

**UTAH STATE BOARD OF EDUCATION  
MEETING MINUTES**

September 7-8, 2017

**STUDY SESSION, September 7, 2017**

A study session of the Utah State Board of Education was held September 7, 2017 at the Utah State Board of Education Building, 250 East 500 South, Salt Lake City, Utah. Chair Mark Huntsman presided. At Chair Huntsman's direction, 1<sup>st</sup> Vice Chair Terryl Warner conducted.

Board Members present included Chair Mark Huntsman, 1st Vice Chair Terryl Warner, 2nd Vice Chair Brittney Cummins, 3rd Vice Chair Alisa Ellis, and Members Laura Belnap, Michelle Boulter, Janet A. Cannon, Lisa Cummins, Jennifer Graviet, Linda B. Hansen, Carol Barlow Lear, Scott B. Neilson, Kathleen Riebe and Spencer F. Stokes. Member Joel Wright was excused.

Others present included Sydnee Dickson, Scott Jones, Debbie Davis, Jerry Record, Leah Voorhies—USBE staff; Bryan Quesenberry, David Thomas—Assistant Attorneys General; Chris Godfrey—Utah School Employees Association; Ben Leishman—Legislative Fiscal Analysts Office; Jacob Wright—Governor's Office of Management and Budget; Tina South—Utah Association of Public Charter Schools; Karen Peterson—Governor's Office; Todd Hauber—Utah Association of School Business Officials; Nancy Tingey—Utah School Boards Association.

Vice Chair Warner called the meeting to order at 1:35 p.m.

**Executive Session**

**MOTION** was made by Member Belnap and seconded by Chair Huntsman that the Board go into Executive Session for the purpose of discussing the character, professional competence, and physical or mental health of individuals.

Upon voice vote of Members Boulter, Cannon, B. Cummins, L. Cummins, Ellis, Graviet, Hansen, Huntsman, Neilson, Riebe and Warner, the Board moved into Executive Session at 1:37 p.m.

Those present included the Board members listed above and Member Carol Lear, Sydnee Dickson, Bryan Quesenberry, David Thomas and Lorraine Austin.

**MOTION** was made by Chair Huntsman and seconded by Member L. Cummins that the Board come out of Executive Session.

Motion carried. The Board reconvened in open session at 1:48 p.m.

## **Strategic Plan/FY 19 Budget Case Review**

### Strategic Plan

State Superintendent Sydnee Dickson reviewed the table format that she was directed last month to populate with the Board's strategic plan. She reported that in addition to the goals and strategies, the table includes performance indicators and data sources.

### FY 19 Budget Priorities

Deputy Superintendent Scott Jones presented the FY 2019 budget tracker and the business cases prepared for each item.

Ben Leishman from the Legislative Fiscal Analyst's Office was asked to provide information regarding the Board's responsibilities for submitting a budget to the Governor. Mr. Leishman explained that statute states the Board is invited to send a proposed budget to the Governor for inclusion in the Governor's budget to the legislature.

Member Stokes questioned whether the Governor submits the Board's budget as presented to him or makes changes. Mr. Leishman responded that in the past the Governor has determined how much of the Board's budget he submits to the legislature. The Board has the authority to submit its full list and amounts to the legislature directly for consideration.

It was suggested that some changes in statute may be needed to prevent the Governor from not submitting the Board's entire budget. Deputy Superintendent Jones asked the Board's attorneys to advise.

Staff answered questions about specific business cases. Todd Hauber, Park City Business Administrator, and Nancy Tingey, Utah School Boards Association, were also invited to provide input.

**Data Privacy Training**

Whitney Phillips, Chief Privacy Officer, introduced David Sallay, Data Privacy Auditor and Greg Cox, Data Privacy Trainer. They presented a training on data privacy as required in Board Policy 3006.

**Travel Reimbursement Training**

Lorraine Austin, Board Secretary, Deborah Jacobsen, Finance Director, and Shaunna Ford, Travel Coordinator, reviewed a new process for submitting and approving travel reimbursement requests.

**Adjournment**

Motion carried. The meeting adjourned at 4:58 p.m.

**UTAH STATE BOARD OF EDUCATION MEETING, September 8, 2017**

A regular meeting of the Utah State Board of Education was held September 8, 2017 at the Utah State Board of Education Building, 250 East 500 South, Salt Lake City, Utah. Chair Mark Huntsman presided.

**Members Present:**

Chair Mark Huntsman	Member Jennifer Graviet
1 <sup>st</sup> Vice Chair Terryl Warner	Member Linda B. Hansen
2 <sup>nd</sup> Vice Chair Brittney Cummins	Member Carol Barlow Lear
3 <sup>rd</sup> Vice Chair Alisa Ellis	Member Scott B. Neilson
Member Laura Belnap	Member Kathleen Riebe
Member Michelle Boulter	Member Spencer F. Stokes
Member Janet A. Cannon	Member Terryl Warner

**Members Absent:**

Member Joel Wright

**Executive Staff Present:**

Sydnee Dickson, State Supt.	Angie Stallings, Deputy Supt.
Scott Jones, Deputy Supt.	Lorraine Austin, Board Secretary
Patty Norman, Deputy Supt.	Emilie Wheeler, Public Information Officer

**Others Present:**

Lisa Nentl-Bloom, Jay Blain, Tracey Watson, Heidi Matthews—Utah Education Association; Sarah Ware—CTE Charters; Tyson Graver, Amy Smith, Becky Dunleavy, Valerie Boyles—Davis School District; Josh Vineyard, Angie Alvey—National Association of Therapeutic Schools and Programs (NATSAP); Dave Campbell—Provo Canyon School; Calvin White—Navajo Nation Department of Diné Education; Chris Godfrey—Utah School Employees Association; Stephanie Wood, Megan Black—Granite School District; Debby Llewelyn, Tina Smith—Utah Association of Public Charter Schools; LeAnn Wood—Utah PTA; Jan Ferré—Legislative Council for People with Disabilities; Tami Pyfer—Governor's Office; Aaron Popham—Brigham Young University; Tiffany Midgley—Wind Ridge Elementary School

**Call to Order**

Chair Mark Huntsman called the meeting to order at 8:07 p.m.

**Executive Session**

**MOTION** was made by Member Ellis and seconded by Member Riebe that the Board go into Executive Session for the purpose of discussing pending or reasonably imminent litigation.

Upon voice vote of Members Boulter, Cannon, B. Cummins, Ellis, Graviet, Hansen, Huntsman, Lear, Riebe and Warner, the Board moved into Executive Session at 8:09 a.m.

**MOTION** was made by Member Cannon and seconded by Member Ellis that the Board come out of Executive Session.

Motion carried. The Board reconvened in open meeting at 8:27 a.m.

