Application for ~~[Licensing Following Denial or Loss of License]~~**  
16 **Reinstatement.**

17 (1)(a) An individual [~~who has been denied a license or lost the individual's license~~  
18 ~~through suspension, or allowed a license to lapse in the face of an allegation of~~  
19 ~~misconduct]~~ with a suspended license, may request a review to consider reinstatement of  
20 [a] the license.

21 (b) A request for review described in Subsection (1)(a) shall:

22 (i) be in writing;

23 (ii) be [~~transmitted]~~ submitted to the UPPAC Executive Secretary; and

24 (iii) have the following information:

25 (A) name and address of the individual requesting review;

26 (B) the action being requested;

27 (C) specific evidence and documentation of compliance with terms and conditions  
28 of any remedial or disciplinary requirements or recommendations from UPPAC or the  
29 Board;

- 30 (D) reason~~[s]~~ that the individual seeks reinstatement; and  
31 (E) signature of the individual requesting review.
- 32 (2)(a) The Executive Secretary shall review the request with UPPAC.
- 33 (b) If UPPAC determines that the request is incomplete or invalid:  
34 (i) the Executive Secretary shall deny the request; and  
35 (ii) notify the individual requesting reinstatement of the denial.
- 36 (c) If UPPAC determines that the request of an individual described in Subsection  
37 (1) is complete, timely, and appropriate, ~~[UPPAC]~~ the Executive Secretary shall schedule  
38 and hold a hearing as ~~[provided under]~~ soon as practicable in accordance with the  
39 provisions of Section R277-213-3.
- 40 (3) An educator may file a request for reinstatement at any time one year prior to the  
41 expiration of the suspension period if the educator has completed the requirements  
42 identified in the educator's consent to discipline or hearing report.
- 43 ~~[(3)4]~~(a) Burden of Persuasion: The burden of persuasion at a reinstatement  
44 hearing shall fall on the individual seeking ~~[the]~~ reinstatement.
- 45 (b) An individual requesting reinstatement of a suspended license shall:  
46 (i) show sufficient evidence of compliance with any conditions imposed in the past  
47 disciplinary action;  
48 (ii) provide sufficient evidence to the reinstatement hearing panel that the educator  
49 will not engage in recurrences of the actions that gave rise to the suspension and that  
50 reinstatement is appropriate;  
51 (iii) undergo a criminal background check not more than six months prior to the  
52 requested hearing; and  
53 (iv) provide materials for review by the hearing panel that demonstrate the  
54 individual's compliance with directives from UPPAC or the Board found in petitioner's  
55 original ~~[stipulated agreement]~~ consent to discipline or hearing report.
- 56 (c) An individual requesting ~~[licensing following a denial]~~ reinstatement shall show  
57 sufficient evidence of completion of a rehabilitation or remediation program, if applicable,  
58 when requesting reinstatement.
- 59 ~~[(4)5]~~ (5) An individual whose license has been suspended or revoked in another state

60 shall seek reinstatement of the individual's license in the other state before a request for  
61 a reinstatement hearing may be approved.

62 **R277-213-3. Reinstatement Hearing Procedures.**

63 (1) A hearing officer shall:

64 (a) preside over a reinstatement hearing; and

65 (b) rule on all procedural issues during the reinstatement hearing as they arise.

66 (2) A hearing panel, comprising individuals as set forth in Subsection [R277-212-](#)  
67 [3\(2\)](#), shall:

68 (a) hear the evidence; and

69 (b) along with the UPPAC attorney and hearing officer, question the individual  
70 seeking reinstatement regarding the appropriateness of reinstatement.

71 (3) An individual seeking reinstatement may:

72 (a) be represented by counsel; and

73 (b) may present evidence and witnesses.

74 (4) A party may present evidence and witnesses consistent with Rule [R277-212](#).

75 (5) A hearing officer of a reinstatement hearing shall direct one or both parties to  
76 explain the background of a case to panel members at the beginning of the hearing to  
77 provide necessary information about the initial misconduct and subsequent UPPAC and  
78 Board action.

79 (6) An individual seeking reinstatement shall present documentation or evidence  
80 that supports reinstatement.

81 (7) The Executive Secretary, represented by a UPPAC attorney, shall present any  
82 evidence or documentation that explains and supports UPPAC's recommendation in the  
83 matter.

84 (8) Other evidence or witnesses may be presented by either party and shall be  
85 presented consistent with Rule [R277-212](#).

