

<b>UTAH STATE BOARD OF EDUCATION POLICY</b>	
Policy Number:	5007
Policy Name:	Trust Advisory Committee
Approved Date:	December 5, 2019

The Utah State Board of Education, “the Board,” hereby establishes the Trust Advisory Committee, “TAC.”

1. The purpose of TAC is to:
  - a. advise the Board, regarding school community councils, the School LAND Trust Program, and issues related to school trust lands and funds that may affect the Program; and
  - b. disseminate information to the education community about how to implement the Board’s policies, programs, rules, and procedures.
2. In support of its purposes, TAC may:
  - a. provide information and consult with the Board, at all levels of the decision making process as decisions affecting the School LAND Trust Program, school community councils, and school trust issues affecting the School LAND Trust Program are formulated, and in facilitation of related future education needs and services;
  - b. solicit feedback from the public regarding Board policies, programs, rules, and procedures and provide feedback to the Board on those policies, programs, rules and procedures;
  - c. remain knowledgeable and informed regarding land policies as they impact education funding;
  - d. perform other specific tasks as may be identified by the Board;
  - e. create taskforces with Board approval; and
  - f. Recommend procedural changes to the administration of the School LAND Trust Program and school community council training to be implemented upon approval of a member of the Superintendency.
3. TAC shall meet at least eight times a year. During its meetings TAC may:
  - a. discuss and prepare feedback on Board agenda items related to the School LAND Trust Program, school community councils, and trust land and fund issues that may affect the School LAND Trust Program;
  - b. make written recommendations and provide feedback to:
    - i. Board committee chairs on matters coming before the Board’s committees; and
    - ii. Board leadership on matters scheduled to come before the full Board; and
  - c. discuss and prepare recommendations to Board leadership, as appropriate, on other issues related to the committee’s duties.
4. TAC meetings shall be open to the public, but TAC meetings are not subject to the Open and Public Meetings Act.

5. Members may receive compensation for travel consistent with Board policy.
6. The School Children's Trust Section shall:
  - a. provide clerical support to facilitate meeting logistics, prepare meeting agendas and minutes, and assist with required written communication to the Board;
  - b. send a copy of each TAC agenda to the Board at least five days before the TAC meeting; and
  - c. prepare a one-page summary of each TAC meeting and send the summary to the Board by e-mail.
7. TAC shall conduct committee business under Roberts Rules of Order.
8. TAC shall be comprised of the following voting members:
  - a. two members who are parents and who have expertise in trust lands and school community council issues, including one parent from a rural area;
  - b. one educator member who has expertise in trust lands and school community council issues;
  - c. one member who is a local school board member;
  - d. one member who is a school district superintendent;
  - e. one member of the charter school community with expertise in trust lands or the School LAND Trust Program;
  - f. one member with expertise in serving students who are at-risk for underachievement;
  - g. one member who is a school district or charter school business administrator;
  - h. one member who is an elementary principal;
  - i. one member who is a secondary principal; and
  - j. three at-large members.
9. Non-voting members of TAC may include the Board's School Children's Trust Section staff, members of the Superintendency, members of the Board, a representative of the Governor's office, and a Board assigned Assistant Attorney General.
10. Interested individuals may apply to serve as voting members of TAC. TAC voting members shall be appointed by the Board. The Director shall review applications submitted by individuals interested in serving on TAC and make recommendations to the Board for appointment.
11. TAC members shall be appointed for four-year terms. Committee member terms of service shall be staggered so that approximately half of the members are appointed every two years.
  - a. If a committee member fails to attend four or more consecutive meetings, the committee chair may recommend that the Board replace the member as provided in Subsection (b).
  - b. The Board may appoint new members to complete the terms of a committee member who is unable to complete the member's term of

service for whatever reason. A newly appointed member shall be appointed to complete the remainder of the predecessor's term.

12. TAC shall elect a chair and a vice chair from the voting membership every two years.

13. TAC meetings shall be facilitated by the School Children's Trust Section.

14. The chair (or vice chair in the absence of the chair) shall:

- a. conduct TAC meetings;
- b. report to Board leadership and committee chairs as requested; and
- c. invite other stakeholders and additional USBE staff to participate in TAC meetings as needed.

15. This policy is subject to Board Policy 1004 – Advisory Committees.