### **Opening Business**

Member Michelle Boulter led those present in the Pledge of Allegiance. Board Member Joel Wright was excused.

### Board Member Message

Vice Chair Alisa Ellis reflected on some of the natural disasters that have recently occurred around the world. She asked everyone to join her in a moment of silence, then offered an invocation.

### Education Highlight

Ben Holt, co-coach of the Bionic Porcupines, was welcomed to the meeting along with the first Lego League team. He explained that this team of students participated in a robot game that tests how well the students can work together, cooperate and show how they have core values. The team invented a device, the Bionic Scarecrow, to scare birds away from planes. The project has won the U.S. Presidential Youth Award and the Utah Entrepreneurial Competition Best Prototype award, among other awards, and the team has spoken at the North American Bird Strike Conference. He gave thanks to Canyons School District, Midvale Elementary, Beehive Science and Technology Academy and Bobby Boswell from the Salt Lake City International Airport.

Students Abigail Slama-Catron, Eric Snauffer, Timothy Holt and Allison Drennan informed the Board about the device, which is being used at the Salt Lake Airport.

### Introduction of New Employees

New employees Tammy Goodwater, Whitney Barlow, Nathan Auck, Emily Berry and Amy Hanson introduced themselves.

### Acknowledgment of Student Art Work

Educational Specialist Cathy Jensen reported on the artwork hanging in the Board Room. The artwork is from the High School Art Show and will be on loan indefinitely.

### **Public Comment**

Valerie Boyles, 6<sup>th</sup> grade teacher, Davis School District – shared her vision as an educator and her long-term goals for her students to take the skills they've learned and apply them to the real world. The skills she has learned through the STEM [science, technology, English, mathematics] learning system provide that for her students and help students to incorporate skills across content areas. Her dream is for all teachers to have the experiences she has had through STEM learning and she asked the Board to encourage STEM education for the entire state.

Tiffany Midgley, Wind Ridge Elementary School Principal – shared an experience with 24 first graders sharing their investigation of solar beads with her, where the students were actively engaged in the process. She expressed appreciation for the modeling of the new Utah SEEd Science with Engineering Standards and reported that her K-5 teachers are anxious to have updated standards as well.

Heidi Matthews, Utah Education Association – reflected on two opportunities that have become urgent and urged the Board to lead out on being a champion for these causes. The first is regarding the students and families impacted by the recent decision to rescind the DACA [Deferred Action for Childhood Arrivals] federal program. She asked for the Board to lead out on assuring that Utah students and families who are impacted by this decision are given some security. The second opportunity is to give all of our students the ability to learn and support

innovation throughout the state through the Our Schools Now initiative. She asked for the Board to join with the other groups involved and support education funding wherever they can.

Dave Campbell, Provo Canyon School, representing National Association for Therapeutic and Private Schools (NATSAP) - advocated for USBE-licensed teachers teaching in private schools. He expressed his concern about a letter sent by the USBE teacher licensing section, which was subsequently retracted, calling for the immediate discontinuance of private school teachers being entered into the Board's CACTUS program, private school teachers qualifying for any alternative routes to licensure, and also private schools' ability to request letters of authorization for underqualified teachers. The letter was sent with no prior notice or discussion with private schools. He voiced a second concern regarding the new educator licensure proposal that has been developed with no private school representation. He expressed hope that the Board would consider all Utah licensed teachers and reminded that the license bears the Board's name regardless of where that educator teaches. The licensure process should be fair for all.

Josh Vineyard, Academic Director, Pine Ridge Academy – reiterated the shock that the private community had when it received the aforementioned letter. He pointed out the amount of educational services and related special education services that private schools provide for students. Private schools also provide a well-needed economic funding source for rural areas. As a private citizen he feels the opportunity to pursue a professional license should be given to any person, no matter what venue they are choosing in which to teach. The private school community is requesting that private schools be given the opportunity to be represented in the discussions.

Tyson Grover – Davis School District K-12 Science Curriculum Director – thanked the Board for adopting the SEEd Science Standards for grades 6-8. He stated that the Board has an opportunity to support the development of a K-12 STEM network and urged the Board to move forward with the revision of the K-5 and 9-12 science standards. In order to facilitate standards changes in grades K-5 and 9-12 teachers will need to have support, training, lessons, materials and resources. He reported that over the last two years STEM leaders throughout the state

have met and created a free, adaptable and open curriculum that is directly aligned to the SEEd Standards. The curriculum can be found at the [website https://www.seedstorylines.org/](https://www.seedstorylines.org/).

### **General Consent Calendar**

Chair Huntsman noted that under item 4.2, the Waterford contract 696300-9 has been pulled from the Consent Calendar as issues have come to light that need to be addressed. Member Ellis also requested that item 4.12—NASBE 2018 Dues, be removed.

**MOTION** was made by Member B. Cummins and seconded by Member Cannon that the Board approve the Consent Calendar, as amended.

Motion carried; Members Stokes and Neilson absent.

### National Association of State Boards of Education (NASBE) 2018 Dues

Vice Chair Ellis mentioned that she talked to another state that decided not to pay NASBE dues and were able to send more members to NASBE conferences with the money saved. She also questioned the worth of the benefits received from membership.

Vice Chair B. Cummins noted that if Utah is not a member it is not able to participate on the various NASBE committees. She also suggested that if Utah wants to be involved with this organization that lobbies for education at the federal level, then the Board needs to get more involved.

Member Hansen mentioned that NASBE also provides training for Boards.

Superintendent Dickson noted that NASBE often sends information to the state education chiefs that is really helpful.

Member Cannon informed the Board that when she served on the Board several years ago, Utah Board members served on every possible NASBE committee and she learned much from the opportunity. NASBE is the only organization nationally that serves state boards of education, and she voiced that they deserve the Board's support. She expressed support for paying the dues and being as active as possible to enrich the Board. Member Riebe concurred with Member Cannon, stating that Utah is a very unique state with unique values that should be at the table at a national level.

Vice Chair Ellis acknowledged that if Utah is participating it could help shape the conversation, but the current Board hasn't participated. She also voiced that she doesn't find NASBE aligns with Utah beliefs and values and doesn't see much added value from membership.

**MOTION** was made by Member B. Cummins and seconded by Member Cannon that the Board approve the payment of dues to NASBE for 2018.

Vice Chair Warner expressed that she is struggling with justifying membership and hopes that some Board members will get more involved.

Member Lear reported that she and Member Graviet attended the New Member Institute and found it very interesting and helpful. She also noted that NASBE has an affiliate organization of education attorneys which is excellent, and states must be members to participate.

