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## MEMORANDUM

To:                    Utah State Board of Education

From:                Ben Rasmussen, Director of Law and Professional Practices

Date:                 December 17, 2020

Re:                    Public Hearing on Proposed Amendments to Rule R277-726 Statewide Online  
Education Program

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This memorandum will serve to outline the procedures that will be followed in conjunction with the public hearing scheduled for December 22, 2020 regarding proposed amendments to Rule R277-726. Pursuant to R15-1-5(2), I have been appointed as hearing officer for this public hearing.

The public hearing will commence at 11:00 a.m. The meeting will be conducted virtually using the Zoom platform and is scheduled for at least one hour.

Interested parties are encouraged to submit written comments, statements, or other feedback, which will be made part of the hearing record and posted on the State Board of Education's website. Written comment should be submitted to [rule.comments@schools.utah.gov](mailto:rule.comments@schools.utah.gov). Written comment to be posted prior to the hearing will be accepted until close of business, Monday, December 21, 2020.

This hearing follows a public hearing request by the Utah School Superintendents Association. The Board will allow representatives of this group twenty minutes to make a presentation on the rule.

Other parties will be permitted to present public comment as time allows. Individuals wishing to address the Board regarding this rule should request to be heard in advance by emailing Lorraine Austin, Board Secretary, at [lorraine.austin@schools.utah.gov](mailto:lorraine.austin@schools.utah.gov), by 4:00 p.m. Monday, December 21, 2020. Individuals should provide their name and address and indicate whether they wish to speak in favor of or in opposition to the proposed amendments to the rule. Ms.

Austin will arrange for individuals wishing to give public comment to receive meeting login information.

Individuals may be allowed between 2-3 minutes as determined by the hearing officer. An individual may not yield time to another speaker. Those making public comment are encouraged to avoid restating points made in previous comments and to avoid reading written comments that may be submitted to the hearing officer.

Following the hearing, the Board will continue to accept written comment by email through close of business December 29, 2020.

It is anticipated that the hearing record will be submitted to the full Board for consideration at the Board's January 6, 2021 meeting. Further questions regarding the conduct of the hearing may be directed to the hearing officer at [ben.rasmussen@schools.utah.gov](mailto:ben.rasmussen@schools.utah.gov).