

**UTAH STATE BOARD OF EDUCATION MEETING
MEETING MINUTES**

November 2-3, 2017

UTAH STATE BOARD OF EDUCATION MEETING – November 2

A regular meeting of the Utah State Board of Education was held November 2, 2017 at the Utah State Board of Education Building, 250 East 500 South, Salt Lake City, Utah. Chair Mark Huntsman presided.

Board Members Present:

Chair Mark Huntsman	Member Jennifer Graviet
2 nd Vice Chair Brittney Cummins	Member Linda B. Hansen
3 rd Vice Chair Alisa Ellis	Member Carol Barlow Lear
Member Laura Belnap	Member Scott B. Neilson
Member Michelle Boulter	Member Kathleen Riebe
Member Janet A. Cannon	Member Spencer F. Stokes
Member Lisa Cummins	Member Joel Wright

Board Members Excused:

1st Vice Chair Terryl Warner

Executive Staff Present:

Sydnee Dickson, State Superintendent	Emilie Wheeler, Public Information Officer
Scott Jones, Deputy Superintendent	
Patty Norman, Deputy Superintendent	Lorraine Austin, Board Secretary
Angie Stallings, Deputy Superintendent	

Others Present:

Jay Blain—Utah Education Association; Michael Syndergaard—Mountain State Schoolbook Depository; Melissa Mendenhall—Alpine School District; Tami Pyfer, Karen Peterson—Governor’s Office; Tina Smith—Utah Association of Public Charter Schools; Vincent Newmeyer—Catalyst Group; Hollie Petterson—Ed Direction; Terry Shoemaker—Utah School Boards Association/ Utah School Superintendents Association; Rich Young—Pearson; Karen; Amy Smith, Becky Dunleavy—Davis School District; Rebecca Petersen, Natalie Grange, Deborah Jacobsen, Darin Nielsen, Debbie Davis—USBE staff; Allison Nicholson—Utah Education Policy Center; Terri Jarman—Sutherland.

Call to Order

Chair Mark Huntsman called the meeting to order at 8:05 a.m.

Executive Session

MOTION was made by Member Belnap and seconded by Member Hansen that the Board move into Executive Session for the purpose of discussing pending or reasonably imminent litigation.

Upon voice vote of Members Belnap, Boulter, Cannon, B. Cummins, Ellis, Graviet, Hansen, Huntsman, Lear, Neilson, Riebe and Stokes, the Board moved into Executive Session at 8:06 a.m.

Those present included all members listed above and Superintendent Sydnee Dickson, Deputy Superintendent Patty Norman, Assistant Attorney General David Thomas, Emilie Wheeler and Lorraine Austin.

MOTION was made by Member Riebe and seconded by Member Belnap that the Board come out of Executive Session.

Motion carried. The Board convened in open meeting at 8:12 a.m.

Opening Business

Chair Huntsman called the meeting to order at 8:30 a.m. Member Jennifer Graviet led those present in the Pledge of Allegiance.

Board Member Message

Member Carol Lear gave the Board welcome message. She showed a clip from the movie, *A Man for All Seasons*, based on the true story of Sir Thomas Moore, where Moore eloquently defends the rule of law. Member Lear reflected that one of the Board's most profound duties is to know the law and honor it with the integrity of Sir Thomas Moore. This adherence to law is crucial, not just as a moral imperative or because Board members are examples for all the children of Utah, but for the Members' own safety.

Introduction of New Employees

New employees Wendy Whiting, Lindsay Roberts, Erick Sirois, Megan Lopez, Melissa Strautins, Kerry Pack, Aaron Bodell, and Jill Curry introduced themselves.

Acknowledgment of Student Art Work

Cathy Jensen, USB E Educational Coordinator, informed the Board about the art work in the room from Washington Elementary, Washington District; Franklin Elementary, Salt Lake City School District; and Canyon View Elementary, Canyons School District. She also showed a video from Brigham Young University showing the importance of origami paper folding.

Education Highlight

Christelle Estrada, USB E Educational Specialist, introduced the principal of Mountain View Elementary, Ken Limb. Mr. Limb spoke about the success of the Mountain View Virtuosos Program, and the joint partnership between Mountain View and the Gifted Music School. Through this program K-3 students learn the violin and music, and have grown in many ways, both academically and socially. Eugene Watanabi from the Gifted Music School spoke about how critical arts and music education are.

Two Mountain View students played Bach's Minuet 1 on violins for the Board.