Member Boulter voiced that the Board does not have to join an organization to have a voice, and reported that she has met with Utah congressional leaders and has regular contact with some of them. Board members can be very powerful as individuals and don't need NASBE to be a part of the conversation.

Motion carried, with Members Belnap, Boulter, and Ellis opposed; Members Neilson and Stokes absent.

### **Monthly Budget Report**

Deputy Superintendent Jones reported that Board members now have the capability to drill down into particular programs and he demonstrated the automated monthly budget report.

Superintendent Jones reported that the year-end close went better than previous years, mainly because staff were fully able to access the Finet accounting system.

Superintendent Jones indicated that next month the Board will need to determine how to use carryforward funds. He drew attention to eco passes where the Board provides to employees passes for ridership on the Utah transit system. The cost is a little under \$100,000 to this office and the Utah Schools for the Deaf and the Blind. He reported that the money will

have to come from carryforward funds, and as the Utah Transit Authority has invoiced the Board for the passes, authorization cannot wait until next month. He reported that ridership is pretty extensive. He indicated that unless there is concern from Board members, he will move ahead with using carryforward funds for this purpose. Superintendent Dickson added that this benefit helps with employee recruitment.

Assistant Superintendent Natalie Grange reported that this year the year-end close was accomplished a month earlier than in the past, and reported that it was a very positive process.

### **Diné Education School Accountability Plan**

Chair Huntsman reviewed that Dr. Calvin White from the Navajo Nation presented the Diné Education School Accountability Plan in the Board's July meeting and requested the Board's support. The Chair welcomed Dr. White and Dr. Harold Foster, USBE Indian Education Specialist, to the meeting.

**MOTION** was made by Member Riebe and seconded by Member Hansen that the Board adopt the following resolution: *Resolved, that we as the Utah State Board of Education recognize the outstanding accomplishment of the Navajo Nation in obtaining the endorsement of both the U.S. Department of the Interior, Bureau of Indian Education and the U.S. Department of Education for its Diné Education Accountability Plan. We furthermore commend the Navajo Nation Department of Diné Education for its excellent and tireless efforts to improve education for its widely dispersed student population.*

Member Riebe commented that as a teacher who has worked with many schools that work hard to create a culture, vision and mission she appreciates the Navajo Nation for creating this plan.

Motion carried; Member Stokes absent.

Dr. White thanked the Board in Navajo.

### **Utah High School Activities Association (UHSAA) Report**

Deputy Superintendent Angie Stallings gave background that the Utah High School Activities Association (UHSAA) is before the Board today as a result of H.B. 413 Public School

Membership in Associations, passed during the 2017 legislative session. The statute, 53-A-11-604, requires an association to submit to the Board a copy of the association's annual budget, schedule of events, procedures for alignment, amendments or changes to its governing documents or bylaws, and any other information the Board requests. Board leadership requested in addition that UHSAA report on its student privacy protection policy and the Register My Coach tool.

Dale Whitlock, UHSAA Board of Trustees Chair, Brenan Jackson, UHSAA Associate Director, and Rob Cuff, UHSAA Executive Director introduced themselves and were welcomed to the meeting. They also recognized their board members present—Jeff Schena, Dave McKee, and Marilyn Richards; and staff members Jeff Cluff, Jon Oglesby, Jan Whittaker, and Jeanne Widerburg.

Mr. Whitlock observed that he hasn't seen as much change in the association in the last sixteen years as there has been this year. He reported that UHSAA is on course and is here for recommendations and suggestions. A written report was distributed and reviewed.

Mr. Jackson reviewed the coach's certification through the Register My Coach program. It is UHSAA policy that all coaches, whether paid, non-paid, or volunteer have to be certified prior to coaching and spending time with student athletes. The responsibility for verifying that certification falls on schools and districts and they will provide some of the training. He reviewed the certification coaches need and noted that is the district responsibility to reach out to non-certified employees.

Member Belnap questioned if tracking can be done showing the reason a district or school released a coach. She expressed her angst over not being able to track predators. Mr. Jackson responded that disciplinary action is separate from Register My Coach and suggested that the hiring entity would need to follow up with the last school for which a coach worked.

Mr. Cuff reported that UHSAA discussed the issue with the USBE Law and Licensing Committee on June 1 and explained that district-level legal counsel has counseled districts not to release employee disciplinary action. Therefore, right now the only thing UHSAA is prepared to track is a coach's previous employment.

Member Neilson commented that he was involved in high school athletics for a long time and the coaches and administrators are a tightknit community that are aware if there is a coach that is questionable. He expressed certainty that administrators and coaches won't allow anyone without a good reputation to coach students.

Mr. Jackson reported that in the Register My Coach program there is a provision to send information on a coach from a previous school. He also reiterated that coaches do communicate with each other regarding problems that come up.

Chair Huntsman asked if UHSAA has a way to on-board and to off-board local education agencies that join UHSAA. He asked Mr. Cuff to look into whether a provision could be included that if a school fails to report sexual or criminal violation by a coach with a student the school would be expelled from UHSAA.

Member B. Cummins expressed her struggle with hearing UHSAA can't track coaches' behavior because of the potential harm to students. She asked them to look carefully at decertification and any way to flag a situation to say a coach is not recommended.

Mr. Cuff agreed to address the concerns. He reiterated that the new tracking system will track a coach's previous employment, and suggested that contacting of previous employers could be part of the school's training.

Member Riebe noted that there are other school volunteers that are not put through this level of scrutiny and commended UHSAA for creating the system.

Vice Chair Warner gave kudos to UHSAA for its Register My Athlete program and how helpful it is to her as a parent.

Mr. Jackson addressed student data privacy. He indicated that a major question for them is how long they need to keep the information they collect. They will put into their privacy policy how long they will keep student data. He reviewed the information and examples in the written report regarding FERPA regulations, what data the UHSAA collects, and parent opt out.

Mr. Jackson also reviewed the UHSAA draft policy concerning third party contractors. He indicated UHSAA would like some direction on provisions that govern requests by the educational entity for the deletion of the student data received by the third-party contractor from the educational entity.

Member L. Cummins noted that Utah Code 53A-13-301 requires that education entities notify parents about data breaches. She also questioned whether UHSAA is uploading all of the agreements and third party vendors into the USBE public metadata dictionary. Mr. Jackson indicated he didn't think that was being done.

Deputy Superintendent Angie Stallings clarified that if the UHSAA is identifying itself as a third-party provider of services with which an LEA is contracting to perform services on the LEA's behalf, UHSAA would be an extension of the education entity and either UHSAA or the LEA would need to report in the metadata dictionary the data elements UHSAA is collecting on behalf of the LEA. In that case it would probably easiest for the LEA to submit the data elements. Superintendent Stallings noted that in the UHSAA report, it appears UHSAA is identifying itself as an educational entity which is similar to the third-party vendor situation. UHSAA could also identify itself as a member organization.