86 (9) The individual seeking reinstatement shall:

87 (a) focus on the individual's actions, rehabilitative efforts, and performance following  
88 [~~license denial or~~] suspension;

89 (b) explain item by item how each condition of the hearing report or [~~stipulated~~  
90 ~~agreement~~] consent to discipline was satisfied;

91 (c) provide documentation in the form of evaluations, reports, or plans, as directed  
92 by the hearing report or [~~stipulated agreement~~] consent to discipline, of satisfaction of all  
93 required and outlined conditions;

94 (d) be prepared to completely and candidly respond to the questions of the UPPAC  
95 attorney and hearing panel regarding:

96 (i) the misconduct that caused the license suspension;

97 (ii) subsequent rehabilitation activities;

98 (iii) counseling or therapy received by the individual related to the original  
99 misconduct; and

100 (iv) work, professional actions, and behavior between the suspension and  
101 reinstatement request;

102 (e) present witnesses and be prepared to question witnesses (including counselors,  
103 current employers, support group members) at the hearing who can provide substantive  
104 corroboration of rehabilitation or current professional fitness to be an educator;

105 (f) provide copies of all reports and documents to the UPPAC attorney and hearing  
106 officer at least five days before a reinstatement hearing; and

107 (g) bring eight copies of all documents or materials that an individual seeking  
108 reinstatement plans to introduce at the hearing.

109 (10) The UPPAC attorney, the hearing panel, and hearing officer shall thoroughly  
110 question the individual seeking reinstatement as to the individual's:

111 (a) underlying misconduct which is the basis of the sanction on the educator's  
112 license;

113 (b) specific and exact compliance with reinstatement requirements;

114 (c) counseling, if required for reinstatement;

115 (d) specific plans for avoiding previous misconduct; and

116 (e) demeanor and changed understanding of petitioner's professional integrity and  
117 actions consistent with Rule R277-~~515~~217.

118 (11) If the individual seeking reinstatement sought counseling as described in

119 Subsection(10)(c), the individual shall state, under oath, that he provided all relevant  
120 information and background to his counselor or therapist.

121 (12) A hearing officer shall rule on procedural issues in a reinstatement hearing in  
122 a timely manner as they arise.

123 (13) No more than 20 days following a reinstatement hearing, a hearing officer, with  
124 the assistance of the hearing panel, shall:

125 (a) prepare a hearing report in accordance with the requirements set forth in Section  
126 R277-213-5; and

127 (b) provide the hearing report to the UPPAC Executive Secretary.

128 (14) The Executive Secretary shall submit the hearing report to UPPAC at the next  
129 meeting following receipt of the hearing report by the Executive Secretary.

130 (15) UPPAC may do the following upon receipt of the hearing report:

131 (a) accept the hearing panel's recommendation as prepared in the hearing report;

132 (b) amend the hearing panel's recommendation with conditions or modifications to  
133 the hearing panel's recommendation which shall be:

134 (i) directed by UPPAC;

135 (ii) prepared by the UPPAC Executive Secretary; and

136 (iii) attached to the hearing report; or

137 (c) reject the hearing panel's recommendation.

138 (16) After UPPAC makes a recommendation on the hearing panel report, the  
139 UPPAC recommendation will be forwarded to the Board for final action on the individual's  
140 reinstatement request.

141 ~~[(17) If the Board denies an individual's request for reinstatement, the individual~~  
142 ~~shall wait at least twenty four (24) months prior to filing a request for reinstatement again,~~  
143 ~~unless a different time is specified by UPPAC or the Board.]~~

144 (1[8]7) If the Board reinstates an educator's license, the Executive Secretary shall:

145 (a) update CACTUS to reflect the Board's action; and

146 (b) report the Board's action to the NASDTEC Educator Information Clearing house.

147 (1[9]8) The Executive Secretary shall send notice of the Board's decision no more  
148 than 30 days following Board action to:

- 149 (a) the educator;
- 150 (b) the educator's LEA.

151 **R277-213-4. Rights of a Victim at a Reinstatement Hearing.**

152 (1) If the allegations that gave rise to the underlying suspension involve abuse of a  
153 sexual or physical nature, UPPAC shall make reasonable efforts to notify the victim or the  
154 victim's family of the reinstatement request.

155 (2) A UPPAC's notification described in Subsection (1) shall:

156 (a) advise the victim or the victim's family that a reinstatement hearing has been  
157 scheduled;

158 (b) notify the victim or the victim's family of the date, time, and location of the  
159 hearing;

160 (c) advise the victim or the victim's family of the victim's right to be heard at the  
161 reinstatement hearing; and

162 (d) provide the victim or the victim's family with a form upon which the victim can  
163 submit a statement for consideration by the hearing panel.

