

1 **R277. Education, Administration.**

2 **R277-914. Career and Technical Student Organizations.**

3 **R277-914-1. Authority and Purpose.**

4 (1) This rule is authorized by:

5 (a) Utah Constitution Article X, Section 3, which vests general control and  
6 supervision over public education in the Board;

7 (b) Subsection 53E-3-507(1), which directs the Board to establish minimum  
8 standards for career and technical programs in the public education system;

9 (c) Subsection 53E-3-507(3), which directs the Board to cooperate with federal  
10 and state governments to administer programs which promote and maintain career and  
11 technical education; and

12 (d) Subsection 53E-3-401(4), which allows the Board to make rules to execute the  
13 Board's duties and responsibilities under the Utah Constitution and state law.

14 (2) The purpose of this rule is to:

15 (a) make Career and technical student organizations programmatically and fiscally  
16 accountable to the Board; and

17 (b) provide procedures and supervision toward that end.

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19 **R277-914-2. Definitions.**

20 (1) "Career and technical education" or "CTE" means organized educational  
21 programs or courses in a secondary school that:

22 (a) teach current industry-specific skills and knowledge;

23 (b) prepare a student for employment; and

24 (c) can prepare a student for postsecondary employment where entry requirements  
25 do not require a baccalaureate or advanced degree.

26 ~~[(a) prepare individuals for a wide range of high-skill, high-demand careers;~~

27 ~~—(b) provide students with a seamless education system from public education to~~

28 ~~post-secondary education, driven by a Plan for College and Career Readiness; and~~  
29 ~~—— (c) provide students competency-based instruction, hands-on experiences, or~~  
30 ~~certified occupational skills, culminating in further education and meaningful employment.]~~

31 (2) "CTE [~~areas~~]programs of study" means programs organized into clusters that  
32 include:

33 (a) agriculture, food, and natural resources;

34 (b) architecture and construction;

35 (c) arts, audio/visual technology, and communications;

36 (d) business, finance, and marketing;

37 (e) computer science and information technology;

38 (f) education and training;

39 (g) engineering and technology;

40 (h) health science;

41 (i) hospitality and tourism;

42 (j) human services;

43 (k) law, public safety, corrections, and security;

44 (l) manufacturing; and

45 (m) transportation, distribution, and logistics.

46 ~~[(a) agriculture;~~

47 ~~—— (b) business;~~

48 ~~—— (c) family and consumer sciences;~~

49 ~~—— (d) health science;~~

50 ~~—— (e) information technology;~~

51 ~~—— (f) marketing;~~

52 ~~—— (g) skilled and technical sciences; and~~

53 ~~—— (h) technology and engineering education.]]~~

54 (3) "Career and technical student organization" or "CTSO" means a designated

55 student leadership organization that:

56 (a) [~~places emphasis on leadership and skill development~~]plays a significant role  
57 in providing opportunities for students to learn and practice:

58 (i) leadership development;

59 (ii) academic and technical skills; and

60 (iii) community involvement; and

61 (b) are intra-curricular organizations which are [is] integral to the career and  
62 technical programs at the secondary and postsecondary levels of instruction; and

63 (c) have[s] local, state and national affiliation.

64 (4)[(a)] "CTSO state advisor" means a professional in identified program areas  
65 designated by the Superintendent to direct a career and technical student leadership  
66 organization statewide.

67 [(b)] ~~A CTSO advisor is most commonly a teacher in the program area and is paid~~  
68 ~~a stipend by the Superintendent to administer and advise in a specific program area.~~

69 ~~—(5) "Funds designated for management of student organizations at the state level"~~  
70 ~~means up to one percent (1%) of the CTE add-on fund allowed to be used for the~~  
71 ~~management and operation of CTSOs at the state and local level as described in~~  
72 ~~Subsection 53F-2-311(2)(d).]~~

73

### 74 **R277-914-3. Student Organization Advisory Boards.**

75 (1) Each student organization designated by the Superintendent shall establish a  
76 statewide organization advisory board of not less than [~~three~~]five members, one of which  
77 must be the Superintendent or designee.

78 (2) Each [~~program area~~] CTSO shall develop and follow organization by-laws,  
79 which shall be available on the CTSO's website.

80 (3) Each CTSO advisory board shall have advisory fiscal oversight for the  
81 organization.

82 (4) Each CTSO advisory board shall conduct an annual performance evaluation of  
83 the work performed by the respective CTSO advisor.

84 (5) Each CTSO shall comply with the policies and procedures established by the  
85 Superintendent.

86

87 **R277-914-4. Fiscal Oversight of Student Organizations.**

88 (1) A CTSO advisory board shall act consistent with fiscal procedures provided by  
89 the Superintendent.

90 (2) A CTSO advisory board shall submit all required financial records and reports  
91 for monitoring~~[auditing]~~ on a schedule established by the Superintendent.

92 (3) ~~[If requested by the Superintendent or the Board, a]~~A CTSO's financial records  
93 shall be submitted for review~~[auditing]~~ whenever there is a change in the CTSO state  
94 advisor.

95 ~~[(4)(a) The Superintendent shall designate a school district or institution to act as~~  
96 ~~the fiscal agent for a CTSO's fiscal account.~~

97 ~~—(b) The Superintendent shall work with the designated fiscal agent to provide~~  
98 ~~oversight and accounting procedures for the CTSO fiscal account.]~~

99 ~~[(5)4]~~ The funds designated for management of student organizations at the state  
100 level shall be dispersed by the Superintendent~~[designated state fiscal agent]~~ for CTSOs  
101 through the grants management system~~[separate accounts for salaries, operating~~  
102 ~~expenses and national conference travel].~~

103 (5) Additional funds allocated by the legislature as CTE student organization funds  
104 shall be used for:

105 (a) oversight and management of state CTSO programs, including:

106 (i) national conference travel;

107 (ii) salaries; and

108 (iii) state level advisors, operations, and management; and

109 (b) if funds are available, CTSO grants to an LEA.

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111 **KEY: secondary education, career and technical education**

112 **Date of Enactment or Last Substantive Amendment: [~~November 7, 2016~~] 2021**

113 **Notice of Continuation: [~~September 15, 2016~~] 2021**

114 **Authorizing, and Implemented or Interpreted Law: 53E-3-507(1); 53E-3-507(3);**

115 **53E-3-401(4)**