Member L. Cummins stated her concern that because UHSAA is entering into third-party contracts, the public has a right to know what data is being sent to the third parties, to what student information they have access, and what data security they have. Students need to be protected as much as possible.

Member Gravier commended UHSAA, as they have been through some huge transitions and made many changes. She expressed appreciation for their openness and desire to doing what is best for children.

Member Ellis asked UHSAA to connect with the USBE Data Privacy Officer regarding the Register My Athlete program to ensure the program follows security protocols. She asked whether there is an opt-out provision for parents that don't want their child's data stored in the system, but could have it stored locally at the school. It was reported that the system allows uploads if schools choose. The system also allows an administrator to mark that UHSAA has received the information. No information has to be uploaded. It was questioned whether that provision is in the terms and conditions, and the response was given that it is not, but is in the process. When a school signs up the administrator should go through the school's own terms and conditions including FERPA and HIPPA regulations and assign permissions. It is a school's

responsibility to determine with parents what data can be uploaded. Member Ellis expressed appreciation for the way the process is set up.

Member L. Cummins questioned whether not uploading information into Register My Athlete would inhibit college recruiters or have a negative effect on athletes. It was clarified that those records aren't available to recruiters.

Superintendent Dickson also expressed appreciation for the massive changes UHSAA has made and the great working relationship.

Member Hansen encouraged Board members to attend some high school activities.

### **Strategic Plan Updates**

Chair Huntsman referenced the discussions on the USBE Strategic Plan held in yesterday's work session.

**MOTION** was made by Member B. Cummins and seconded by Member Cannon that the Board adopt the changes to the Strategic Plan (presented in its new form) highlighted in blue.

Superintendent Dickson reviewed that the main amendment is changing "teachers" to "educators." Member Cummins also noted that #4 under Leadership Development adds "improving professional learning," and #1 under Accountability adds "using multiple data points."

Motion carried unanimously.

### **FY 2019 Budget Priorities**

The Board addressed the budget cases for FY 2019 discussed in yesterday's study session.

**MOTION** was made by Member Hansen and seconded by Member Graviet that the Board identify Trauma Informed Practice Counseling as a Board priority.

Member Lear asked whether a statement such as "if there is funding" could be added to all priorities. Chair Huntsman agreed.

Member L. Cummins stated that her concern with this priority is that Board staff are not psychologists and may be doing greater harm by certifying and training individuals in this area.

Superintendent Dickson clarified that the training is not intended to turn a lay person into a counselor, but helps all educators and parents to become more knowledgeable about what to look for in students and how to impact academics. The training also addresses safety for students. Member Cummins indicated she would like to see more focus on the causes of student anxiety, etc. and research on how the system might be contributing to that anxiety.

Motion carried unanimously.

**MOTION** was made by Member Cannon and seconded by Member Gravier that the Board identify as a priority the Beverley Taylor Sorenson Arts Learning Program.

Member Cannon observed that education literature is replete with studies that if we want to improve student achievement we need to include the arts. Through the generous funding of Beverley Taylor Sorenson, many Utah schools are benefiting from the arts; additional funding is needed to get the program to all schools.

Member Riebe agreed, and reported that she has noticed a tremendous difference through this program in the climate of the schools in which she works. The program also enables regular teachers the time to meet collaboratively and plan.

Terry Shoemaker, Executive Director of the Utah School Superintendents Association, was invited to give input. He reported that the program has had a major impact for good in schools across the state. There is a match requirement of twenty percent for participating schools.

Motion carried; Member Stokes absent.

**MOTION** was made by Member L. Cummins and seconded by Member Ellis that the Board open a case study to review the Utah Core Standards.

Deputy Superintendent Jones reviewed the process of analyzing the cost and indicated this is a business case that will require some time to complete.

Motion carried, with Members Belnap, Cannon, Gravier and Lear opposed; Member Stokes absent.

**MOTION** was made by Member Neilson and seconded by Member Belnap that the Board prioritize Digital Teaching and Learning Expansion Funds for LEAs.

Member Neilson noted the reality that currently the high-paying jobs are in engineering and technology, and voiced that the Board should prioritize items that will prepare students to take those jobs.

Chair Huntsman mentioned that as a person trying to hire people right now, his very best employees have some kind of art and/or music background. The arts complement academics.

Member Ellis expressed some hesitation, not because she doesn't value the program, but because there hasn't been clarity from the legislature on how the program should be implemented. She stated that if not implemented properly, the program could be detrimental to students.

Motion carried, with Members Boulter and Ellis opposed; Member Stokes absent.

**MOTION** was made by Member B. Cummins and seconded by Member L. Cummins that the Board remove CTE grades 7 and 8, CTE Keyboarding, and Dual Language Immersion (DLI) from the priorities list.

Deputy Superintendent Jones clarified that funding for Dual Immersion is critical because sufficient funding to administer the assessment is lacking.

**MOTION TO AMEND** was made by Member L. Cummins and seconded by Member Belnap that Dual Language Immersion be removed from the motion.

Motion to amend carried.

Motion to remove from the list CTE grades 7 and 8 and CTE Keyboarding carried, with Member Belnap opposed; Member Stokes absent.

**MOTION** was made by Member Warner and seconded by Member Graviet that a business case be created for an additional \$4,166,850 for teacher supply money.

Motion carried; Member Stokes absent.

**MOTION** was made by Member L. Cummins and seconded by Member Allis that the amount for Dual Language Immersion be adjusted to \$400,000.

Member Riebe indicated she is hesitantly opposed because this testing requires an excessive amount of time for a small percentage of students.

Staff clarified that the assessment is not required, but is necessary for evaluation. It was also noted that one-time money for the assessment was prioritized two years ago, but now there is no money to continue it. If it is not funded the money would have to be taken from another program or the assessment would have to be cut.

Member Ellis asked how necessary a statewide assessment is for this program. Carl Bowman, USBE World Language and Dual Language Immersion Specialist, reported that the assessment is critical to measure the efficacy of the model and language acquisition. This test provides an oral proficiency measure to show to parents who have no other measure to know at what level their children are. It could be done at the district level, but as it is not required some may opt not to give the assessment and there wouldn't be a measurement for the model.

Terry Shoemaker was invited to comment. He suggested that the demand for accountability is much less than the demand to get into the program. He voiced that the assessment would be more problematic to do at a district level and asked the Board to support it.

Motion carried, with Members Belnap, Hansen and Huntsman opposed; Member Stokes absent.

### **Executive Session**

**MOTION** was made by Member Graviet and seconded by Member Belnap that the Board go into Executive Session for the purpose of discussing pending or reasonably imminent litigation.