PUBLIC COMMENT

Vince Newmeyer – has participated in the science standards review process in the past as a member of the parent review committee. He expressed concern about the standards and direction of USB E staff, and concern that there will be an attempt to adopt a version of the standards as close as possible to the Next Generation Science Standards.

Jessica Dwyer, Center of Science and Mathematics Education, University of Utah - urged the Board to consider another perspective for opening the science standards for review. She gave three main reasons: 1) science moves quickly—it has been over ten years since the standards were last reviewed; 2) our economy moves quickly and students need to be prepared to work in the burgeoning tech economy; 3) adding more process to the standards will foster teacher retention as it will allow more engagement and creativity.

Rita Haygrin, American Federation of Teachers (AFT) Utah – AFT is concerned with proposed rule alterations in R277-515, particularly lines 313-314 where a documented direction from an LEA would be subject to licensing discipline. The proposed change blurs the lines between licensing and employment by including a licensing discipline document for a particular teacher versus a schoolwide or district policy that applies to everyone. AFT urges the Board to reject this specific addition to R277-515.

Sarah Jones, Utah Education Association – commented on R277-920. While a number of UEA concerns have been addressed there is still a significant concern with Revision 2. The rule expands the provisions of the turnaround code to new categories of schools, with the result that many more schools will be subject to the consequences facing turnaround schools that don't improve in a timely manner. The turnaround Code authorizes the Board to intervene in these schools through contract management, conversion to a charter school, or state takeover. This rule would create an expansion of authority over local school boards by authorizing those same actions, not just of turnaround schools, but of any school in improvement that doesn't meet the exit criteria. She drew attention to lines 330-333 and indicated there is no specific requirement in either federal or state code to support the actions outlined. ESSA requires Utah to take more rigorous action on schools failing to improve, but does not require these specific actions. She also drew attention to line 29 which requires local school boards to change school boundaries and questioned this is something the Board wants to require. UEA requests that the Board not pass the rule on second and final reading today.

Michael Syndergaard, Mountain State Schoolbook Depository – thanked the Law and Licensing Committee for its efforts in revising R277-469. Revision 2 as proposed meets the needs of the LEAs, maintains local choice and control and allows them to purchase textbooks from vendors of their choice. He encouraged the Board to approve Revision 2 today.

General Consent Calendar

Member Hansen requested that item 4.8, the School Turnaround Legislative Report, be removed from the Consent Calendar.

MOTION was made by Member Belnap and seconded by Vice Chair Ellis that the Board approved the Consent Calendar, as amended.

Motion carried.

Consent Calendar

4.1 Approval of Meeting Minutes

The Board approved the minutes of its October 12, 2017 meeting.

4.2 Approval of Contracts/Agreements over \$100,000

The Board approved contracts/agreements with the following entities: Waterford; Studentnest, Inc.; Utah Data Alliance partners.

4.3 Review of Contracts/Agreements under \$100,000

Contracts/agreements with the following entities were provided for Board review: Utah State University—WebAIM; SPEDSIS; Old Dominion Freight Line, Inc.; Utah System of Higher Education.

4.4 List of Educator Licenses Processed

A list of educator licenses processed in August 2017 was provided for Board information.

4.5 Temporary Authorizations for Licenses

The Board approved temporary authorizations for educator licenses as requested by local education agencies (LEAs).

4.6 Expanded Eminence Authorizations

The Board approved expanded-eminence authorizations for educator licenses requested by American Preparatory Academy, Legacy Preparatory Academy, Paradigm High School, and Wasatch School District.

4.7 Child Sexual Abuse Prevention Legislative Report

The Board received the report.

4.8 School Turnaround Legislative Report

This item was removed.

4.9 Civic and Character Education Legislative Report

The Board received the report.

4.10 Core Standards for Utah Public Schools Legislative Report

The Board received the report.

4.11 Independent Evaluation of Student Success Grant Program Legislative Report

The Board received the report.

4.12 External Data Sharing Agreement with Southern Utah University

The Board approved an external data sharing agreement with Southern Utah University in order to identify local high schools to identify potential participation in the GenCyber summer camp. No student personally identifiable information will be shared.

4.13 Internal Data Sharing Agreement with the Utah System of Higher Education

The Board approved an amendment to a Memorandum of Understanding with the Utah System of Higher Education which outlines responsibilities for additional development and ongoing support of a web service for electronic transcripts and development and ongoing support of other APIs and related IT services in support of the Board of Regents' CE Participation Form for the state concurrent enrollment program. No additional data elements are requested.

