

1 **R277. Education, Administration.**

2 **R277-444. Distribution of Money to Arts and Science Organizations.**

3 **R277-444-1. Authority and Purpose.**

4 (1) This rule is authorized by:

5 (a) Utah Constitution Article X, Section 3, which vests general control and supervision
6 of the public school system with the Board;

7 (b) Subsection 53E-3-401(4), which allows the Board to adopt rules in accordance with
8 its responsibilities; and

9 (c) Section 53E-3-501, which directs the Board to establish rules and standards for the
10 public schools, including curriculum and instruction requirements.

11 (2) The purpose of this rule is to provide for the distribution of money appropriated by
12 the state to an arts or science organization that:

13 (a) provides an educational service to a student or teacher; and

14 (b) facilitates a student developing and using the knowledge, skills, and
15 appreciation defined in an arts or science core standard.

16 **R277-444-2. Definitions.**

17 (1) "Arts organization" means a professional artistic organization that provides an
18 educational service related to dance, music, drama, art, visual art, or media art in the state.

19 (2) "City" has the same meaning as that term is defined in Subsection 10-1-104(1).

20 (3) "Community" means the group of persons that have an interest or involvement in
21 the education of a person in kindergarten through grade 12, including:

22 (a) a student, parent, teacher, and administrator; and

23 (b) an association or council that represents a person described in Subsection (2)(a).

24 (4) "Core standard" means a standard:

25 (a) established by the Board in Rule R277-700 as required by Section 53E-3-501; and

26 (b) that defines the knowledge and skills a student should have in kindergarten through
27 grade 12 to enable a student to be prepared for college or workforce training.

28 (5) "Cost effectiveness" means:

29 (a) maximization of the educational potential of the resources available through the
30 organization; and

31 (b) not using money received through a program for the necessary maintenance and
32 operational costs of the organization.

33 (6)(a) "Educational service" means an in-depth instructional workshop, demonstration,
34 presentation, performance, residency, tour, exhibit, teacher professional development, side-
35 by-side mentoring, or hands-on activity that:

36 ~~(a)~~(i) relates to an arts or science core standard; ~~and~~

37 ~~(b)~~(ii) except as provided in Subsection (6)(b), takes place in a public school, charter
38 school, professional venue, or a facility[-]; ~~and~~

39 ~~(c)~~(b) "Educational service" may include a distance experience[s] that ~~are~~is provided
40 from a remote location if done in addition to the requirements of Subsection (6)(a) ~~and (b)~~ as
41 a follow-up experience.

42 (7) "Educational soundness" means an educational service that:

43 (a) is designed for the community and grade level being served, including a suggested
44 preparatory activity and a follow-up activity that are relevant to a core standard;

45 (b) features literal interaction of a student or teacher with an artist or scientist;

46 (c) focuses on a specific core standard; and

47 (d) shows continuous improvement guided by analysis of an evaluative tool.

48 (8) "Fiscal agent" means a city that:

49 (a) is designated by an organization as described in Subsection R277-444-4(5); and

50 (b) acts on behalf of an organization to perform financial or compliance duties.

51 (9) "Hands-on activity" means an activity that includes active involvement of a student
52 with an artist or scientist, ideally with material provided by the organization.

53 (10) "Informal Science Education Enhancement program" or "iSEE program" means
54 a program described in Section R277-444-7 for which a science organization may apply to
55 receive money appropriated by the state.

56 (11) "Organization" means:

57 (a) a nonprofit corporation organized under:

58 (i) Title 16, Chapter 6a, Utah Revised Nonprofit Corporation Act; or

59 (ii) Section 501(c)(3), Internal Revenue Code; and

60 (b)(i) an arts organization; or

61 (ii) a science organization.

62 (12) "Procedural efficiency" means the organization delivers the educational service
63 at the lowest cost possible.

64 (13) "Professional excellence" means the organization:

65 (a) has been juried or reviewed, based on criteria for artistic or scientific excellence,
66 by a panel of recognized and qualified critics in the appropriate discipline;

67 (b) has received a recognition of excellence through an award, a prize, a grant, a
68 commission, or an invitation to participate in a recognized series of presentations in a well-
69 known venue;

70 (c) includes a recognized and qualified professional in the appropriate discipline who
71 has created an artistic or scientific project or composition specifically for the organization to
72 present; or

73 (d) any combination of criteria described in Subsections (13)(a) through (c).

74 (14) "Professional outreach programs in the schools program" or "POPS program"
75 means a program described in Section R277-444-7 for which an arts organization may apply
76 to receive money appropriated by the state.