Upon voice vote of Members Belnap, Boulter, Cannon, B. Cummins, L. Cummins, Ellis, Graviet, Hansen, Huntsman, Lear, Neilson, Riebe, Stokes and Warner, the Board moved into Executive Session at 1:10 p.m.

Those present included the Board members listed above, and Sydnee Dickson, Bryan Quesenberry, David Thomas, Michael Bell, Emilie Wheeler, and Lorraine Austin.

**MOTION** was made by Member Belnap and seconded by Member Graviet that the Board come out of Executive Session.

Motion carried. The Board reconvened in open session at 1:18 p.m.

**MOTION** was made by Member Belnap and seconded by Member L. Cummins that the Board go back into Executive Session for the purpose of discussing the character, professional competence or physical or mental health of individuals.

Upon voice vote of the Board members present, the Board went into Executive Session at 1:19 p.m.

Those present included Board Members Belnap, Boulter, Cannon, B. Cummins, L. Cummins, Ellis, Graviet, Hansen, Huntsman, Lear, Neilson, Riebe, Stokes and Warner, and Sydnee Dickson, Bryan Quesenberry, David Thomas, Michael Bell, Emilie Wheeler, Lorraine Austin, and Ben Rasmussen.

**MOTION** was made by Member Cannon and seconded by Member Boulter that the Board come out of Executive Session.

Motion carried. The Board reconvened in open session at 1:47 p.m.

### **Executive Session Action Items**

#### Educator Licenses

**MOTION** was made by Member Stokes and seconded by Member Boulter that the Board accept the Utah Professional Practices Advisory Commission (UPPAC) recommendation in Case No. 13-1178 to reinstate the individual's Level 2 Career and Technical Education, Secondary Education (6-12) license.

Motion carried, with Members Hansen and Warner opposed; Members L. Cummins and Riebe absent.

**MOTION** was made by Member Stokes and seconded by Member B. Cummins that the Board accept the UPPAC recommendation in Case No. 17-1390 to suspend the individual's Level 1 Secondary Education License for a period of no less than one year from the date of Board action.

Motion carried; Members L. Cummins and Riebe absent.

**MOTION** was made by Member Stokes and seconded by Member Hansen that the Board adopt the UPPAC Consent Calendar.

Motion carried; Members L. Cummins and Riebe absent.

### Assistant Superintendent of Student Support Appointment

**MOTION** was made by Member Stokes and seconded that the Board ratify the appointment of Dr. Leah Voorhies as USBE Assistant Superintendent of Student Support.

Motion carried.

Ms. Voorhies was introduced and introduced her family members and guests present. She thanked the Board for the opportunity.

### **Superintendent's Report**

Superintendent Sydnee Dickson reported on the following.

- Statewide health and physical education meetings for the purpose of promoting best practices will be held on October 5, 10 and 11 at various locations around the state.
- In December 2015 the Board approved adding a seal of biliteracy to qualified students' transcripts. This past school year was first year the seal was available and 67 students earned the biliteracy seal.
- The Board recently received recognition for its participation in and support of Idle Free Utah.
- Staff is moving forward with the design team process which is a different way of working. A handout outlining the process was distributed and reviewed.
- A prototype of the new school report card developed through the Report Card Design Challenge will come to the Board and legislative Education Interim Committee in October.
- SAGE assessment results are ready to be released and staff are in the process of analyzing the data.

### **Every Student Succeeds Act (ESSA) State Plan**

Superintendent Dickson presented the draft Consolidated State Plan under the Elementary and Secondary Act of 1965, as amended by the Every Student Succeeds Act ("ESSA

Plan”) to the Board and reviewed the process of the plan development. Policy Advisor Tiffany Stanley made a presentation on the plan, which lays out all the federal title programs contained therein as well as the purpose and impact of each. The purpose of ESSA is to provide for these equitable opportunities for different groups of students. Ms. Stanley indicated that the approach to the state plan has been to address the minimum requirements. She also highlighted the recent changes from Version 2 to Version 3.

Chair Huntsman expressed appreciation for all the work that has gone into the Plan. He suggested it would be helpful for him to know which parts of the Plan are included because they are required by statute, and asked that this information be included. Superintendent Dickson suggested a summary document could be created highlighting where statutory language, Board rule, or federal mandates are included.

**MOTION** was made by Member B. Cummins and seconded by Member Hansen that the Board approve the Utah ESSA Plan.

Member Ellis restated how appreciative she is of all of the work on the plan and the genuine move to not go above and beyond what is required. However, with that said, she indicated that the Plan goes against everything she campaigned for and stands for.

Superintendent Dickson informed that the plan must be submitted by September 18. Once submitted, the plan will go to a peer review committee.

Member L. Cummins asked if there are contingencies in place in the instance the plan is not approved and federal funding is withheld. Superintendent Dickson responded that at that point, the Board would have to reevaluate things, as without the funding there are programs that could not exist. Chair Huntsman indicated that in that case the Board would need to work with its funding partners—the legislature. Member Cummins suggested being proactive and ready to act if the federal government does not.

**MOTION TO AMEND** was made by Member B. Cummins to include that the Board gives staff permission to submit the plan and make any technical changes that are needed.

Without objection, the motion was amended. Chair Huntsman noted that significant changes would have to come back to the Board.

Motion, as amended, carried, with Members Belnap, Cannon, B. Cummins, Graviet, Hansen, Huntsman, Lear, Riebe, Stokes and Warner in favor, and Members Boulter, L. Cummins and Ellis opposed; Member Neilson absent.

Superintendent Dickson commented that the Board is going to celebrate the teachers of the year tonight, and she gave a shout out to those teachers that will be asked to implement the things in the plan. She also thanked Educational Specialist Robert Austin for his work on the Teacher of the Year program.

### **Licensing Task Force Recommendations**

Licensing Task Force Chair Terryl Warner reported that with the recommendations submitted today, the work of the Licensing Task Force is complete.

**MOTION** from the Task Force that the Board direct staff to seek statutory changes to allow the Board to implement a three-tier licensing structure consistent with Task Force research and findings and that rule recommendations to support the new licensing structure be brought to Law and Licensing Committee starting in November.

MOTION TO AMEND was made by Member Lear and seconded by Member Warner to add “seek legislation only as necessary.”

The amendment carried unanimously.

MOTION TO AMEND was made by Member B. Cummins and seconded by Member Lear that the words, “for both teachers and school leaders” be inserted after “licensing structure.”

MOTION TO AMEND THE AMENDMENT was made by Member Lear and seconded that the word “teachers” be replaced with “educators.”

Amendment to the amendment carried.

Motion to amend carried.

