



## Application for the Utah State Board of Education DRIVER EDUCATION ENDORSEMENT

This endorsement will attach to an Educator License with an area of concentration in one or more of the following:  
Secondary Education, Special Education, School Counselor, or Career and Technical Education.

### Application Information

Utah Driver License #: \_\_\_\_\_  
Name \_\_\_\_\_ Date application submitted \_\_\_\_\_  
Cactus ID \_\_\_\_\_ E-mail \_\_\_\_\_  
District \_\_\_\_\_ School \_\_\_\_\_  
Home Address \_\_\_\_\_  
City \_\_\_\_\_ Zip Code \_\_\_\_\_  
Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

#### Select Endorsement Type: (Please check one)

- This application is for a Driver Education Endorsement
  - Eight hours of continued professional development is required to keep this endorsement valid.
  
- This application is for a State Approved Endorsement Plan (SAEP)
  - An approved SAEP for the Driver Education Endorsement allows a secondary teacher to teach the classroom and the behind the wheel (range and road) portion of driver education while completing the endorsement. Until all requirements are met, the instructors are not allowed to test.
  - The applicant has two school years to complete all remaining requirements for endorsement (the school year of application plus the following)
  - The applicant must have a minimum of NINE endorsement credits prior to applying

#### Instructions for Completing the Application

1. Print and complete the Driver Education Endorsement Application.
2. Submit original documentation.
  - Transcripts: If you received University credit, you must submit original copies of your transcripts with courses highlighted. The transcripts **MUST** be originals and printed on the college/university transcript paper. The transcripts do not need to be in a sealed envelope allowing you to highlight course work. If you received USBE credit, you must print off your transcripts with courses highlighted.
  - Other Documentation: Copy of your current CPR/First Aid certification. Copy of the Examiner's Practicum Training Completion Form. Copy of the Practicum hours logged with signatures.
3. Send or deliver the (1) completed application, (2) transcripts, and (3) other documentation to:
  - Utah State Board of Education – Endorsements  
250 East 500 South, P.O. Box 144200  
Salt Lake City, Utah 84114-4200  
Or electronically to: [licensing@schools.utah.gov](mailto:licensing@schools.utah.gov)

## Requirements for Driver Education Endorsement

Endorsement requires completion of all **SIX** steps and consists of 16 semester hours

**University of Utah Continuing Education:** <https://continue.utah.edu/noncredit/health>

1. **A) Health Education 3500** – University of Utah credit (2 semester hours).

- OR -

**B) Health Education 350** – Non-matriculated student (2 USBE credits). Same class as Health Education 3500. All participants must register through the University of Utah continuing education and elect non-matriculated student

2. **A) Health Education 3510** - University of Utah credit (2 semester hours).

- OR -

**B) Health Education 351** – Non-matriculated student (2 USBE credits). Same class as Health Education 3510. All participants must register through the University of Utah continuing education and elect non-matriculated student.

**USBE Professional Learning Midas Education:** [https://usbe.midaseducation.com/site.php?page\\_id=1210](https://usbe.midaseducation.com/site.php?page_id=1210)

3. **Driver Education State Law and Policy** – USBE Midas Education (2 USBE credits or 2 SUU semester hours). Participants elect credit option when registering for class.
4. **Examiners Training** – Online examiner training. This training can be completed by contacting: [DEMSADMIN@UTAH.GOV](mailto:DEMSADMIN@UTAH.GOV) Participants are required to provide completion certificate and submit with endorsement application. Examiner training certification is valid for 5 years and must be kept current.
5. **Current CPR/First Aid card** – A copy of both front and back of their certification card must be submitted with endorsement application. Certification is valid for 2 years and must be kept current.
6. **Student Teaching Practicum** – USBE credit (8 USBE credits). You need to register in Midas Education for this course which logs 120 hours of driver education teaching and observation time. This is student teaching for driver education. Participants must log practicum hours. Participants may not drive or teach without direct supervision of a certified mentor. The mentor must be a certified driver education instructor, currently teaching driver education.

### State Approved SAEP Endorsement Plan

SAEP allows instructor to teach the classroom and BTW portions of driver education.

You are not allowed to test students under an SAEP

#### Requirements:

1. Completion of two of the following three: Health Education 350, 351 or Law and Policy, **and**
2. Sixty (60) Practicum hours, **and**
3. Current CPR/First Aid card, **and**
4. An official letter, on school letterhead, from an administrator requesting the need for a driver education instructor.

**For more information, contact the driver education specialist:**

**Audra G. Urie**

(801) 538-7648

[audra.urie@schools.utah.gov](mailto:audra.urie@schools.utah.gov)

250 East 500 South, PO Box 144200

Salt Lake City, UT 84114-4200