77 (15)(a) "Program" means the system through which the Board grants money
78 appropriated by the state to an organization to enable the organization to provide its expertise
79 and resources through an educational service in the teaching of a core standard.

80 (b) "Program" includes:

81 (i) the Provisional program;

82 (ii) the POPS program;

83 (iii) the iSEE program;

84 (iv) the Science Enhancement program;

85 (v) the Integrated Student and New Facility Learning program; and

86 (vi) the Subsidy program.

87 (16) "Science organization" means a professional science organization that
88 provides a science-related educational service in the state.

89 **R277-444-3. Program Application.**

90 (1) If the state appropriates money for a program, an organization may apply to receive
91 money from a program:

92 (a) on an application form provided by the Superintendent; and

93 (b) ~~by May 30 of~~ during the fiscal year immediately prior to the fiscal year in which the
94 organization is to receive the money.

95 (2) The application shall include:

96 (a) documentation that the organization is:

97 (i) a non-profit corporation that has existed at least three consecutive years prior to the
98 date of the application;

99 (ii) an arts organization or a science organization that has attained professional
100 excellence in the discipline; and

101 (iii) fiscally responsible;

102 (b) a description of the matching funds required by Subsection R277-444-4(3); and

103 (c) an educational service plan, which describes:

104 (i) the educational service that the organization will use the program money to provide;

105 and

106 (ii) a plan to creatively and effectively provide the educational service.

107 (3)(a) The Superintendent shall evaluate an application with community
108 representatives and make a recommendation on the application to the Board. ~~[at the Board's~~
109 ~~August meeting.]~~

110 (b) The Board shall approve or deny an application based on:

111 (i) whether the organization meets the requirements of this rule; and

112 (ii) how well the organization's educational service plan meets the purpose of this
113 rule.

114 **R277-444-4. Grant General Provisions and Disbursement.**

115 (1)(a) The Superintendent shall make a recommendation to the Board ~~[at the Board's~~
116 ~~August meeting on]~~ regarding the grant amount for an organization based on:

117 (i) the annual appropriation for a program;

118 (ii) the grant amount an organization received in a previous fiscal year, if any;
119 (iii) an organization's year-end report, if any; and
120 (iv) how well the organization's educational service plan meets the purpose of this rule
121 relative to the other organizations participating in the program.

122 (b) If the state reduces the amount of money appropriated for a program from the
123 previous fiscal year, the Board may use its discretion to allocate the money among the
124 organizations participating in the program.

125 (2)(a) The Superintendent shall notify an organization of the grant amount ~~[by August~~
126 ~~30]~~ within 30 days of the Board meeting in which it is approved.

127 (b)(i) The Superintendent shall disburse the money to an organization after an
128 organization submits a request for reimbursement~~[on a form provided on the USOE website].~~

129 (ii) An organization shall submit a reimbursement request ~~[form on or before July 10]~~
130 for ~~[an]~~ education service plan implementation expenses:

131 (A) by the annual deadline specified by the Superintendent; and

132 (B) in a form prescribed by the Superintendent. ~~[incurred by an organization through~~
133 ~~the implementation of an educational service plan].~~

134 (3) An organization that receives money from a program shall have equal matching
135 money from another source to support its delivery of an educational service.

136 (4)(a) Except as provided by Subsection (4)(b), an organization may not charge the
137 school, teacher, or student a fee for the educational service for which the organization
138 receives program money.

139 (b) An organization that receives money from the Subsidy program may charge a fee
140 for an educational service.

141 (5)(a) An organization may designate a city as the organization's fiscal agent if:

142 (i) the city's governing body oversees and monitors the organization and fiscal agent's
143 compliance with program requirements;

144 (ii) the city complies with board rules;

145 (iii) the city and the organization use program money for required purposes described
146 in this rule; and

147 (iv) the city and the organization have an agreement or contract in place regarding the
148 designation of the city as the organization's fiscal agent.

149 (b) A city fiscal agent may not use program money:

150 (i) for the city's general administrative purposes; or

151 (ii) to fund administrative costs to act as the organization's fiscal agent.

152 (6) A scientist, artist, or entity hired or sponsored by an organization to provide an
153 educational service shall comply with the procedures and requirements of this rule.

154 **R277-444-5. Year-end Report - Evaluation -- Accountability -- Variations.**

155 (1)(a) An organization that receives money from a program shall submit a year-end
156 report to the Superintendent by the required annual deadline~~[July 10]~~.

