USBE Speech-Language Technician Licensing Program
Program Description

Requirements for acceptance into the SLT/ARL program:

- **Bachelor's degree in Communication Disorders or Speech and Hearing Science**
- **CACTUS ID#** You get a CACTUS ID# by taking the background/fingerprinting check that is required of everyone who holds or is seeking to hold a Utah Educator License. The link to begin the background/fingerprinting process https://secure.utah.gov/elr/welcome.html?r=-1366083502 Click on the orange tab called "Background Check" After you have completed the process you will need to find out what your CACTUS ID is. You can find out what your CACTUS ID is at this link https://www.uen.org/my.uen/help/faq.shtml
- Complete the **USBE Educator Ethics Review** found at this link https://secure.utah.gov/elr/welcome.html?r=-1366083502 Click on the first orange tab.
- Complete the **USBE Student Data Privacy Training** found at this link https://usbe.instructure.com/courses/75/
- **Employment as Speech-Language Technician** in a Utah public school. Your employment can be full time, part time, working directly for a district or charter school, or working for a private contractor.
- **USBE Speech-Language Technician Licensing Program application packet.** The application packet must contain all the following documents:
    - SLT Program application form
    - SLT Program confirmation of employment form
    - SLT Program professional growth plan form (where the forms asks for a description of your plan you need to write in this exact phrase "Attend and complete Speech-Language Technician Institute 2020"
    - Original transcripts with your degree posted
    - Certificate of completion of the USBE Student Data Privacy Training found at this link https://usbe.instructure.com/courses/75/
    - Application for initial educator license (attached)

All the above documents must be mailed to the address below:
Utah State Board of Education
Attn: Sabrina Gill
250 East 500 South
PO Box 144200
Salt Lake City, UT 84114-4200
What is a Professional Growth Plan and what is the Speech-Language Technician Institute?

A Professional Growth Plan (PGP) is a required component of the USBE Speech-Language Technician Licensing Program. A PGP bridges the gap between what is learned in a bachelor's degree, and what is needed for a Utah Educator Professional License in the area of Speech-Language Technician. University coursework is not available for this Professional Growth Plan. USBE provides this required coursework via the SLT Institute. The SLT Institute is a weeklong training that is held annually, typically in July. The Institute is free of charge to those who meet all criteria to enter the USBE Speech-Language Technician Licensing Program. You may be issued an Associate license as a Speech-Language Technician before attending the SLT Institute, but you cannot complete the Professional license process without attending the SLT Institute, or another USBE approved program. Registration and details for the SLT Institute are usually released in March of each year.

What does the USBE Speech-Language Technician Licensing Program process look like?

1. Meet the requirements of the program and apply.
2. Complete a Professional Growth Plan by attending and completing the SLT Institute.
3. USBE requests a letter of recommendation on your behalf from the LEA (district or charter school) where you are employed.
4. The LEA submits a Letter of Recommendation to USBE.
5. USBE receives the Letter of Recommendation and issues a USBE Educator Professional License in the area of Speech-Language Technician.

If you have questions about the USBE Speech-Language Technician Licensing Program contact:

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