School Turnaround Legislative Report

Member Hansen asked whether data is available to determine why some turnaround schools are doing well and why some are not, and what is making the difference in the schools doing well.

Max Lang, Educational Specialist, responded that schools identified for turnaround are required to do a comprehensive needs assessment to find the root causes for low performing areas, and develop a plan to address the low performing areas. It is the finding that those schools that implement their plans with fidelity, with the entire school community involved, tend to make more progress. He also indicated there is data that tracks teachers in those schools and how retention is affected.

MOTION was made by Member Hansen and seconded by Member Belnap that the Board receive the Turnaround Report.

Motion carried.

Monthly Budget Report

Deputy Superintendent Scott Jones gave the budget report for the month ending September 30, 2017.

FY 2019 Budget Request

Deputy Superintendent Jones reviewed the changes the Board made last month in its budget priorities. He informed that the Common Data Committee has settled on 1.1 percent for enrollment growth. Superintendent Jones also reported that USDB steps and lanes will be slightly adjusted.

Board members discussed whether the request to support an appropriation for the Canvas program should remain on the list or be rolled into the WPU. Superintendent Jones indicated he will provide more information regarding the license for Canvas.

It was noted that a clarification will be added that the WPU request is a minimum request.

Audit Committee Report

Vice Chair Alisa Ellis reported on the October meeting of the Audit Committee. The Committee received an update on the school fees audit and discussed the Carson Smith Scholarship program audit. The Committee is also looking at emerging risks and has tasked the superintendency to streamline the list and bring it back to the Committee. Efforts are also being made to make sure duplicate information isn't being gathered from local education agencies (LEAs).

Standing Committee Reports

Committee Vice Chair Joel Wright reported on the following items from the October 13, 2017 Committee meeting.

Approval of Previous Meeting Minutes

The Committee approved the minutes of its September 7, 2017 meeting.

Section Budget Reviews

The Committee received reports on the Internal Audit and State Board of Education budgets.

Recruitment Process for the School Children's Trust Section Director

The Committee received an update from Chair Huntsman regarding the progress of the recruiting committee. The committee is utilizing the State of Utah's executive recruiter. The chair of the recruiting committee will be asked to present to the Board in a future meeting.

Pupil Transportation Concerns

The Committee heard from Utah Highway Patrol (UHP) officers regarding the requirement for UHP to inspect school buses. A few buses do not meet the safety standards and some buses purchased or donated to charters or private schools as activity buses do not comply with federal transportation regulations.

Staff are working on a notification to all charter school that are using activity buses and were also directed to create a letter for private schools outlining activity bus safety standards.

Washington County School District Response to Audit Corrective Actions

The Committee reviewed letters from Washington District in response to previous audits and accepted the corrective action response. Staff was directed to communicate the acceptance to the district and close the audit.

Utah Program Improvement Planning System (UPIPS) Special Education Monitoring and Mentoring Contractors

Staff reviewed the monitoring and mentoring staffing proposal with the Committee. The Committee accepted the amended report and directed staff to follow through with the proposal to hire two new Special Education staff members for compliance and mentoring.

Chair Huntsman noted that the change was initiated by Board Member Hansen.

School Level Reporting Legislative Report

The Committee received the report.

Class Size Reduction, Title I, K-3 Reading Reports

Staff reviewed with the Committee the report, *Impact of Class Size Reduction, K-3 Reading Improvement Program, and Title I Money on Class Size*, required by statute.

MOTION from Committee that the Board approve the submission of the report, as amended, to the Legislature and share with the Board.

Motion carried.

LAW AND LICENSING COMMITTEE

Committee Chair Linda Hansen reported on the following items from the October 13, 2017 Committee meeting.

Approval of Previous Meeting Minutes

The Committee approved the minutes of its September 7, 2017 meeting.

R277-621 District of Residence

New rule R277-621 was created in response to H.B. 125 *Student Residency Amendments* (2017 Legislative Session). The Committee reviewed the rule in August and proposed amendments, which were presented in September. The Committee approved R277-621, Revision 1, on first reading.

MOTION from Committee that Board approve R277-621 *District of Residence*, Revision 1, on second and final reading.

Motion carried unanimously.

R277-211-8 Disciplinary Letters and Dismissal

The Committee reviewed proposed amendments to R277-211-8 clarifying that an educator's disciplinary letter or Notice of Dismissal will be copied to the referring LEA and current LEA employer.