157 (b) The year-end report shall include:

158 (i) documentation of the organization's non-profit status;

159 (ii) a budget expenditure report and income source report using a form provided by the
160 Superintendent, including a report and accounting of matching funds and a fee charged, if any,
161 for an educational service;

162 (iii) a record of the dates and places of all educational services rendered, the number
163 of hours of educational service per LEA, school, and classroom, as applicable, with the
164 number of students and teachers served, including:

165 (A) documentation of the schools that have been offered an opportunity to receive an
166 educational service over a three year period, to the extent possible and consistent with the
167 organization's plan;

168 (B) documentation of collaboration with the Superintendent and the community in
169 planning the educational service, including the content, a preparatory activity, and a follow-up
170 activity that are relevant to a core standard;

171 (C) a brief description of the educational service provided through the program, and
172 if requested, copies of any material developed; and

173 (D) a description of how the educational service contributed to a student developing
174 and using the knowledge, skills, and appreciation defined in an arts or science core standard;

175 (iv) a summary of the organization's evaluation of:

- 176 (A) cost-effectiveness;
177 (B) procedural efficiency;
178 (C) collaborative practices;
179 (D) educational soundness; and
180 (E) professional excellence; and
181 (v) a description of the resultant goal or plan for continued evaluation and
182 improvement.
- 183 (2) The Superintendent may visit an organization to evaluate the effectiveness and
184 preparation of the organization:
- 185 (a) before the Board approves an application;
186 (b) before disbursing money; and
187 (c) during an educational service.
- 188 (3)(a) In addition to the year-end report required by Subsection (1), the Superintendent
189 may require an evaluation or an audit procedure from an organization demonstrating use of
190 money consistent with state law and this rule.
- 191 (b) If the Board finds that an organization did not use money received from a program
192 consistent with state law and this rule, the Board may:
- 193 (i) reduce or eliminate the grant to the organization in the current fiscal year;
194 (ii) deny an organization's participation in a program in a future fiscal year; or
195 (iii) impose any other consequence the Board deems necessary to ensure the proper
196 use of public funds.
- 197 (4)(a) An organization may not deviate from the approved educational service plan for
198 which the organization receives money unless:
- 199 (i) the organization submits a written request for variation to the Superintendent;
200 (ii) the organization receives approval from the Superintendent for the variation; and
201 (iii) the variation is consistent with state law and this rule.
- 202 (b) An organization shall describe the nature and justification for a variation approved
203 under Subsection (4)(a) in a year-end report.
- 204 (5) The Superintendent shall ensure that participating LEAs receive educational
205 services in a balanced and comprehensive manner over a three year period.

206 **R277-444-6. Provisional Program Requirements.**

207 (1) Through the Provisional program, and pending legislative funding, the Board may
208 grant an organization money to enable the organization to:

209 (a) further develop an educational service that is sound;

210 (b) increase the number of students or teachers who receive an educational service;

211 or

212 (c) expand the geographical location in which the educational service is delivered.

213 (2) The Board may grant money from the Provisional program to an organization for
214 one year.

215 (3) An organization may apply for a grant each year for up to five years if the
216 organization demonstrates an increase in the educational service between the year-end report
217 and the proposed educational service plan described in the application.

218 **R277-444-7. POPS and iSEE Program Requirements.**

219 (1)(a) Through the POPS program, the Board may grant money to an arts organization
220 to provide an educational service state-wide.

221 (b) Through the iSEE program, the Board may grant money to a science organization
222 to provide an educational service state-wide.

223 (c) A grant from the POPS program or iSEE program is on-going, subject to the review
224 required by Subsection (4).

225 (2)(a) An arts organization may apply for the POPS program and a science
226 organization may apply for the iSEE program if the organization:

227 (i) has successfully participated in the Provisional program for three consecutive years
228 in which the state appropriates money to the Provisional program;

229 (ii) has educational staff and the capacity to deliver an educational service state-wide;

230 and

231 (iii) demonstrates during participation in the Provisional program:

232 (A) the quality and improvement of an educational service; and

233 (B) fiscal responsibility.

234 (b) An organization shall submit a letter of intent to transition from the Provisional
235 program to the POPS program or the iSEE program to the Superintendent by October 1 of the
236 calendar year immediately before the calendar year in which the organization submits the
237 application for the POPS program or the iSEE program.

238 (3) An organization that receives money from the POPS program or iSEE program
239 may not receive money from the Provisional program or the Subsidy program in the same
240 fiscal year.

241 (4)(a) At least once every four years, the Superintendent shall review and evaluate all
242 organizations' participation in the POPS program and the iSEE program, which may include:

243 (i) evaluation of an educational service plan, year-end report, reimbursement form, or
244 audit; and

245 (ii) attendance at an educational service or a site visit.

246 (b) The Superintendent shall:

247 (i) report to the Board the results of the review and evaluation; and

248 (ii) make a recommendation to the Board regarding an organization's continued
249 participation in the program based on how well the organization fulfills the purpose of this rule.