The motion as follows—that the Board direct staff to seek statutory changes, only as necessary, to allow the Board to implement a three-tier licensing structure for both educators and school leaders consistent with task force research and findings, and that rule

recommendations to support the new licensing structure be brought to Law and Licensing Committee starting in November—carried unanimously.

### **Audit Committee Report**

Committee Chair Terryl Warner reported on items from the August Audit Committee meeting.

#### Internal Audit Department Investigation

**MOTION** from Committee that the Board investigate the Carson Smith allegations submitted to the hotline and report the findings.

Motion carried; Member Stokes absent.

### **Standing Committee Reports**

#### **USBE FINANCE COMMITTEE**

Committee Chair Mark Huntsman reported on the following items from Committee.

#### Approval of Previous Meeting Minutes

The minutes of the Committee's August 3, 2017 meeting were approved.

#### Recognition of Progress, Achievements or Improvements

The Finance Operations staff was recognized for closing SFY 17 one month early. Interim IT Director Jared Felt was also recognized.

#### Analysis of Special Education Contracted Monitoring Expenditures

The Committee directed staff to consider the Committee discussion and the budget and report to the Committee with a strategy for the betterment of Special Education monitoring activities for LEAs and students over the next two years. Options could include the possibility of increasing USBE FTEs and/or continuing to contract program monitoring services.

R277-422 State Supported Voted Local Levy, Board Local Levy and Reading Improvement Program

Staff reviewed proposed changes to R277-422 and the K-3 reading funding match with the Committee. The Committee approved and continued the rule on first reading.

**MOTION** from Committee that the Board approve and continue R277-422 *State Supported Voted Local Levy, Board Local Levy and Reading Improvement Program*, as amended, on second and final reading.

Motion carried.

R277-419 Pupil Accounting

The Law and Licensing Committee previously heard R277-419 and made a request that the rule be organized to make it clear how LEAs seek waivers for snow days. Staff provided a handout with Option A and Option B for consideration. The Committee approved R277-419, Option B, with additional amendments, on first reading.

**MOTION** from Committee that the Board approve R277-419, Option B, Revision 1 on second reading.

Member Hansen questioned whether consideration of Option A was being dropped. Member B. Cummins responded that feedback from staff concerning Option A indicated it would have to be looked at in a very comprehensive way with more time for research.

Deputy Superintendent Stallings informed that Option B was originally drafted to deal only with the snow days issue. It doesn't address the issue of minimum school days and hours; adopting Option B doesn't preclude the Board from continuing to consider Option A.

Chair Huntsman responded that the rule went to the Finance Committee to weigh the financial implications of Option A, and at this point, due to the negative impacts it could have to make a change immediately, Option A wasn't recommended.

**MOTION TO AMEND** was made by Member Ellis and seconded by Member Boulter that the Board approve Option B while still exploring the implications of Option A to provide more flexibility to schools on minimum schools days and hours.

Member Cannon recalled that in the mid-1990s the minimum requirement was changed from 180 days *or* 990 hours to 180 day *and* 990 hours because it had affected student achievement negatively and had caused an increase in teen crime rates. She requested that a history of the rule be presented with the reasoning for the change.

Amendment carried.

The motion to approve R277-419, Option B, Revision 1 on second reading, and continue to explore Option A, carried unanimously.

### Section Budget Reviews

The Committee reviewed the Indirect Cost Pool budget.

### Capstone Classical Academy Charter School Revolving Loan

Staff reviewed the details of a request from Capstone Classical Academy for a school building revolving loan.

**MOTION** from Committee that the Board approve Capstone Classical Academy's loan application for \$300,000.

Motion carried unanimously.

### School Building Revolving Loan Fund Request to Change Terms of Promissory Note and Loan

The Committee reviewed requests from South Sanpete and Duchesne School Districts for changes to the terms of their school building revolving loans approved in August 2017. The Committee directed staff to create a clear standard for establishing the rate and terms for the school building revolving loan fund. Staff were also directed to work with the legislature to determine the intent of the loan program and to see if the USBE should be increasing the dollar value to account for future value.

**MOTION** from Committee that the Board approve the South Sanpete School District school building revolving loan fund request at a one percent, simple interest rate, and to mirror the rate for Duchesne School District.

Motion carried unanimously.

Regional Service Center Annual Reports

Representatives from each of the four regional service centers presented their annual reports to the Committee.

FY19 Rate Agreements with DFCM

The Committee received information concerning the rate agreement submitted by the Division of Facilities Construction and Management (DFCM), and items on the capital improvement list that were approved for completion at the Board of Education building.

Special Education Report on Noncompliance

Special Education staff reported on a performance review of Utah County Academy of Science's special education expenditures for state fiscal years 2015-2017, including a findings letter, subsequent appeal, and corrective action plan. The Committee received the report.

Corrective Action on Internal/External Audits

The Finance Committee received a report from the Utah Schools for the Deaf and the Blind in response to findings in State Audit Report MAO-16-04 on USDB Review of Purchase Card Internal Controls.

**USBE LAW AND LICENSING COMMITTEE**

Committee Chair Linda Hansen reported on the following items from Committee.

Approval of Previous Meeting Minutes

The minutes of the Committee's August 3, 2017 meeting were approved.

Charter School Expansion Requests

The Committee reviewed requests from Dixie Montessori Academy, DaVinci Academy, Lincoln Academy, Scholar Academy, Spectrum Academy, and Wasatch Waldorf Charter School to increase enrollment.

Dixie Montessori - **MOTION** from Committee that the Board approve Dixie Montessori Academy Governing Board's request to increase enrollment by 25 students in the 2019 school year.

Member Belnap asked whether there was any discussion of the school's poor performance. Committee Chair Hansen responded that the Committee felt the assessment data doesn't necessarily capture the whole picture. Member Boulter added that the school's demographics, having English as their second language, are different than other schools in the area with many students

Motion failed 7-6 [for lack of a majority vote of the Board], with Members Boulter, L. Cummins, Ellis, Graviet, Lear, Neilson and Stokes in favor, and Members Belnap, Cannon, Hansen, Huntsman, Riebe and Warner opposed; Member B. Cummins absent.

DaVinci Academy – **MOTION** from Committee that the Board approve DaVinci Academy Governing Board's request to increase enrollment by 150 student in the 2019 school year.

Motion carried; Members B. Cummins and Stokes absent.

Lincoln Academy – **MOTION** from Committee that the Board approve Lincoln Academy Governing Board's request to increase enrollment by 45 students in the 2019 school year.

Motion carried; Members B. Cummins and Stokes absent.

Scholar Academy – **MOTION** from Committee that the Board approve Scholar Academy Governing Board's request to increase enrollment by 125 students adding 7<sup>th</sup> grade in the 2019 school year and 8<sup>th</sup> grade in the 2020 school year.

