

1 **R277. Education, Administration.**

2 **R277-607. Absenteeism and Truancy Prevention.**

3 **R277-607-1. Authority and Purpose.**

4 (1) This rule is authorized by:

5 (a) [Utah Constitution Article X, Section 3](#) which vests general control and  
6 supervision over public education in the Board;

7 (b) Subsection [53E-3-401](#)(4), which allows the Board to make rules to execute  
8 the Board's duties and responsibilities under the Utah Constitution and state; and

9 (c) Section [53G-6-206](#), which directs educational entities and parents working  
10 on behalf of children to make efforts to resolve school attendance problems of  
11 school-age minors who are or who should be enrolled in an LEA.

12 (2) The purpose of this rule is to direct an LEA to create policies for truancy  
13 procedures and compulsory education.

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15 **R277-607-2. Definitions.**

16 (1) "Absence" means the same as that term is defined in Subsection  
17 [53G-6-201](#)(1).

18 ~~(2) ["Habitual truant" means the same as that term is defined in Subsection~~  
19 ~~[53G-6-201](#)(2).~~

20 ~~(3) ["Habitual truant"]~~Notice of truancy [citation] is a citation issued [only  
21 ]consistent with Section [53G-6-203](#).

22 (4) "Truant" means the same as that term is defined in Subsection  
23 [53G-6-201](#)(7).

24 (5) "Unexcused absence" means a student's absence from school for reasons  
25 other than those ~~[authorized under the LEA policy]~~ deemed a Valid excuse.

26 (6) "Valid excuse" means the same as that term is defined in Subsection  
27 [53G-6-201](#)(9).

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29 **R277-607-3. Absenteeism and Truancy Policy Requirements.**

30 (1) An LEA shall:

31 (a) develop an absenteeism and truancy policy that encourages regular,  
32 punctual attendance of students, consistent with Section [53G-8-211](#) and [Title 53G](#)  
33 [Public Education System – Local Administration, Chapter 6 Participation in Public](#)  
34 [Schools, Part 2 Compulsory Education](#);

35 (b) review the LEA's absenteeism and truancy policy annually;

36 (c) create and operate an attendance review team as described in Subsection  
37 (3);

38 ([e]d) review attendance data annually and consider revisions to the absenteeism  
39 and truancy policy to encourage student attendance; and

40 ([e]e) make the absenteeism and truancy policy available for review by parents or  
41 interested parties.

42 (2) An LEA may issue a ~~[habitual truant]~~Notice of truancy~~[-citation]~~ to a student  
43 consistent with the LEA's absenteeism and truancy policy and Section [53G-6-203](#).

44 (3) An LEA's attendance review team shall:

45 (a) consist of:

46 (i) administrators including those responsible for:

47 (A) academic instruction;

48 (B) health and wellness;

49 (C) student support services; and

50 (D) attendance data;

51 (ii) community agencies; and

52 (iii) may include the LEA's multi-disciplinary team;

53 (b) review attendance data to inform actions and tiered interventions  
54 development at least monthly;

55 (c) create a systematic LEA and school level response for the LEA's  
56 absenteeism and truancy policy including:

- 57 (i) practice improvement; and  
58 (ii) prevention and intervention strategies; and  
59 (d) promote shared accountability and continuous improvement related to an  
60 LEA's absenteeism and truancy policy including a school level attendance plan  
61 developed at the end of the previous school year.

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63 **R277-607-4. Compulsory Education Procedures.**

64 (1) An LEA shall develop compulsory education procedures as part of the LEA's  
65 absenteeism and truancy policy described in Section R277-607-3.

66 (2) The compulsory education procedures shall:

67 (a) provide a process for notice to parents about the absenteeism and truancy  
68 policy;

69 (b) require notice to parents regarding the progress of a student's discipline and  
70 consequences for violation of the truancy policy;

71 (c) provide an appeals process to contest:

72 (i) a notice of truancy; or

73 (ii) any disciplinary actions against a student pursuant to the absenteeism and  
74 truancy policy or;

75 (d) establish definitions not provided in law or this rule necessary to implement  
76 the absenteeism and truancy policy and compulsory education procedures;

77 (e) include definitions of:

78 (i) "approved school activity" under Section [53G-6-201\(9\)\(c\)](#); and

79 (ii) "any other excuse" under Section [53G-6-201\(9\)\(e\)](#);

80 (f) include criteria and procedures for preapproval of extended absences  
81 consistent with Section [53G-6-205](#); and

82 (g) establish programs and meaningful incentives which promote regular,  
83 punctual student attendance.

84 (3) An LEA shall publish the appeals process described in Subsection

85 R277-607-4(2)(c) for use by a student or the student's parents.

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87 **KEY: compulsory education, truancy**

88 **Date of Enactment or Last Substantive Amendment: October 8, 2019**

89 **Notice of Continuation: [~~September 2, 2014~~]2020**

90 **Authorizing, and Implemented, or Interpreted Law: [Art X Sec 3](#); [53E-3-401\(4\)](#);**

91 [53G-6-206](#)