250 ~~**[R277-444-8. Science Enhancement Program Requirements.**~~

251 ~~——(1)(a) Through the Science Enhancement program, the Board may grant money to a
252 science organization to provide a teacher with resources materials or professional
253 development related to a science core standard.~~

254 ~~——(b) A grant from the Science Enhancement program is on-going, subject to the review
255 required by Subsection (4).~~

256 ~~——(2) A science organization that participates in the iSEE program may apply for the
257 Science Enhancement program.~~

258 ~~——(3) The Board may approve an application to participate in the Science Enhancement
259 program if the science organization demonstrates a likely increase in:~~

260 ~~——(a) the number of teachers or students the organization serves; or~~

261 ~~——(b) the quality or quantity of the resource materials or professional development the
262 organization delivers.~~

263 ~~————(4)(a) At least once every four years, the Superintendent shall review and evaluate all~~
264 ~~organizations' participation in the Science Enhancement program, which may include~~
265 ~~evaluation of the resource materials, professional development plan, year-end report,~~
266 ~~reimbursement form, or audit.~~

267 ~~————(b) The Superintendent shall:~~

268 ~~————(i) report to the Board the results of the review and evaluation; and~~

269 ~~————(ii) make a recommendation to the Board regarding an organization's continued~~
270 ~~participation in the Science Enhancement program based on how well the organization fulfills~~
271 ~~the purpose of this rule.~~

272 **~~R277-444-9. Integrated Student and New Facility Learning Program Requirements.~~**

273 ~~————(1) Through the Integrated Student and New Facility Learning program, the Board may~~
274 ~~grant money to a science organization to enable the science organization to provide an~~
275 ~~educational service integrated with the science organization's new or significantly re-designed~~
276 ~~capital facility.~~

277 ~~————(2) An science organization that participates in the iSEE program may apply for the~~
278 ~~Integrated Student and New Facility Learning program.~~

279 ~~————(3) The Board shall determine the length of the grant and how often the~~
280 ~~Superintendent shall review and evaluate an organization's continued participation in the~~
281 ~~program.~~

282 ~~————(4) The science organization may use the money to:~~

283 ~~————(a) develop an educational service integrated with the capital facility; and~~

284 ~~————(b) cover its costs associated with increasing the number of students who visit the~~
285 ~~capital facility.~~

286 ~~————(5) The Superintendent may not disburse money until the science organization~~
287 ~~completes the capital facility.]~~

288 **~~R277-444-[10]8. Subsidy Program Requirements.~~**

289 (1)(a) Through the Subsidy program, the Board may grant money to an organization
290 that provides a valuable education service but does not qualify for participation in another

291 program.

292 (b) A grant from the Subsidy program is on-going, subject to the review required by
293 Subsection (5).

294 (2)(a) An organization may apply to receive money through the Subsidy program if the
295 organization has successfully participated in the Provisional program for three consecutive
296 years in which the state appropriated money to the Provisional program.

297 (b) An organization shall submit a letter of intent to transition from the Provisional
298 program to the Subsidy program to the Superintendent: ~~[by October 1 of]~~

299 (A) within the calendar year immediately before the calendar year in which the
300 organization will submit~~[s the]~~ an application for the Subsidy program; and

301 (B) by the deadline set by the Superintendent.

302 (3) The Board may approve an application to participate in the Subsidy program if the
303 Board finds the organization:

304 (a) has successfully provided a valuable educational service during its participation in
305 the Provisional program; and

306 (b) does not meet the requirements to participate in the POPS program or iSEE
307 program because the organization:

308 (i) delivers an educational service regionally instead of state-wide; or

309 (ii) charges a fee for an educational service.

310 (4) An organization that receives money from the Subsidy program may not receive
311 money from the another program in the same fiscal year.

312 (5)(a) At least once every four years, the Superintendent shall review and evaluate all
313 organizations' participation in the Subsidy program, which may include:

314 (i) evaluation of an educational service plan, year-end report, reimbursement form, or
315 audit; and

316 (ii) attendance at an educational service or a site visit.

317 (b) The Superintendent shall:

318 (i) report to the Board the results of the review and evaluation; and

319 (ii) make a recommendation to the Board regarding an organization's continued

320 participation in the Subsidy program based on how well the organization fulfills the purpose

321 of this rule.

322 **KEY: arts, science, core standards**

323 **Date of Enactment or Last Substantive Amendment: December 1, 2015**

324 **Authorizing, and Implemented, or Interpreted Law: Art X Sec 3; 53E-3-401(4));**

325 **53E-3-501**