



CTE Consortium Meeting

Wednesday, March 21, 2018

10:00 a.m. – 4:00 p.m.

Nebo Advanced Learning Center, 350 South Main Street, Payson, UT in the CTE Classroom

In attendance:

Dave Gardner – Chair, Southwest Region

Alan Ashton, Mountainland Region

Mike Liechty, Bear River Region

Robert Kilmer, Wasatch Front North Region

Lynn Sorensen, Uintah Basin Region

Jim Stocks, Southeast Region

James Taylor, Wasatch Front South Region

Don Yates, Central Region

USBE Staff Present: Thalea Longhurst – Vice Chair, Aaron Bodell, Rachel Bolin, Andrea Curtin, Buddy Deimler, Kim Herrera, Breckon Heywood, Ashley Higgs, Brandon Jacobson, Doug Livingston, Laura deShazo, Wendi Morton, and Greg Richens.

Guest Attending: Joseph Demma

1. Welcome – Dave Gardner

Dave Gardner called the meeting to order and welcomed everyone in attendance. He introduced Joseph Demma attending to present from the Utah Technical Colleges on the Governor's Year of Technical Education.

2. Approval of Minutes from January 10, 2018

Robert Kilmer made a motion to accept the minutes. Mike Liechty seconded the motion. The vote by the committee to approve the motion was unanimous.

3. Dates and Locations for 2018-19

The following dates and location for next year were approved. Andrea will send out meeting invitations:

1. Wednesday, August 15, 2018 – Nebo SD, CTE classroom 10:00am - 3:00pm
2. Wednesday, October 17, 2018 – Alpine SD, Room 315 10:00am – 3:00pm
3. Wednesday, January 16, 2019 – Alpine SD, Room 315 10:00am – 3:00pm
4. Wednesday, March 20, 2019 – Nebo SD, CTE Classroom 10:00 am – 3:00pm

Please let Andrea Curtin know if your region representatives for Consortium, Skill Cert Advisory Committee, or CTSO Advisory Committee will be changing for next year.

4. Year of Technical Education

Joseph Demma, Assistant Commissioner Utah Technical Colleges, presented information about the Year of Technical Education. A committee has been working to develop the plan of work for the year. Joseph shared a draft outline of their plans. An RFP will be created to form a marketing plan for some paid media effort focusing on regions and high pay/high demand

jobs and to promote technical education. Talent Ready Utah will be the umbrella for the information. The media campaign will start in August. For fall 2018 Town Hall meetings in each region are being planned to promote technical education. The goal of the Town Hall meetings is to help promote CTE at all levels. Industry partners will be involved as well. A draft schedule was shared. The Wasatch Front South region requested moving their Town Hall to a later month due to conflicts with their Pathways to Profession event.

***Action item** – Please go back to your regions and start talking about the Town Hall meetings.

5. Legislative Updates

Thalea shared a list of bills from the 2018 session that have CTE interest.

6. STEM Drop Out Prevention Pilot Grant

Thalea explained that last year there was some one-time money given by the legislature for one school/LEA for a STEM Drop Out Prevention Pilot program. Ogden School District was awarded the grant but was unable to use the money. We now have year one and year two money available. There will be a new grant application coming out soon. Interested LEAs should submit a completed application to Thalea.

7. Elementary Keyboarding Professional Development & CCA New Teacher Training Ashley Higgs explained that we will not be accepting LEA PO's for the new CCA training in August. If you are interested in having a district wide elementary school teacher keyboarding workshop Ashley will be happy to set this up. Fifteen people per training are required to cover costs. This methods class focuses on technique. The district can also pay for the training separately also.

8. 6th Grade STEM Concepts

Ashley Higgs and Doug Livingston explained the new 6th grade STEM course that is being developed. It is an elective CTE STEM course for designed for 6th graders ideally in a middle school setting. There is no CTE funding tied to this course. This is a hands-on STEM course. Traditional strands will not be written for the course; instead we will focus on essential concepts for the students. This course is being developed in collaboration with the math and science educational specialists at USBE. It is designed to be taught in a traditional classroom setting and will not require specialized labs. It is not designed to replace a math or science course. There will be professional development for this course on July 9-10. The cost for the training will be approximately \$150, and attendees will get a teaching kit with their registration. It will be held at Springhill Elementary in Saratoga Springs. This is similar to the training that Steve Shumway has been providing at Alpine SD.

9. Skill Certification Program Update

Robert Kilmer and Greg Richens reported that the Food Handlers Permits and Solid Works Test will be counted as industry certifications for Foods I this school year. Teachers will need to go back and submit the back up to be counted this year, but should start turning in the back up for 1st semester now. Testing numbers to date are approximately 122,200 tests. We have received very few customer service phone calls this year which indicates that testing is going smoothly. The funding formula for skills tests was discussed. Computer Technology will no longer exist. Region representatives on the Skill Cert Committee will be coming back to region meetings to discuss the funding options. Please consider feedback on proposed funding formulas based on what is good for students, not just what formula earns an LEA more money.