The Committee directed legal counsel to research the legal implications of the proposed amendments and bring back to the Committee.

School Nurse/Health Updates

The Committee heard recommendations on the activities of nurse consultants and school nurses in Utah. Staff will prepare a draft rule to bring to the Committee in December.

R277-491-4 School Community Councils – School Community Council Principal Responsibilities

Staff presented the Committee with proposed amendments to R277-491-4 which were recommended by the Board's Trust Advisory Committee. Amendments include a requirement for a school to post its School Improvement Plan on the school's website. The Committee approved the rule on first reading.

MOTION from Committee that the Board approve R277-491-4 *School Community Councils – School Community Council Principal Responsibilities*, as amended, on second and final reading.

Motion carried; Member Ellis absent.

R277-469 Instructional Materials Commission Operating Procedures

The Committee reviewed proposed amendments to the rule and made further amendments. The Committee approved and continued R277-469, Revision 2, on first reading.

MOTION from Committee that the Board approve and continue R277-469 *Instructional Materials Commission Operating Procedures*, Revision 2, on second and final reading.

Motion carried.

R277-515 Utah Educator Professional Standards

Staff reviewed proposed amendments to R277-515 to make clarifications to the educator standards and strengthen aspects of the rule. The Committee approved and continued the rule, as amended, on first reading.

MOTION from Committee that the Board approve and continue R277-515 *Utah Educator Professional Standards*, as amended, on second and final reading.

MOTION TO AMEND was made by Member Lear and seconded by Member Graviet that lines 313-314 be changed to read: “understands and follows a school or administrative policy or procedure;”

MOTION TO AMEND THE AMENDMENT was made by Vice Chair B. Cummins and seconded by Member Hansen that lines 313-314 be changed to: “understands and follows a school or administrative policy, procedure or documented directive specific to a rule or policy;”

Motion to amend the amendment carried.

Motion to amend carried.

MOTION TO AMEND was made by Member Hansen and seconded by Member Stokes that the Board approve and continue R277-515, as amended, on second and final reading, and that the rule come back to the Law and Licensing Committee for additional amendments in December.

Motion to amend carried, with Member Lear opposed.

Motion carried, with Member Lear opposed.

Board Bylaws and Board Policy 2002

The Committee was informed that the Board’s legal counsel has advised that going forward, Board member votes on their leadership need to be made public. The Committee reviewed possible changes to the Board Bylaws and Board Policy 2002 concerning Board officer elections, but forwarded no recommendations to the Board.

Deputy Superintendent Angie Stallings was invited to present options for changes to the Board. She reviewed several policy questions: 1) When should the Board determine the number of vice chairs? 2) When should members declare their candidacy for a Board office? 3) When

should all candidates be given the opportunity to speak? 4) How should the Board conduct its election? 5) How is a tie for last place handled?

MOTION was made by Member Stokes and seconded by Member Neilson that the Board request a change in statute allowing for the Board to elect its officers every two years.

Motion carried, with Members Belnap, Boulter, B. Cummins, L. Cummins, Ellis, Hansen, Huntsman, Neilson and Stokes in favor, and Members Cannon, Graviet, Lear, Riebe and Wright opposed.

MOTION was made by Member Boulter and seconded that the Board determine the number of vice chairs to be elected for the coming year in the Board meeting prior to the election in odd years and at the time of the election in even years.

Motion failed, with Members Belnap, Boulter, B. Cummins, L. Cummins, Hansen and Stokes in favor, and Members Cannon, Ellis, Graviet, Huntsman, Lear, Neilson, Riebe and Wright opposed.

Without objection, it was recommended that the status quo be maintained concerning declaring candidacy and candidate opportunity to speak.

Board members discussed the requirement for public voting. Assistant Attorney General David Thomas referenced a section in the Open and Public Meetings Act in Utah Code 52-4-203(2)(a)(iv) which states: "Written minutes of an open meeting shall record a record, by individual member, of each vote taken by the public body." He clarified that it is in the minutes where the votes needs to become public.

MOTION was made by Member Ellis and seconded by Member Stokes that the Board use the preferential voting system, with each position being voted on separately by paper balloting.

It was clarified that the ballots would include each Board member's name.

Motion carried, with Members Cannon and Lear opposed.

Without objection, Board members agreed that with a tie for last place, a revote would be taken on just those that are tied.

Chair Huntsman directed staff to make the changes and bring the Bylaws and policy back to the Board to be addressed later on the agenda.

