

Carson Smith Scholarship Additional Timelines

Description of Required Activity	Date
Application to become a Carson Smith Scholarship (CSS) eligible private school due to Utah State Board of Education (USBE) prior to the school year in which it intends to enroll scholarship students	May 1 st
USBE notifies private school applicants of eligibility	May 31 st
Letter of Intent to continue enrollment sent to parents. Student will be automatically withdrawn and no check issued if USBE has not been notified by the parent that the student is continuing enrollment in a CSS eligible private school by May 1 st .	May 1 st
Letter of Intent to continue as a Carson Smith eligible school due to USBE	May 31 st
Three Year Student Assessment Renewal notification letters sent to Private Schools from USBE. Dates can always be viewed on CSSCAPES. Renewals expiring through March Renewals expiring through June Renewals expiring through September Renewals expiring through December	Sent On: September 15 th November 22 nd February 8 th April 19 th

Forms can be found at [Carson Smith Scholarship website](#)

Mail forms to: Utah State Board of Education
 Carson Smith Scholarship Program
 250 East 500 South
 P.O. Box 144200
 Salt Lake City, Utah 84114-4200