164 (3) A victim entitled to notification of the reinstatement proceedings shall be  
165 permitted:

166 (a) to attend the hearing; and

167 (b) to offer the victim's position on the educator's reinstatement request, either by  
168 testifying in person or by submitting a written statement.

169 (4) A victim choosing to testify at a reinstatement hearing shall be subject to  
170 reasonable cross examination in the hearing officer's discretion.

171 (5) A victim choosing not to respond in writing or appear at the reinstatement  
172 hearing waives the victim's right to participate in the reinstatement process.

173 **R277-213-5. Reinstatement Hearing Report.**

174 (1) A hearing officer shall provide the following in a reinstatement hearing report:

175 (a) a summary of the background of the original disciplinary action;

176 (b) adequate information, including summary statements of evidence presented,

177 documents provided, and petitioner's testimony and demeanor for both UPPAC and the  
178 Board to evaluate petitioner's progress and rehabilitation since petitioner's original  
179 disciplinary action;

180 (c) the hearing panel's conclusions regarding petitioner's appropriateness and  
181 fitness to be a public school educator again;

182 (d) the hearing panel's recommendation; [~~and~~]

183 (e) a statement indicating whether the hearing panel's recommendation to UPPAC  
184 was unanimous or identifying how the panel member[s] voted concerning reinstatement[-];  
185 and

186 (f) if the recommendation is to deny the reinstatement request, a recommended time  
187 period the educator must wait and requirements the educator must complete, if any, before  
188 requesting another reinstatement hearing.

189 (2)(a) The hearing panel report is a public document under GRAMA following the  
190 conclusion of the reinstatement process unless specific information or evidence contained  
191 therein is protected by a specific provision of GRAMA, or another provision of state or  
192 federal law.

193 (b) The Executive Secretary shall add the hearing panel report to the UPPAC case  
194 file.

195 (3) If a license is reinstated, an educator's CACTUS file shall be updated to:

196 (a) remove the flag;

197 (b) show that the educator's license was reinstated; and

198 (c) show the date of formal Board action reinstating the license.

199 **R277-213-6. Reinstatement from Revocation of License.**

200 (1) The Executive Secretary shall deny any request for a reinstatement hearing for  
201 a revoked license unless the educator's stipulated agreement or revocation order from the  
202 Board allows the educator to request a reinstatement hearing consistent with the law at the  
203 time of the revocation.

204 (2) An educator may request that the Superintendent order a reconsideration of the  
205 prior Board licensing action if:

- 206 (a) an educator provides:
- 207 (i) evidence of mistake or false information that was critical to the revocation action;
- 208 or
- 209 (ii) newly discovered evidence:
- 210 (A) that undermines the revocation determination; and
- 211 (B) that the educator could not have reasonably obtained during the original
- 212 disciplinary proceedings; or
- 213 (b) an educator identifies material procedural Board error in the revocation process.
- 214 (3) A request for reconsideration by the Superintendent must be filed within 30 days
- 215 of Board action for circumstances identified in Subsection (2)(a)(i) or (b).
- 216 (4) A request for reconsideration by the Superintendent must be filed within 90 days
- 217 of discovery of the new evidence for circumstances identified in Subsection(2)(a)(ii).
- 218 (5) The Superintendent:
- 219 (a) shall make a determination on a request made under Subsection(2) within 60
- 220 days; and
- 221 (b) may request briefing from ~~[an]~~ the educator and the ~~[Executive Secretary]~~
- 222 UPPAC attorney in making a determination.
- 223 (6) If the Superintendent finds that the criteria in Subsection (2)(a) have been
- 224 established, the Superintendent shall make a recommendation to ~~[the Board]~~ direct
- 225 UPPAC to conduct a new hearing consistent with Rule [R277-212](#).
- 226 (7) If the Superintendent finds that the criteria in Subsection (2)(b) have been
- 227 established, the Superintendent shall recommend to the Board that they reconsider their
- 228 previous action.

229 **KEY: licensure, reinstatement, hearings**

230 **Date of Enactment or Last Substantive Amendment: August 12, 2016**

231 **Authorizing, and Implemented, or Interpreted Law: [Art X Sec 3](#); [53E-6-506](#);**

232 **[53E-3-401\(4\)](#)**