

R277. Education, Administration.

R277-916. College and Career Awareness.

R277-916-1. Authority and Purpose.

(1) This rule is authorized by:

(a) Utah Constitution Article X, Section 3, which vests general control and supervision over public education in the Board;

(b) Subsection 53E-3-401(4), which allows the Board to make rules to execute the Board's duties and responsibilities under the Utah Constitution and state law;

(c) Section 53E-3-507, which allows the Board to establish minimum standards for career and technical education programs in the public education system; and

(d) Section 53F-2-311, which directs the Board to distribute specific funds to LEAs.

(2) The purpose of this rule is to establish standards and procedures for LEAs seeking to qualify for College and Career Awareness Program funds administered by the Board.

R277-916-2. Definitions.

(1)(a) "College and Career Awareness" means a 7th grade core course comprised of activities encouraging students to explore college and career opportunities.

(b) "College and Career Awareness" is coordinated with the Comprehensive Counseling and Guidance program.

(2) "Weighted Pupil Unit" or "WPU" means the unit of measure that is computed in accordance with Section 53F-2-306, for the purpose of determining the costs of a program on a uniform basis for each LEA.

(3) "Work-Based Learning" or "WBL" means a continuum of awareness, exploration, preparation, and training activities that combine structured learning and authentic work experiences implemented through industry and education partnerships.

R277-916-3. Disbursement of Funds.

(1)(a) An LEA shall utilize College and Career Awareness funds to purchase and maintain needed equipment and supplies for the course, subject to the following:

(i) LEA expenditures shall be reasonable and necessary to sustain the College and Career Awareness program;

(ii) LEA expenditures shall be adequately documented;

(iii) an LEA may not use funds to cover the cost of goods and services for personal use;

(iv) an LEA may not use funds for costs associated with:

(A) entertainment;

(B) amusement;

(C) diversion; and

(D) social activities; and

(v) an LEA may only use funds for costs that will directly achieve program outcomes for students.

(b) Notwithstanding, Subsection (1)(a), an LEA may use up to 15% of available funds for teachers, counselors, and administrators to participate in on-going professional development sponsored by the Board.

(2) An LEA shall meet all requirements of this R277-916 in order to receive College and Career Awareness funding.

(3) College and Career Awareness funds shall be allocated to an LEA for an approved school using a base amount per school.

(4) The Superintendent shall distribute funds remaining after funds are distributed under Subsection (3), based on enrollment in grade 7 to approved schools based on the prior year's October 1 enrollment report for the previous year.

(5) An LEA shall annually complete a funding application with assurances of each school meeting College and Career Awareness standards.

(6) The Superintendent shall annually provide training to personnel from each school receiving funds under this Subsection (3).

(7) The Superintendent shall allocate continued funding to an LEA based on the LEA's success in meeting established standards.

R277-916-4. Standards.

(1) An LEA may qualify for College and Career Awareness funds consistent with the following:

(a) College and Career Awareness program funds may not be used for personnel costs;

(b) a school shall teach 180 days of College and Career Awareness as a stand alone course with distinct credit, incorporating each element set forth in Subsection R277-916-2(1);

(c) College and Career Awareness teachers and counselors shall have appropriate licenses and endorsements;

(d) a school shall utilize the services of a WBL coordinator, where available, to integrate grade level appropriate WBL activities into College and Career Awareness.

(e) if a WBL coordinator is not available, the College and Career Awareness team shall plan and provide WBL activities;

(f) a school shall integrate career development applications into the College and Career Awareness program and use the services of a counselor in the program;

(g) an LEA shall support staff development activities relevant to the core College and Career Awareness content adopted by the Board;

(h) College and Career Awareness personnel in a school shall fully participate in:

(i) evaluating the current program;

(ii) recommending changes or modifications; and

(iii) pilot testing and implementing new activities, materials, and resources; and

(i) College and Career Awareness personnel shall participate in the CTE Program Approval evaluation every three years.

KEY: public schools, college and career awareness

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Authorizing, and Implemented, or Interpreted Law: Art X Sec 3; 53E-3-401(4); 53E-3-507; 53F-2-311