



## Application for the Utah State Board of Education American Sign Language (ASL) Endorsement

A Dual Language Immersion Endorsement may be attached to an Educator License with an Early Childhood, Elementary, or Secondary area of concentration

### Applicant Information

Name \_\_\_\_\_ Date application submitted \_\_\_\_\_

Cactus ID \_\_\_\_\_ Email \_\_\_\_\_

Home Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Home/Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

District \_\_\_\_\_ School \_\_\_\_\_

**Select One:**     This is an application for an ASL Endorsement

This is an application for a State Approved Endorsement Plan (SAEP)

### Instructions for Completing the Application

- All applicants submitted on or after July 1, 2017 must include documentation of completing Sections A, B, and C of the requirements (see page 2 for details)
- For university courses, attach original transcripts, with the courses **highlighted**. In some cases, the university course name on the transcript is non-specific, e.g. "Special Topics in Education," or "American Sign Language." If this is the case, submit either a syllabus from the course or a letter from the instructor or department verifying that the course meets the requirement.
- For tests and certificates, attach official proof of completion
- Electronic transcript(s) and mailing information for this application is found on Page 3.

### University and Professional Development Coursed Approved by USBE

- Courses are to be a minimum of three semester hours.
- Courses are to be 3000 level or above.
- Courses are to be taken within five years of the date of this application.
- Courses taken online will be accepted if through an accredited university.
- Professional Development courses must be pre-approved by USBE and entered in Midas.

# **American Sign Language Endorsement Route**

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You **MUST** complete one option in Section A, and then complete both Sections B & C.

## **Section A**

There are 4 ways one can demonstrate competency to be eligible for the ARL in ASL:

1. Complete the ASL teacher preparation program at an accredited U.S. university.
2. Successfully complete the American Sign Language Teacher's Association Certification program as qualified or professional.
3. Document proof of current State of Utah Professional Level, Master Level or RID Interpreter Certification in good standing. For more information on interpreter certification go to [www.utahinterpreterprogram.org](http://www.utahinterpreterprogram.org)
4. Document proficiency in ASL by an ASLPI rating of 4 or higher.

The Sanderson Center of the Deaf and Hard of Hearing is an approved proctor site for the Gallaudet University American Sign Language Proficiency Interview (ASLPI). The ASLPI takes place at the Sanderson Center over Videophone (VP) and is evaluated by the ASLPI diagnostic team at Gallaudet University. For more information and to register go to the following link:

<http://www.gallaudet.edu/asl-diagnostic-and-evaluation-services/aslpi>

When registering select only VP times slots and identify the Sanderson Center as the proctor site. Please direct questions about the ASLPI to the Gallaudet team.

(202) 250-2394 (VP 1) (202) 846-8100 (VP 2) (202) 651-5222 (voice)

For questions about the local proctor location contact the Sanderson Center ASLPI proctor, Trenton Marsh [tmarsh@utah.gov](mailto:tmarsh@utah.gov)

## **Section B**

Teachers must document knowledge of the deaf or hearing-impaired community either by university course work or by letters attesting to either use of ASL as a primary mode of communication with a family member, as the teacher's "native" language, or by community service.

## **Section C**

Teachers must document training, methods course, in teaching ASL as a World Language or a Foreign Language.

## **State Approved Endorsement Program (SAEP)**

- An approved SAEP for ASL allows a Licensed Teacher to teach ASL classes while working on the ASL Endorsement—meaning they are not yet qualified in American Sign Language.
- The applicant has two years from the date of the SAEP is approved to complete all requirements for the endorsement.
- The applicant must document either a minimum of nine hours toward the endorsement or completion of one of the requirements in Section A (see page 2) before applying for the SAEP.

### **Submitting the Application**

- Print and complete this American Sign Language Endorsement Application.
- Attach proof of completion of one requirement from Section A, and completion of Sections B and C.
- Attach original transcript(s) and/or Midas printouts with the relevant course **highlighted**.

**For Electronic Transcripts:** Original Transcripts with courses highlighted is preferred. They do not need to be sealed in an envelope, but they need to be originals and on college/university transcript paper. Photocopies of transcripts that you have electronically received will not be accepted. We will accept electronic transcripts only if they are sent directly from the college/university through a transcript clearinghouse to [transcripts@schools.utah.gov](mailto:transcripts@schools.utah.gov). Transcripts should be sent before you submit your endorsement application. Please note on the application that transcripts have been sent electronically.

**For those who are submitting** an Out-of-State (OOS) or Alternative Routes to Licensure (ARL) please attach this completed endorsement form to it.

### **Mailing Instructions**

- Send completed application
- Attach highlighted original transcript(s), and/or completion requirements
- Send everything to:  
USBE Licensing  
250 East 500 South  
P.O. Box 144200F  
Salt Lake City, UT 84114-4200

### **For more information contact:**

Karl Bowman  
World Languages and Dual Language Immersion Specialist  
[karl.bowman@schools.utah.gov](mailto:karl.bowman@schools.utah.gov)  
(801)538-7743

250 East 500 South  
P.O. Box 144200  
Salt Lake City, UT 84114-4200