



Application for the Utah State Board of Education

Driver Education Endorsement

This endorsement will attach to an Educator License with an area of concentration in one or more of the following: **Secondary Education, Special Education, School Counselor, or Career and Technical Education.**

[Utah Administrative Code R277-507-3](#)

Name: _____ Cactus ID: _____

E-mail: _____ Date Submitted: _____

Home Address: _____

Home Phone: _____ Work Phone: _____

District: _____ School: _____

Select Endorsement Type: Please check one

- This application is for a Driver Education Endorsement
- This application is for a State Approved Endorsement Plan (SAEP)
 - An approved SAEP for the Driver Education Endorsement allows a secondary teacher to teach the classroom and the behind the wheel (range and road) portion of driver education while completing the endorsement. Until all requirements are met, the instructors are not allowed to test.
 - The applicant has two school years to complete all remaining requirements for endorsement (the school year of application plus the following)
 - The applicant must have a minimum of NINE endorsement credits prior to applying

Instructions for Completing the Application

1. Print and complete the Driver Education Endorsement Application.
2. Submit original documentation.
 - **Transcripts:** If you received University credit, you must submit original copies of your transcripts with courses highlighted. The transcripts **MUST** be originals and printed on the college/university transcript paper. The transcripts do not need to be in a sealed envelope allowing you to highlight course work. If you received USBE credit, you must print off your transcripts with courses highlighted.
 - **Other Documentation:** Copy of your current CPR/First Aid certification. Copy of the Examiner's Training Completion Form. Copy of the Practicum hours logged with signatures.
3. Send the (1) completed application, (2) transcripts, and (3) other documentation to:
 - Utah State Board of Education – Endorsements
250 East 500 South
P.O. Box 144200
Salt Lake City, Utah 84114-4200

Endorsement Requirements

Endorsement requires the completion of ALL six steps and consists of sixteen semester hours.

[Utah Administrative Code R277-507-3](#)

1. **Health Education 3500** - [University of Utah Continuing Education](#)
 - a. _____ University of Utah: Matriculated Student (U of U Credit: 2 hours) **OR**
 - b. _____ University of Utah: Non-Matriculated Student (USBE Credit: 2 hours)
2. **Health Education 3510** - [University of Utah Continuing Education](#)
 - a. _____ University of Utah: Matriculated Student (U of U Credit: 2 hours) **OR**
 - b. _____ University of Utah: Non-Matriculated Student (USBE Credit: 2 hours)
3. **Utah Driver Education Law and Policy** – [Utah Education Network](#)
 - a. _____ Utah State Board of Education Credit (USBE Credit: 2 hours) **OR**
 - b. _____ Southern Utah University Credit (SUU Credit: 2 hours)
4. **Driver Education Practicum** – Observation of driver education teachers, 120 hours logged.
 - a. _____ Utah State Board of Education Credit (USBE Credit: 8 hours) **OR**
 - b. _____ University of Utah Health Education 3910 (U of U Credit: 8 hours)
5. **Examiner’s Training** – [Driver License Division Test Training](#)
 - a. _____ Print Completion Certificate (USBE Equivalent Credit: 1 hour)
6. **CPR and First Aid Current Certification**
 - a. _____ Copy front and back of card (USBE Equivalent Credit: 1 hour)

State Approved Endorsement Plan (SAEP) Requirements

Completion of NINE hours from the course work above.

These hours must include:

1. Two of the following three courses:
 - a. _____ Health Education 350 (2 credits)
 - b. _____ Health Education 351 (2 credits)
 - c. _____ Law and Policy (2 credits)
2. Sixty of the 120 Practicum hours. (4 credits)
3. One of the following two requirements:
 - a. _____ CPR and First Aid (1 equivalent credit)
 - b. _____ Examiner’s Training (1 equivalent credit)
4. An official letter, on school letterhead, from a school administrator explaining the need for instructors to drive for their school.

For more information, contact the driver education specialist:

Troy Nordick

801-538-7648

troy.nordick@schools.utah.gov

250 East 500 South, PO Box 144200

Salt Lake City, UT 84114-4200