

**MEETING MINUTES OF THE UTAH STATE BOARD OF EDUCATION
ACTING AS THE GOVERNING BOARD FOR THE
UTAH SCHOOLS FOR THE DEAF AND THE BLIND**

August 2, 2019

A meeting of the Utah State Board of Education Acting as the Governing Board for the Utah Schools for the Deaf and the Blind was held August 2, 2019 at the Utah State Board of Education Building, 250 East 500 South, Salt Lake City, Utah. Chair Mark Huntsman presided.

Members Present:

Chair Mark Huntsman
Vice Chair Brittney Cummins
Member Laura Belnap
Member Michelle Boulter
Member Janet A. Cannon
Member Cindy Davis
Member Jennie Earl
Member Jennifer Graviet

Member Linda B. Hansen
Member Scott L. Hansen (by phone)
Member Mike Haynes
Member Carol Barlow Lear
Member Mark R. Marsh
Member Scott B. Neilson
Member Shawn E. Newell

USDB Executive Staff Present:

Joel Coleman, Superintendent
Carolyn Lasater, Associate Supt.
Michelle Tanner, Associate Supt.

Minutes taken by:

Lorraine Austin, Board Secretary

Others Present:

Todd Derrington, Armando Venegas, Quentin Williams, Susan Powell—USDB staff; Scott Jones—USBE staff; Chris Jones—KUTV

Opening Business

Vice Chair Brittney Cummins called the meeting to order at 11:57 a.m.

Approval of Meeting Minutes

MOTION was made by Member Belnap and seconded that the Board approve the minutes of the June 7, 2019 meeting.

Motion carried; Members S. Hansen and Huntsman absent.

Monthly Budget Report

Todd Derrington, USDB Financial Manager, reported that USDB is currently involved in year-end close and anticipates hitting the August 16 deadline.

USIMAC Presentation

Armando Venegas, Director for the Utah State Instructional Materials Access Center (USIMAC), and Quentin Williams, USDB Assistive Technology Specialist, were introduced.

Mr. Venegas gave a presentation that provided updates on USIMAC's facilities, team, website, policies, mission and vision, and future projects.

Mr. Williams provided feedback on accessibility from his perspective as a blind person. He discussed designing accessible systems and reported that he has been working with outside groups to make sure their applications are accessible. Associate Superintendent Lasater mentioned that Mr. Williams has also been helpful to the state with accessibility for testing.

USDB staff explained that in the 2018 legislative session funding was granted to cover all costs associated with the current USIMAC program. All local education agencies (LEAs) have access to USIMAC without having to pay, but they do need to sign a Memorandum of Understanding that defines the relationship between USIMAC and the LEA.

Superintendent Coleman reiterated that USIMAC is a federal and state program under the Board, operating under the Special Education Program; Mr. Venegas is a USDB employee designated to run the program.

Superintendent's Report

Superintendent Coleman reported on the following:

- He has visited summer camps for USDB students that have been held throughout the state, and a STEM camp.
- USDB staff have spent the last few weeks prioritizing carryover for one-time building projects.
- USDB's hiring is almost done, but there is still difficulty filling some openings, such as aides.

- The USDB Opening Institute will be held August 15; Board members were invited.
- USDB has been working on its emergency plans.

Executive Session

MOTION was made by Member Belnap and seconded that the Board go into Executive Session for the purpose of discussing the character, professional competence, or physical or mental health of individuals.

Upon voice vote of Members Belnap, Boulter, Cannon, Cummins, Davis, Earl, Gravier, L. Hansen, Haynes, Huntsman, Lear, Neilson and Newell, the Board went into closed Executive Session at 12:44 p.m.

Those present included the Members above and Bryan Quesenberry, Michelle Beus, Joel Coleman, and Lorraine Austin.

MOTION was made by Member Marsh and seconded that the Board come out of Executive Session.

Motion carried. The Board reconvened in open meeting at 12:48 p.m.

USDB Advisory Council Appointments

MOTION was made by Member Belnap and seconded that the Board appoint the following individuals to the USDB Advisory Council for two-year terms: Jennifer Hayes, representing parents of a deafblind child, and Ray Wright, representing individuals with interest in or knowledge of blindness, deafness, or deafblind.

Motion carried unanimously; Member Hansen absent.

Adjournment

The meeting adjourned at 12:49 p.m.

Lorraine Austin, Board Secretary
Minutes approved September 6, 2019