R277-519-3 Educator Professional Learning Procedures and Credit – Professional Learning Requirements for Course Submission

Staff reviewed proposed amendments on to R277-519-3 to clarify who has the authority to approve USBE approved professional learning proposals. The Committee approve the rule, as amended, on first reading.

MOTION from Committee that the Board approve R277-519-3 *Educator Professional Learning Procedures and Credit – Professional Learning Requirements for Course Submission*, as amended, on second and final reading.

Motion carried, with Member L. Cummins and Lear opposed.

Early College Coursework Committee

In response to the Law and Licensing Committee direction in December 2016, staff developed a plan for increasing the number and percentage of students from diverse and/or disadvantaged families earning credit in early college coursework or programs. Staff reported updates to the plan.

STANDARDS AND ASSESSMENT COMMITTEE

Committee Chair Laura Belnap reported on the following items from the October 13, 2017 Committee meeting.

Approval of Previous Meeting Minutes

The Committee approved the minutes of its September 7, 2017 meeting.

Utah Effective Leadership Standards

The Committee reviewed proposed revisions to the Utah Effective Leadership Standards, developed over the last year.

MOTION from Committee that the Board approve releasing the Utah Educational Leadership Standards for a 90-day public review.

Motion carried.

Standards Revision Process

The Committee reviewed a proposed process for revising standards for non-core courses. It is a shorter process than the 11-step process required for regular core standards.

MOTION from Committee that the Board approve releasing the standards revision process for non-core subject courses.

Motion carried.

High Quality School Readiness Expansion Program Evaluation Legislative Report

The Committee received the report.

Early Childhood Core Standards Revision

Staff provided an update in the process for reviewing the Early Childhood Core Standards, which began last spring. The standards review committee made several recommendations to bring the standards current and bring them into compliance with the Board's approved format and process.

MOTION from Committee that the Board approve the recommendations of the review committee and move to the next step in the review process.

Motion carried; Member Stokes absent.

Digital Teaching and Learning Qualified Grant Report

Staff gave an update to the Committee regarding the Digital Teaching and Learning Qualified Grant.

K-5 and 9-12 Science Standards Revision

The Committee was presented information regarding opening the K-5 and 9-12 Science Standards for revision. The high school standards were last revised in 2002.

MOTION from Committee that the Board approve opening the K-5 and 9-12 science standards to begin the USBE approved standards revision process.

Board members questioned whether it is the teaching process, rather than the standards, that needs to be revised. Concerns were expressed that the revised middle school

science standards were really the Next Generation Science Standards with few revisions and there is a heavy emphasis on evolution as fact, not theory, in those standards.

It was noted that the standards review process is the forum for determining if the standards need to be changed, and all recommendations will come back to the Board for approval.

Other members spoke in favor of opening the standards to make sure students are receiving current information.

Motion carried, with Members Belnap, Cannon, B. Cummins, Graviet, Hansen, Huntsman, Lear, Riebe, Stokes and Wright in favor, and Members Boulter, L. Cummins, Ellis and Neilson opposed.

Meeting the Needs of Utah's Secondary Students in Career and Technical Information Education Legislative Report

The Committee received the report.

Drop Out Prevention and Recovery Legislative Report

The Committee received the report.

Strengthening College and Career Readiness Program, HB 198 (2015) Legislative Report

The Committee received the report.

R277-920 Implementation of the School Turnaround and Leadership Development Act

The Committee reviewed amendments to R277-920 which were made in response to S.B. 234 School Turnaround Amendments (2017 Legislative Session) and the Every Student Succeeds Act in an effort to align all the school improvement efforts in one place. The Committee approved the rule, as amended, on first reading.

MOTION Committee that the Board approve R277-920 *Implementation of the School Turnaround and Leadership Development Act*, as amended, on second and final reading.

Motion carried unanimously. [See the R277-920 item later in the meeting—a correction was made to Board approval of Revision 2.]

Writing Assessment in Grades 9-11

This item was referred to a future meeting.

2017-2018 Testing Ethics Policy Manual

The Committee reviewed proposed updates to the Testing Ethics Policy Manual and discussed further clarifications that may be needed.

MOTION from Committee that the Board approve the updated 2017-2018 Testing Ethics Policy Manual.

Motion carried unanimously.

R277-404 Requirements for Assessment of Student Achievement

The Committee reviewed proposed amendments to R277-404, along with further recommendations for changes from the Utah School Superintendents Association.