Motion carried; Member B. Cummins absent.

Spectrum Academy – **MOTION** from Committee that the Board approve Spectrum Academy Governing Board's request to increase enrollment by 402 students in the 2019 school year.

Motion carried; Member B. Cummins absent.

Wasatch Waldorf Charter – **MOTION** from Committee that the Board approve Wasatch Waldorf Governing Board's request to increase enrollment by 100 students in the 2019 school year.

Member L. Cummins asked if there was a discussion on why there is no data for this school. Committee Chair Hansen responded that the school is new.

Member Riebe commented that it would be good to know how the demographics in this school compare to the neighborhood schools.

Motion carried, with Members Belnap and Hansen opposed; Member B. Cummins absent.

Member Lear mentioned that it is troubling to her that the schools requesting the increase have already expanded. It was noted that the Finance Committee is working on an appropriate fix for this in the future.

Chair Huntsman asked that if a school is in a non-compliance situation that be reported to the Board out of Committee.

Member Ellis reported that the State Charter School Board (SCSB) was informed that these particular schools were out of compliance and did grant them a time period to come into compliance. The SCSB is committed to working on a fix and will be more strictly adhering to the policy.

#### R277-509 Licensure of Student Teachers and Interns

The Committee reviewed R277-509 in accordance with the state five-year review requirement. Technical amendments were proposed.

**MOTION** from Committee that the Board approve and continue R277-509 *Licensure of Student Teachers and Interns*, as amended, on second and final reading.

Motion carried; Members B. Cummins and Ellis absent.

#### R277-522 Entry Years Enhancements (EYE) for Quality Teaching – Level 1 Utah Teachers

The Committee reviewed R277-522 in accordance with the state five-year review requirement. Technical amendments were proposed.

**MOTION** from Committee that the Board approve and continue R277-522 *Entry Years Enhancements (EYE) for Quality Teaching – Level 1 Utah Teachers*, as amended, on second and final reading.

Motion carried; Members B. Cummins and Ellis absent.

#### R277-515 Utah Educator Professional Standards

Staff reviewed suggestions for revisions to R277-515 and were directed to bring revisions to the rule back to the Committee in a future meeting.

#### R277-108 Annual Assurance of Compliance by Local School Boards

The Committee reviewed R277-108 in accordance with the state five-year review requirement. Technical amendments were proposed. The Committee approved R277-108, as amended, on first reading.

**MOTION** from Committee that the Board approve and continue R277-108 *Annual Assurance of Compliance by Local School Boards*, as amended, on second and final reading.

Motion carried; Member B. Cummins absent.

#### Data Sharing Agreement Approval Process

The Committee considered options for the Board to review and approve data sharing agreements.

**MOTION** from Committee that the Board direct that student Data Sharing Agreements with student personally identifiable information (PII) or student level data be sent to the Law and Licensing Committee for review when the data sharing agreement is requested by an outside agency or individual.

Motion carried; Member B. Cummins absent.

**MOTION** from Committee that the following data sharing agreements be included on the Board's consent calendar for approval: 1) USBE-solicited data sharing agreements allowing personally identifiable information (PII) to be shared with a third party provider to provide services to the USBE; and 2) data sharing agreements with no PII or student-level data.

Motion carried; Members B. Cummins and Stokes absent.

### Data Sharing Agreements

The Committee reviewed proposed data sharing agreements with UTECH, UDOH, CREDO, USHE and UDOC.

Utah System of Technical Colleges (UTECH) - **MOTION** from Committee that the Board approve the Data Sharing Agreement between the Utah State Board of Education and UTECH.

Motion carried; Members B. Cummins and Stokes absent.

Utah Department of Health (UDOH) – The Committee took no action on the Data Sharing Agreement between the Utah State Board of Education, Utah Department of Health, and the University of Utah Department of Psychiatry regarding the Utah Registry of Autism and Developmental Disabilities (URADD).

CREDO at Stanford – **MOTION** from Committee that the Board approve the Data Sharing Agreement between the Utah State Board of Education and Center for Research on Education Outcomes (CREDO) at Stanford University.

Motion carried, with Members Belnap, Cannon, Gravier, Hansen, Huntsman, Lear, Neilson, Riebe and Warner in favor, and Members Boulter, L. Cummins, Ellis and Stokes opposed; Member B. Cummins absent.

Utah System of Higher Education (USHE) – **MOTION** from Committee that the Board approve the Data Sharing Agreement between the Utah State Board of Education and USHE.

Motion carried; Member B. Cummins absent.

Utah Department of Corrections (UDOC) – **MOTION** from Committee that the Board approve the Data Sharing Agreement between the Utah State Board of Education and UDOC.

Motion carried; Member B. Cummins absent.

### Board Bylaws

**MOTION** from Committee that the Board approve amendments to Section VIII (A), *Meetings*, of the Board Bylaws.

MOTION TO AMEND was made by Member Belnap and seconded by Member Warner that the language be changed to “the Board shall approve a meeting schedule prior to the conclusion of the October Board meeting for the following year.”

Motion to amend carried, with Members Belnap, Boulter, L. Cummins, Ellis, Graviet, Hansen, Huntsman and Warner in favor, and Members Cannon, Lear, Neilson, Riebe and Stokes opposed.

MOTION TO AMEND was made by Member Ellis and seconded by Member Belnap to add language that Board Leadership will provide a draft calendar to the Board the month before the approval.

Motion to amend carried.

The amended motion reads: *The Board shall meet at the call of the Chair and at least 11 times per year (53A-1-203). The Board shall approve a meeting schedule prior to the conclusion of the October Board meeting for the following year. A draft meeting schedule shall be provided to the Board the month before it is scheduled for approval.*

Motion carried; Member B. Cummins absent.

#### Board Policy 1002 Rulemaking Procedures

The Committee reviewed proposed amendments to Board Policy 1002 to provide additional clarification on how a Board member may request that a Board rule be prepared for the Board’s consideration; and to direct the Superintendent to wait for future Board action before filing a notification with the Office of Administrative Rules of a rule’s effective date.

**MOTION** from Committee that the Board approve Board Policy 1002, Rulemaking Procedures, as amended.

It was noted that the policy will come back to address additional suggestions.

Motion carried; Members B. Cummins and Ellis absent.

#### R277-621 District of Residence

This item was postponed

R277-211-8 Disciplinary Letters and Dismissal

This item was postponed

Corrective Action on Internal/External Audits

The Committee discussed USBE Internal Audit 16-03.B of Granite School District. The Committee accepted the corrective action taken as sufficient and determined that no further corrective action is necessary related to Granite School District.

Chair Huntsman directed that the committee action is sufficient.

