

USBE Spring Finance Training

Child Nutrition Programs
May 12, 2021



*This institution is an
equal opportunity
provider.*



UTAH
**Child
Nutrition
Programs**

ADA Compliant 5-17-2021

SY2020

- Resource Management Evaluation
 - Net Cash Resources
 - Monitor throughout the school fiscal year to ensure the nonprofit school foodservice account does not have more than three-month operating expenditures.
 - Indirect Costs
- State evaluation of SFY20 in progress.
 - Notifications via email in Spring 2021 for LEAs that:
 - Charged more than the maximum indirect cost amount
 - Have more than a 3-month fund balance in the nonprofit school foodservice account as reported on the AFR in SY20.
 - Responses due Summer 2021.



CFDA and FAIN Information

- New! Catalog of Federal Domestic Assistance (CFDA) Numbers and Federal Award Identification Numbers (FAIN) can now be accessed on the USBE Child Nutrition Program website.
 - 2021 CFDA and FAIN <https://schools.utah.gov/cnp/catalognumbers>

CNP Emergency Funds

- Funding was made available through USDA for CNPs programs whose revenues declined or were temporarily interrupted due to the pandemic.
- More information coming soon. . .
- July Monthly Allotment Memo
 - 21EOC – CN Emergency Funds



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USDA Foods

- Value of USDA Foods for Audits
 - <https://www.fns.usda.gov/usda-foods/value-usda-donated-foods-audits>
- USDA foods "expended" must be considered
 - Quantity – All USDA foods ***distributed or used***, and, in accordance with 7 CFR 250.67, ***received*** in a fiscal year are considered expended.
 - Value - Recommend using cost-per-pound posted annually by USDA.
- USDA Foods received/used will be recorded in object code 630.

Pandemic EBT SY2021

May

- Collection #2
- Begin Collection #3

June

- Collection #2 Benefits Delivered
- Reconsideration
- Reconciliation

July

- Collection #3 Benefits Delivered

August

- Reconsideration Submissions due to CNP

September

- Final Benefits Issued

Pandemic EBT Summer 2021

- Criteria
 - Children determined free or reduced-price eligible during SY2021.
 - Includes newly eligible free or reduced-price eligible children during the summer months.
 - Children under the age of 6 enrolled in SNAP during the summer.
- More information on Summer P-EBT will be relayed through CNP town halls and emails.

P-EBT Local Administrative Cost Grant

- Notification
- Qualtrics
 - Submit actual reimbursement amounts.
 - Information will generate funding CNP will need to request from USDA.
- Utah Grant System
 - Request for federal reimbursement for actual costs.
- Minimum Allotment Memo
- Reporting Codes
 - Code: PEBT
 - Program: 8080 – Pandemic EBT
 - Revenue: 4560 – Federal Child Nutrition Revenue

P-EBT activities from October 2020 through September 2021 may be reimbursed with the P-EBT Local Administrative Cost grant.

Equipment Grant

- 20EQUP Equipment Assistance Grant FY21
 - Utah Grants
 - Application deadline June 10, 2021.
 - Congress has specified the capitalization threshold for the purchase of equipment cannot be lower than \$1,000.
- Utah awarded \$219,766 to distribute to schools that participate in school meal programs.
 - Purpose: Funding to purchase equipment needed to serve healthy school meals, improve food safety, expand access to school meals.

FFVP Grant

- SY21
 - If you have sites that have overspent their award, let Kate Wheeler (kate.wheeler@schools.utah.gov) know ASAP—we may be able to allocate additional funds.
- SY22
 - Waiting for award notification from USDA.
 - All applied sites should plan on participating.
 - Don't know yet whether SY21 flexibilities will apply in SY22 (e.g., being able to serve FFVP alongside other meals).

Liquor Tax Closeout

- Increase in per meal distribution which began in March 2021 will decrease the final payout.
 - Final payout will be issued in July.
 - Monthly Allotment Memo

Procurement Updates

- Utah Senate Bill (SB) [201](#) modifies provisions related to public notices. The bill eliminates the requirements to publish certain notices in a newspaper and on a specified legal notice web site.

- What this means for public solicitations (IFB/RFPs)?



- SB201 eliminates the newspapers as the sole vehicle for public posting of solicitations. Required public posting must now be (1) on the main website for the procurement unit; or (2) on a state website that is owned, managed by, or provided under contract with, the Division of Purchasing for posting a public procurement notice. The Utah Public Procurement Place (U3P) is still a valid public posting location. A public entity that has questions about U3P can direct those to sciquestadmin@utah.gov.

Procurement Updates

State Procurement Rule R33-5-104

- Small Purchases update:
 - Allows for schools/districts to set the individual procurement item threshold at \$5,000 unless the procurement official determines a lower amount.
 - The Single Procurement Aggregate threshold is \$10,000 for multiple individual procurement items purchased from one source at one time unless the procurement official determines a lower amount.

Procurement Reminders

- Written Procurement Procedures
 - Written procurement procedures with federal procurement regulations (2 CFR 200.318)
 - Buy American Provision (7 CFR 210.21(d)).
 - Federal Terms and Conditions (CFR Appendix II)
 - US Debarment and Suspension Certificate
 - Anti-lobbying (\geq \$100,000)
- Ensure procurement processes adhere to the most restrictive federal, state or local requirements and thresholds.
- Maintain all procurement documentation for program records to support expenses against the nonprofit school foodservice account.