MOTION from Committee that the Board approve R277-404 *Requirements for Assessment of Student Achievement*, Revision 1, on second and final reading.

MOTION TO AMEND was made by Member Graviet and seconded by Member Riebe that line 228 be amended to read as follows:

“c) an LEA may allow a student to fulfill a course requirement that requires a student to demonstrate competency of course content if:

- (i) the student demonstrates proficiency on a statewide assessment; and
- (ii) the student’s parent consents.”

Motion to amend failed, with Members B. Cummins, L. Cummins, Cannon, Graviet, Hansen, Lear and Riebe in favor, and Members Belnap, Boulter, Ellis, Huntsman, Neilson, Stokes and Wright opposed.

MOTION TO AMEND was made by Member Belnap and seconded by Member Riebe that the Board approve R277-404, as amended in committee, on second and final reading, and that the rule come back to the Standards and Assessment Committee to work on an opt in option.

Deputy Superintendent Stallings advised that the correct version of the amended rule has not been made available.

Motion failed, with all opposed.

MOTION TO POSTPONE the rule until later in the meeting was made by Member Belnap and seconded by Member Ellis.

Motion carried.

Executive Session

MOTION was made by Member Riebe and seconded by Member L. Cummins that the Board move into Executive Session for the purpose of discussing the character, professional competence, or physical or mental health of individuals.

Upon voice vote of Members Belnap, Boulter, Cannon, B. Cummins, L. Cummins, Graviet, Hansen, Huntsman, Lear, Neilson, Riebe, Stokes and Wright, and the Board moved into Executive Session at 1:25 p.m.

Those present included all Board members above, and Superintendent Sydnee Dickson, Deputy Superintendent Angie Stallings, Assistant Attorney General David Thomas, and USB E staff Ben Rasmussen, Emilie Wheeler and Lorraine Austin.

MOTION was made by Member Belnap and seconded by Member Neilson that the Board come out of Executive Session.

Motion carried. The Board reconvened in open session at 2:20 p.m.

Executive Session Action Items

Licensing Actions and UPPAC Consent Calendar

MOTION was made by Member Neilson and seconded by Member Stokes that the Board adopt the Remand Order in Utah Professional Practices Advisory Commission (UPPAC) Case No. 16-1375.

Motion carried, with Members Graviet, Lear and Riebe opposed; Member Ellis absent.

MOTION was made by Member Neilson and seconded by Member Stokes that the Board accept the UPPAC recommendation in Case No. 17-1393 to suspend the educator's Level

2 Elementary Education license for no less than six months consistent with the Consent to Discipline.

Motion carried; Member Ellis absent.

MOTION was made by Member Neilson and seconded by Member Stokes that the Board accept the UPPAC recommendation in Case No. 17-1398 to permanently revoke the individual's Level 1 Secondary Education license.

Motion carried; Member Ellis absent.

MOTION was made by Member Neilson and seconded by Member Boulter that the Board accept the UPPAC recommendation in Case No. 10-982 to remove the flag on the individual's CACTUS file.

Motion carried; Member Ellis absent.

MOTION was made by Member Neilson and seconded by Member Stokes that the Board approve the UPPAC Consent Calendar.

Motion carried; Member Ellis absent.

SITLA Board of Trustees Nominating Committee Appointments

MOTION was made by Member Neilson and seconded by Member Lear that the Board appoint Members Joel Wright, Carol Lear and Kathleen Riebe to the School and Institutional Trust Lands Administration Board of Trustees Nominating Committee for terms of four years, beginning January 2018.

Motion carried; Member Ellis absent.

Utah Instructional Materials Commission Appointment

MOTION was made by Member Neilson and seconded by Member Hansen that the Board appoint Cassandra Fuentes to the Utah Instructional Materials Commission as a lay citizen representative, for a four-year term.

Motion carried; Member Ellis absent.

SITFO Board of Trustees Nominating Committee

MOTION was made by Member Neilson and seconded by Member Hansen that the Board appoint Matt Willes and Jacque Millard to the School and Institutional Trust Fund Board of Trustees Nominating Committee for terms beginning the date of appointment and ending June 30, 2020.

Motion carried.

Superintendent's Report

Superintendent Dickson reported on the following.