**USBE STANDARDS AND ASSESSMENT COMMITTEE**

Committee Chair Laura Belnap reported on the following items from Committee.

Approval of Previous Meeting Minutes

The Committee approved the minutes of its August 3, 2017 meeting.

Digital Teaching and Learning Qualified Grant Update (R277-922)

The Committee received the Digital Teaching and Learning Qualified Grant report.

FY 2018 New Plan Approval for Digital Teaching and Learning Qualified Grant (R277-922)

Staff presented to the Committee two new Digital Teaching and Learning plans for consideration of approval and one planning grant for approval.

**MOTION** from Committee that the Board approve the full Digital Teaching and Learning plans for Channing Hall (\$8,899.97) and Venture Academy (\$10,997.29), and the Digital Teaching and Learning planning grant for Open Classroom (\$5,000).

Motion carried; Member B. Cummins absent.

R277-404 Requirements for Assessments of Student Achievement, the Standard Test Administration and Testing Ethics Policy, and the Parental Exclusion Form

The Committee reviewed proposed amendments to R277-404 in response to S.B. 220 *Student Assessment and School Accountability Amendments* passed in the 2017 legislative

session and to clarify provisions regarding parental opt-out. The Committee made additional changes and approved the rule, as amended, on first reading.

The Committee also reviewed an updated Parental Exclusion Form for the 2017-18 school year.

**MOTION** from Committee that the Board approve R277-404 *Requirements for Assessments of Student Achievement, the Standard Test Administration and Testing Ethics Policy, and the Parental Exclusion Form, Revision 2*, on second reading.

Member Ellis expressed concern that this move could incentivize high-achieving students who would normally opt out of the assessment, from doing so. She also voiced concern that certain classes will be filled with students that take SAGE before students who opt out, and wants to make sure there is no incentive or reward for not opting out.

Motion carried; Member B. Cummins absent.

**MOTION** from Committee that the Board approve the updated Parental Exclusion Form for the 2017-18 school year.

Motion carried; Member B. Cummins absent.

#### Underage Drinking Prevention Program

The Committee discussed requirements of the Underage Drinking Prevention Program, including appointment of two Board members and the Superintendent or designee to the Underage Drinking Prevention Advisory Council.

#### Centennial Scholarship Application and Deferral Explanation Document

The Committee reviewed proposed changes to the Centennial Scholarship application and explanation documents to make them consistent with R277-703.

**MOTION** from Committee that the Board approve the updated Centennial Scholarship application and deferral explanation document.

Motion carried; Member B. Cummins absent.

#### Parent/Guardian Consent Form for Human Sexuality Instruction

The Committee reviewed proposed changes to the consent form for human sexuality instruction to make it consistent with statute.

**MOTION** from Committee that the Board approve the updated parent/guardian consent form for human sexuality instruction.

Motion carried; Members Boulter and B. Cummins absent.

#### CTE Approved Programs SY18-19

The Committee reviewed the Career and Technical Education (CTE) programs (pathways) list for the 2018-19 school year. It was noted that there are 300 CTE classes and staff is working on having the standards for those courses come to the Board for approval.

**MOTION** from Committee that the Board approve the CTE programs (pathways) list for the 2018-19 school year.

Motion carried; Members Boulter and B. Cummins absent.

#### Corrective Action on Internal/External Audits

The Committee reviewed an audit brief on USBE Internal Audit 16-02 Jordan School District. The Committee directed staff to verify the corrective action that Jordan has done and report back.

#### **Board Chair's Report**

Chair Mark Huntsman reported on the following.

- Board Members interested in serving on the Underage Drinking Prevention Council should contact a member of Board Leadership.
- Chair Huntsman expressed thanks for the work done by Interim School Children's Trust Section Director Paula Plant. The SITLA Board of Trustees Nominating Committee has met and formed a search committee for the new director.
- R277-700 was published September 1 and opened for public comment. During the public comment period the Board has currently received requests from three groups—the Utah Education Association, Utah State Democratic Party Education Caucus, and

Utah Cultural Alliance—for the Board to hold a public hearing on the rule. Chair Huntsman proposed September 20 at 5:00 p.m. for the hearing. Assistant Attorney General David Thomas will be the hearing officer. Deputy Superintendent Stallings clarified that she will not be filing an effective date notice for the rule until after the October Board meeting, and at this point the earliest the rule could take effect is October 16.

### **2018 Board Meeting Schedule**

The Board reviewed a draft calendar of its 2018 meeting schedule. Corrections will be made to the meeting dates.

Board members discussed the decision to hold Board meetings on Thursday, with the committee meetings in the morning the following day. Chair Huntsman responded that many Board members have expressed concern that they do not have enough time to evaluate what happened in committee in order to take action the next day. With the change in schedule, Board members and others will have a month to listen to and review the committee reports. Vice Chair Warner also expressed concern over the late hours people were having to travel when committee meetings were held at night.

Member Stokes expressed dismay that the schedule change was made without discussion and hasn't accommodated all Board members.

Member Lear suggested revisiting the Board agenda to see if it can be streamlined and consider whether all the items coming to the Board are necessary. Member Riebe suggested that meetings might go faster if Board members contact staff ahead of time with their questions.

Member Neilson expressed his feeling that it is much better for the public to come in the evening.

Chair Huntsman voiced appreciation to Board members for their patience and challenged them to reflect on the past year's meeting as they consider future meetings.

### **Board Member Comments**

Vice Chair Warner reported that a draft School Resource Officer Manual came to the Standards Committee in July, but no action was taken. She expressed concern that some entities are using the manual. The Board Secretary noted that the manual posted is clearly marked as draft.

Vice Chair Ellis cautioned that though Board members may do research ahead of time on Board meeting items, any discussion should take place in public and the public should be involved in the Board's thought process.

Member Stokes suggested the following:

- The contract items on the Consent Calendar need to be consistent and in a spreadsheet format.
- It would be helpful for all committee items in the BoardDocs agenda system to be moved to the full Board agenda after the committee meetings have occurred.
- A new microphone system should be considered that would give control of the microphones to the Chair.
- The practice of providing a hard copy of the executive session material should be reinstated.
- A discussion about a new building should be held.
- Only committee items for action should be forwarded to the full Board from committees.
- A discussion of Praxis should be added to a future agenda.
- Staff need to notify the Board when the way a rule is being interpreted has changed.
- Work sessions and legislative priorities should be eliminated.

Member Stokes also thanked leadership for scheduling a security guard for Board meetings.

## **Adjournment**

**MOTION** was made by Member Riebe and seconded by Member L. Cummins that the meeting adjourn.

Motion carried. The meetings adjourned at 6:00 p.m.

Lorraine Austin, Board Secretary  
Minutes approved October 12, 2017