***Action Item** – Regions need to have feedback to Robert and Greg by April 4. This topic

will be discussed and voted at Directors Meeting on April 18.

10. School Counseling Updates

Kim Herrera explained that the College and Career Readiness Certificate funding program will end this July. There have been about 500-600 counselors complete the program. School Counseling is working with Travis Cook to continue the college and career ready component third level. USU will be working with counselors about what they learned from these experiences.

Kim shared a handout about summer conference. This year the CCGP conference is on Tuesday-Wednesday, which is different from the Wednesday-Thursday that the conference has been held on traditionally for the last few years.

11. Data Gateway/Program Approval

Laura deShazo apologized for the log in problems and messaging that occurred during the recent survey in the Data Gateway. If an administrator or teacher had not logged in to the Data Gateway for over a year, they were locked out. We will be opening up the survey in February again next year. James Taylor and Alan Ashton said individual log-ins for teachers won't be allowed in their LEAs. We are also working on updating the survey questions. Dave Gardener suggested having training on the Data Gateway at every summer conference.

Program Approvals will be moving to a 4-year rotation for program, but we will visit new directors and new programs earlier in the rotation.

12. State Funds

Wendi Morton showed how to look up membership hours in the Data Gateway. Currently you can't see the calculation reports, but those reports will be added soon.

For Perkins formula funds, if you are in a consortium Wendi needs an MOU between the consortium LEAs turned in. June 1 is the due date for local Perkins plans and budgets.

Wendi shared the CTE Add-on allocation spreadsheet. Wendi found some problems with additional WPUs for Admin, High School, and Tech Centers. It was proposed that WPU's be taken off the top and not prorated. This calculation will be in line with board rule and would increase transparency. The directors felt like the idea of making the funding more transparent and easier for BA's to understand was a positive move. Alan Ashton made a motion to accept the changes and Mike Liechty seconded the motion. The vote to approve the motion was unanimous.

***Action Item** – Wendi will send the spreadsheet out so that directors can speak to the change at region meetings.

13. Summer Conference Credit

Thalea Longhurst spoke about the two forms of credit that will be offered at this year's summer conferences:

One-day conferences – 0.5 USBE credit, or up to 8 relicensure points (1 point per hour)

Two-day conferences – 1.0 credit or up to 16 relicensure points (1 point per hour)

The only option for those who attend less than the full conference will be relicensure points. Per USBE Rule (R277-519-4-1b), those seeking USBE credit must complete an assigned learning task or reflection – with an hour requirement based on the amount of USBE credit. USBE credit will not be awarded until the assigned work is received. The additional assignment will be given at each conference. The question was asked if LEAs require a roll and credit sheet for a teacher to prove they attended and/or for reimbursement. The

consensus was that it isn't necessary, therefore USBE will not be having roll and credit sheets this year. We will instead provide two copies of the name tag – one they will keep for their records and one they will turn in when they leave the conference.

14. CTE Scholarships

Rachel Bolin reminded everyone to register if they plan to attend the April 25th CTE Scholarship Banquet. Please remember to promote the scholarship program each year. Every year we don't fill all the scholarship slots. This year we didn't fill all Ogden/Weber and Mountainland slots.

***Action Item** – Rachel will provide scholarship numbers by LEA at the April Directors Meeting.

15. K-12 Teaching as a Profession

Rachel Bolin announced that they have completed the Strands and Standards for Teaching as a Profession 1 and 2. They will be posted on the website soon. They will be completing TAP 3 soon. A one-day summer conference for teachers in this pathway will be held on June 8th. A survey has been sent out to directors about your plans for this pathway for next year and the number of teachers you expect to send to the conference in June. We hope that you will respond. Rachel reviewed the endorsement requirements for this pathway. It includes the summer conference and letter from the administrator. Teachers must also hold a level 2 license.

Other:

1. Aaron Bodell reminded directors about combining courses – Desktop Publishing 1 and 2 are deactivated this year. Teachers teaching those can teach Intro to Graphic Communication. Please make sure you have the correct course code for funding purposes. This will be an agenda item at Directors Meeting.
2. Wendi Morton spoke about Early Childhood Education. They used to have semester courses 1A and 1B, as well as a year-long option. Moving forward there will only be two one-semester courses with a skills test at the end of each course.
3. The committee thanks Don Yates for his 36 years of service in education!

Next Meeting – Wednesday, May 16, 2018, via WebEx, if needed.