- The superintendency will be reviewing the emerging risks list as directed by the Audit Committee to cull the list down and better target the list to mitigate risk.
- In response to challenges expressed from the field, staff will be creating a calendar of due dates for required reports and monitoring functions for LEAs.
- Carryforward funds will be used to change the space outside the Board room next to the Administration area, to make it a collaborative space. In addition, costs for a new microphone and voting system for the Board will be researched.

Utah Public Education Coalition Participation

Superintendent Dickson reported that representatives of the Board and Board staff have been attending meetings of the Utah Public Education Coalition as guests. The Coalition has asked for formal representation of the Board as members.

MOTION was made by Member Cannon and seconded by Member Lear that the Board become a partner in the Utah Public Education Coalition.

Board members discussed the benefits of meeting with others who have a stake in public education to receive information and identify areas where they can support each other. It was noted that Board members are at times on other external committees where they are voting members. Also, since the Board meets monthly there is an opportunity to gather a position from the Board on certain issues.

Others expressed concern about voting on issues as a Coalition and tying the Board to a group where there may be conflicting priorities. It was noted that the Coalition does not take a position unless there is 100 percent agreement.

There was also concern that not all voices are represented on the Coalition.

Motion failed, with Members B. Cummins, Cannon, Gravier, Hansen, Huntsman, Lear and Riebe in favor, and Members Belnap, Boulter, L. Cummins, Ellis (by phone), Neilson, Stokes and Wright opposed.

Improving School Leadership Preparation

Dr. Diana Suddreth, USBE Director of Teaching and Learning, presented a summary of three Education Interim Committee meetings this year focused on school leadership. Those participating in the meetings included legislators, USBE members, district superintendents, and higher education representatives.

Some common things discussed included education leadership standards, paying for principals to have longer intern periods, residency requirements or programs that would support principal preparation, and coaching and mentoring.

Dr. Suddreth noted that these discussions complement the Board's work on teacher licensing and suggested that next steps for the Board could include finishing educator licensure, determining competencies, and determining components of a leadership license.

MOTION was made by Vice Chair B. Cummins and seconded by Member Hansen that the Board organize a School Leadership Working Group to include two Board members, USBE staff, Utah System of Higher Education staff, and administrators from education preparation programs and local education agencies to do the following: 1) analyze current efforts and programs that are improving school leadership; 2) create a timeline for implementation of revised education leadership license or credential, including standards for school leader induction; 3) bring recommendations to the Board for revised leadership license or credential and standards for school leader induction, including supports to improve school leader quality.

Concerns were expressed that the Board may be taking on the role of local boards, particularly in mentoring.

Vice Chair B. Cummins spoke to the motion, reporting that much of the discussion in the Interim meetings focused on the state's role and the role of LEAs concerning leadership preparation, and this working group should consider those roles as it looks systemically at what it means to be a leader in a school.

Motion carried, with Members Belnap, Cannon, B. Cummins, Graviet, Hansen, Huntsman, Lear and Riebe in favor, and Members Boulter, L. Cummins, Neilson, Stokes and Wright opposed. Member Ellis absent.

Legislative Policy/Statutory Priorities

Deputy Superintendent Angie Stallings reviewed proposals for statutory changes the Board could request.

Board members discussed whether responsibility for school buses and great flexibility for the use of school bonds should be added to the list. It was determined that further discussion on those items is needed.

Without objection, insurance costs and exempting the Board from some portions of the Budgetary Procedures Act were added to the list.

It was recommended that additional items for consideration be sent to the Board's Eliminating Barriers to Educational Excellence Task Force for review. Also, items coming from the Task Force will be identified on the list.

Chair Huntsman directed staff to move forward with the items on the list.

Computer Adaptive Testing RFP Development for Grades 9-10

Deputy Superintendent Patty Norman reported that the release of the RFP for the assessment for grades 9-10 is sixty days behind schedule, and the hope is to release the RFP by December 1.

MOTION was made by Vice Chair B. Cummins and seconded by Member L. Cummins that the Board direct staff to convene a committee of USBE superintendents or their designees and two Board members to review a draft of the RFP, to adjust the RFP as needed, and to submit the RFP by December 1, 2017.

Motion carried; Members Ellis and Stokes absent.

Correction to Action on R277-920 *Implementation of the School Turnaround and Leadership Development Act*

It was noted that earlier in the meeting the Board approved R277-920, as amended. The amended version was Revision 1, but should have been Revision 2.

Without objection, the change was made to Revision 2.

R277-404 *Requirements for Assessment of Student Achievement*

Earlier in the meeting a motion to approve R277-404 was postponed to later in the meeting.

