

New CTE Director Professional Development 2018-2019

Date	New Director Training	Description
September 19, 2018	State CTE Directors Meeting Basic Training Course #1 (7:30 AM – 8:15 AM) Location: Thanksgiving Point - Garden Room 3900 Garden Dr., Lehi, UT 8:30A.M. – 4:00 PM	Session One, <i>Supporting Programs</i> <ul style="list-style-type: none"> Suggested Topics: Annual Online Survey, On Site Evaluations, Work-Based Learning, Marketing CTE, New Program Approval, College and Career Awareness
Postsecondary September 25, 2018 Secondary October 4, 2018	CTE Director Financial Training Secondary: October 04, 2018 Time: 8:00am – 4:00pm Location: JATC PostSecondary: September 25, 2018 Time 8:30am – 12:00pm Location: USBE Basement West	Comprehensive instruction in federal Perkins funding, state CTE funding, and funding management. (1 day) <ul style="list-style-type: none"> Additional Topics: CTE Programs, State (USB E) and National (OCTAE) CTE Organization, CTE Consortium, CTE Regions, CTE Pathways, CTE State and Federal Funding
November 14, 2018	State CTE Directors Meeting Basic Training Course #2 (7:30 AM – 8:15 AM) Location: Canyons School District PDC Room, 9361 South 300 East, Sandy, UT 84070 Time: 8:30 AM – 4:00 PM	Session Two, <i>Curriculum, Instruction and Facilities</i> <ul style="list-style-type: none"> Suggested Topics: Comprehensive Counseling and Guidance, CTE Pathways and Articulation Agreements, Concurrent Enrollment, CTE Curriculum Standards, Postsecondary Partnerships, Program Advisory Committees, Facilities
February 1, 2019	Basic Training Course #3 (7:30 AM – 8:15 AM) Location: Washington School District, 121 West Tabernacle, Saint George, UT 84770, Boardroom Time: 8:30 AM – 4:00 PM	Session Three, <i>CTSOs and Professional Organizations</i> <ul style="list-style-type: none"> Suggested Topics: Curriculum Support, Organization, Funding, Competitive Events, Leadership Development, Student Travel and Supervision, Association for Career and Technical Education (ACTE and UACTE)
April 24, 2019	Basic Training Course #4 (7:30 AM – 8:15 AM) Location: Salt Lake Community, Student Center – Oak Room, 4600 South Redwood Road, Salt Lake City, UT Time: 8:30 AM – 4:00 PM	Session Four, <i>Program Approval</i> <ul style="list-style-type: none"> Suggested Topics: CTE Summer Conference Educator Licensing, Civil Rights Evaluations, Data Approvals, Membership Audits, Perkins Requirements
TBD	Skill Cert Training Webinar, TBD	<ul style="list-style-type: none"> 1 hour long Skill Cert Training Webinar
TBD	Data Gateway Training Dates TBD Location: TBD	<ul style="list-style-type: none"> Detailed instruction in the uses of the data system for CTE student membership reporting and program evaluation. (2-3 hours)
Summer, 2019 Exact Dates TBD	College and Career Awareness New Team Member Training, Program Summer Conferences & Workshops Locations: TBD	The College and Career Awareness New Team Member Training will provide a detailed overview of all aspects of this course. (1 day). The program summer conferences and workshops vary from duration and location. More information will be provided as the summer gets closer.

Required for directors’ not having a CTE Endorsement and four years of full time CTE teaching experience, and recommended for others.

R277-911-9, B(2)(b): Complete a prescribed in-service program provided by the USBE within a period of two years following local board appointment as a district or charter school career and technical education director.