Food Service Management Company(FSMC) Contracts

- Any LEA that wishes to contract with a FSMC must notify the state CNP office.
 - RFP template and instructions will be provided.
- The following must be reviewed and approved by the state CNP office.
 - RFP prior to the LEA publicly posting.
 - LEA public posting methods.
 - Reminder-RFP must be posted for a minimum of 30 days, USDA prefers 45-60 days.
 - Contract
 - Renewals

Vended Meal Contracts

- An LEA wishing to contract with a vendor for student meals may utilize the updated vended meal template for the bid solicitation.
- Contact your assigned CNP Specialist for a copy of the template.

SY 2022 Nationwide Waivers

- Seamless Summer Option (SSO) will be an option for schools regardless of location.
- SSO meals can be claimed at the Summer Food Service Program Rate **beginning July 1, 2021**.
- SFA Directors have been notified of waivers issued by USDA.
- CNP will provide instructions to SFA Directors on how to opt into waivers.



Reimbursement Rates

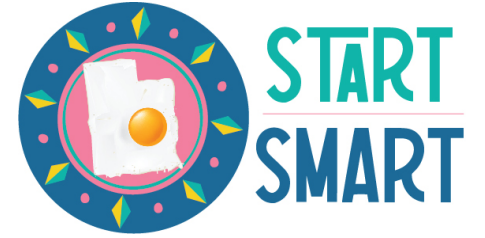
Reimbursable Meal Type	School Meal Programs	Rate (July 1, 2021-June 30, 2022)	SSO (under SFSP rates) *Operating + Administrative Reimbursement Totals	Rate (January 1, 2021-December 31, 2021)
Free	NSBP	\$1.89 - \$2.26	Breakfast	\$2.4150-\$2.4625
Reduced		\$1.59 - \$1.96		
Paid		\$0.32		
Free	NSLP	\$3.58 - \$3.75	Lunch or Supper	\$4.25-\$4.3175
Reduced		\$3.18 - \$3.35		
Paid		\$0.40- \$0.48		
Free	Afterschool Snack	\$0.96	Snack	\$0.9975-\$1.02
	https://www.fns.usda.gov/cn/rates-reimbursement.		https://www.fns.usda.gov/sfsp/reimbursement-rates.	

State reimbursement will be issued for all reimbursable student meals under NSLP or SSO lunch.

Enhancement Program

- Supporting Utah farmers, producers, communities
- Incorporate fresh, Utah-grown food into school meals
- SY2022
 - SFAs who spend higher percentage of food dollars on Utah-grown food will receive a greater amount of per-meal state reimbursement.
 - Reimbursement will be listed as a separate line item on the monthly allotment memo.
 - 22ESMP (Enhancement of School Meal Programs)
 - This year will be based on local food purchases as reported on the most recent USDA Farm to School Census (SY2019).
 - No additional information is needed by the SFA to qualify for the incentive reimbursement.
 - \$250,000 set aside for this incentive reimbursement.
- Farm to fork resources and info available at www.utfarmtofork.org

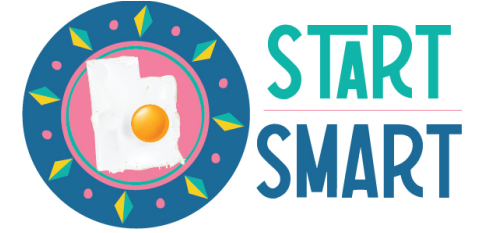
Start Smart Utah Program



Utah code 53G-9-205.1. Start Smart Utah Program.

- Two important requirements outlined in the code
 1. A public-school site participating in the National School Lunch Program (NSLP) must participate in the School Breakfast Program (SBP)
 - Regardless of eligibility criteria all public-school sites operating NSLP must offer SBP by May of 2022
 2. School sites meeting certain eligibility criteria must offer breakfast **after the instructional day begins** (i.e. an *alternative model*) without consequence (e.g. tardy)

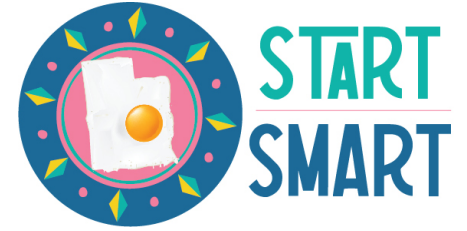
Start Smart Utah Program



Criteria for alternative breakfast models or “breakfast after the bell”

- Eligibility percentage determined by the most recent October Survey reported by LEAs
- Implementation must begin by May of that school year
- Implementation timeline
 - SY 21-22 a school site with 70% or more free/reduced eligibility
 - SY 22-23 a school site with 50% or more free/reduced eligibility
 - SY 23-24 a school site with 30% or more free/reduced eligibility

Start Smart Utah Program



- Resources are currently available at the [Start Smart Spark Page](#)
- Our Start Smart website and additional resources will become available late May – early June
 - Communication from USBE CNP will be sent about the official website launch
 - Resources for administration, school food service personnel, teachers, and public
 - Workbooks to help outline implementation plans and important considerations for program operations

Monitoring

- USDA provided a waiver to conduct monitoring off-site when needed.
- Must ensure program integrity, maintain program records and ensure accurate claims and reporting.
- State Monitoring
 - Will be working with USDA to finalize monitoring plan to establish review schedule.
 - Will be conducting virtual or on-site visits and/or reviews.
- Local Monitoring
 - USDA still requiring as defined in program regulations.
 - Must document monitoring activities and have available for reviews.
 - Daily recordkeeping must be maintained and available upon request.