MOTION TO POSTPONE INDEFINITELY was made by Member Belnap and seconded by Member Boulter.

Motion carried; Members Ellis and Stokes absent.

The rule will come back to the Standards and Assessment Committee in December.

Grades 9-10 Writing Assessment for 2017-18

Member Belnap addressed a decision made by the Standards and Assessment Committee concerning SAGE writing assessment requirements for this school year.

MOTION was made by Member Belnap and seconded by Member Boulter that the Board approve not requiring administration of the SAGE writing assessment in grades 9-10 for the 2017-18 school year.

Motion carried; Members Ellis and Stokes absent.

Board Bylaws and Board Policy 2002

Deputy Superintendent Stallings presented Board Policy 2002, Revision 5, and USBE Bylaws, Revision 1, which incorporate changes directed by the Board earlier in the day.

MOTION was made by Member Hansen and seconded by Member Belnap that the Board adopt Board Policy 2002, Revision 5, and USBE Bylaws, Revision 1.

Motion carried; Member Ellis absent.

Board Chair's Report

Chair Huntsman discussed the upcoming legislative session and the interaction Board members will have with legislators and stakeholders. He expressed the importance of Board members showing regard and respect for legislators and stakeholders in their personal dialogue with them. He asked Board members to hold to the positions the Board has taken, or make sure to be very clear when stating a position the Board hasn't taken, that it is a personal position. He observed that the Board's staff is often engaged early in the dialogue as soon as a bill is opened and legislators seek out Board staff, and stressed that the Board needs to be mindful of what staff are working on. He asked that if Board members have a particular concern on a piece of legislation, they reach out to a member of the superintendency.

Chair Huntsman expressed appreciation for the work of Board members in preparing for meetings and the extra assignments they are taking on.

Board Member Comments

Member Stokes reported that when he gets asked about a Board position by legislators, he directs them to Chair Huntsman or Superintendent Dickson as they are spokesmen for the Board.

Member Wright reported that there have been changes to the Regents' Scholarship of which the Board and staff were not aware. Superintendent noted that the Scholarship has not been eliminated, but there have been significant changes that will affect the current high school junior class.

Adjournment

MOTION was made by Member Riebe and seconded by Member Boulter that the meeting adjourn.

Motion carried. The meeting adjourned at 4:42 p.m.

STUDY SESSION - November 3, 2017

A Study Session of the Utah State Board of Education was held November 3, 2017 at the Utah State Board of Education Building, 250 East 500 South, Salt Lake City, Utah. Chair Mark Huntsman presided. The meeting commenced at 2:25 p.m.

Those present included Chair Huntsman, Second Vice Chair Brittney Cummins, and Members Belnap, Boulter, Cannon, L. Cummins, Graviet, Lear and Riebe.

Others present included Superintendent Sydnee Dickson, Deputy Superintendent Patty Norman, Christelle Estrada, Becky Donaldson, Leah Voorhies, Karl Bowman, Momi Tu'ua, Emilie Wheeler, Lorraine Austin, and Jerry Record—USBE staff; Michelle Eldredge—Provo School District; Kathy Einhorn—Park City School District.

USBE Strategic Plan – English Learners

Dr. Christelle Estrada, Educational Specialist, distributed information regarding students who are English learners and made a presentation to the Board. She acknowledged the support of Kathy Einhorn from Park City District, Michelle Eldredge from Provo District, and staff members Leah Voorhies, Becky Donaldson, Momi Tu'ua and Karl Bowman. Dr. Estrada made the following recommendations for closing the gap for English learners:

1. Dissemination of evidence based instructional programs with demonstrated success.
2. Publicized understandable annual reports from the EL dashboard that support program evaluation to better align resource allocation to student success.
3. USBE recognition of exemplary practices that highlight changes in policies and resource allocation in schools that are closing achievement gaps.
4. Middle school recognition – mentoring and advocacy programs for students learning English with access to challenging courses.
5. High school recognition – increase in access to and success in early college courses and gains in Education Elevated indicators.

Superintendent Dickson observed that when the Board looks at its strategic goals these are the students that need the Board's help the most and it is critical to consider best practices and recommendations. She thanked Dr. Estrada and her team for their work in this area.

Adjournment

MOTION was made by Member L. Cummins and seconded by Member Riebe that the meeting adjourn.

Motion carried. The meeting adjourned at 3:17 p.m.

Lorraine Austin, Board Secretary
Minutes approved December 7, 2017