



CTE Consortium Meeting

Wednesday, August 23, 2017

10:00 a.m. – 3:00 p.m.

Alpine School District, 575 N 100 E, American Fork, UT 84003, PDC 316

In Attendance:

Dave Gardner, Chair, Southwest Region

Alan Ashton, Mountainland Region

Darrell Eddington for Mike Liechty, Bear River Region

Robert Kilmer, Wasatch Front North Region

Lynn Sorensen, Uintah Basin Region

Kit Mantz and Jim Stocks, Southeast Region

James Taylor, Wasatch Front South Region

Don Yates, Central Region

USOE Staff Present: Thalea Longhurst – Vice Chair, Rachel Bolin, Travis Cook, Andrea Curtin, Buddy Deimler, Pearl Hart, Kim Herrera, Ashley Higgs, Brandon Jacobson, Doug Livingston, Wendi Morton, and Greg Richens.

1. Welcome – Dave Gardner

Dave Gardner called the meeting to order and welcomed everyone in attendance, especially the new members of the Consortium. He had everyone introduce themselves.

2. Election for the 2017-18 Committee Chair – Wendi Morton

Lynn Sorenson nominated Dave Gardner as committee chair, Alan Ashton 2nd the nomination. The committee voted and was unanimous t Dave Gardner.

3. Minutes – Dave Gardner

Dave Gardner called for a motion to approve the minutes of the May 24, 2017 meeting. Don Yates made the motion, Alan Ashton seconded the motion, no discussion, and the voting was unanimous to accept the minutes without changes.

4. Bylaws, Goals, and Consortium Dates – Dave Gardner

The bylaws and calendar were emailed to the committee. The bylaws are from 2012 and need to be revisited and updated. We will work on this in the coming year. The CTE meeting dates have been combined into one document for Consortium, Directors, Skill Cert, and Regional Meetings.

5. School Counseling – Kim Herrera

Kim shared a handout of all the data for the School Counseling Program and gave a copy of their New Model book to all the regional representatives.

6. Summer Conference Debrief – Wendi Morton and Andrea Curtin

Wendi shared a report document for each LEA with their total numbers for each conference and a pie chart of the early bird verses regular registration. The regional representatives were asked to take the other documents back to their regions and give to the other LEAs. There were very few that tried to register onsite, only about 3. These teachers were told that if they wanted credit and food they would need to register in the future, but they could stay.

In the future we will emphasize this. If you want credit you need to register. There was some confusion within LEAs about whether teachers could use the UVU CEUs for lane change. Some bought the UVU CEUs and later learned they would not be counted as lane change. It is important to make sure each LEA tells their teachers if it will count or not. Some LEAs will count it and some will not.

7. CTE Finance Update/Changes MSP memo for CTE Add-ON – Wendi Morton

MSP (minimum school programs) memos have changed this year. The funds will not be given in one lump sum. Instead, they will be given by column from the big CTE Funding Spreadsheet (example: College and Career Awareness, Comprehensive Guidance, Summer Ag, etc.). Your business administrator might have questions about this. Some of them have not even seen the big CTE allocation spreadsheet. It will be helpful to talk to them about this. There was a question whether CCGP (counseling) was counted in MOE. It is not counted in MOE, and neither is Work-Based Learning or College and Career Awareness.

8. New Director Financial Training – Wendi Morton

Historically, USBE CTE has held a New Director Finance training each year, but this year we are inviting all directors to attend. We will be holding it so the morning will focus on state funding and the afternoon on federal funding. If your LEA doesn't receive federal funds you don't have to stay for the afternoon. This training will be held on Thursday, September 28. The location has not been set, but more information will be sent out soon. We will be holding a Post-Secondary training the day before on Wednesday, September 27 at USBE in Basement West from 8:30am – 12:00pm.

9. Access to Director Documents – Wendi Morton

The USBE website is under construction. Most of the documents are not on the website because they are not ADA compliant. We are in the process of recreating these documents and getting them back on the website. In the meantime, Wendi has created a CTE Directors OneDrive. She has shared this shared drive with all the directors. You have to have a Microsoft account to enter. If you want someone else to have access to these documents like your business administrator or coordinators please let Wendi know who they are and their email address and she can add them.

10. SolidWorks Consortium Discussion – Doug Livingston

Mike Liechty asked Doug to add this item to the agenda. Dave Alpert from SolidWorks has proposed that the LEAs come together to create a consortium so they would qualify for a state contract rate. Doug also mentioned that they might want to include ATCs in this discussion. There was discussion about the pros and cons, but in the end the group asked to have SolidWorks work with the LEAs that are using it. They are also concerned that Autodesk has provided a similar product free of charge to schools.

11. Skill Certification Budget – Greg Richens

Greg explained that normally they try to hold the Skill Cert Meeting before Consortium Meeting. This year it is backwards, but he is hoping that will the Consortium's permission they would review the budget and vote to move the budget forward with the support of the Skill Cert Committee's approval. Greg explained that the contract with Precision Exams was finally approved by the Board. It is a five year contract with a 5 year extension. We are hoping that we won't have to go through this process for another 10 years. Since this contract is in place Precision Exams has launched some new features that we wanted so we have completed an amendment to their contract. These new features are mostly backend changes. Teachers probably will not notice a big difference. The changes are in the reports and data we can pull. The budget was given to the committee and Greg explained the changes. Robert Kilmer made a motion to approve the budget. Jim Stocks seconded the

motion. Voting by the committee was unanimous

12. K-12 Teaching as a Profession – Rachel Bolin and Pearl Hart

Rachel and Pearl asked the committee for names to help create the strands and standards for this pathway. They will be finalizing both courses one and two. There are several schools in the pilot for this year. Weber State has a really good program and it was suggested to have them participate in working on the standards. Rachel confirmed that Weber State was part of their committee. There are also a couple teachers that are looking at the CTSO Educators Rising. Right now this CTSO is not funded. They are also working on an endorsement for this course. Alan Ashton and others voiced a concern about this endorsement only being a CTE teacher. He feels strongly that other teachers would be able to teach it including Elementary Educators. It was discussed about how right now a secondary endorsement can't be attached to an elementary license. Wendi said she would meet with Travis Rawlings over licensing and see what is possible and bring it back to the committee.

13. USBE/CTE Legislative Funding Requests – Thalea Longhurst

It is that time of year that Thalea gets to submit her request for additional funding to administration and the board for them to prioritize. We don't always get what we want and last year CTE was not high on the list. Hopefully this year will be better. Thalea's requests were:

- a. CTE add-on for 7-8 grades in the amount of \$20 million.
- b. Consistency in K-5 keyboarding, no dollar amount.

14. R277-700 Middle School Requirements – Thalea Longhurst

A copy of the changes that were made to board rule were distributed. The board approved changes to middle school requirements with the intent of providing more flexibility and student/parental choice. The core subjects of math, language arts, science, and history are required in state statute. LEAs must OFFER (but are not required for students) two art course, College and Career Awareness, Digital Literacy, Health, PE, and a World Language. LEA boards can choose to either leave their programs and requirements as they are now and still be in compliance with the new rule. Because of this change teachers are going to have to be great teachers and promote their programs. This change is now under public review and will likely go into effect on October 9.

15. Status of CTE Programs/Courses – Thalea Longhurst

In Board rule, the Board approves CTE Programs/Pathways via the consent calendar annually. They would like to look further into what courses we are offering under our pathways and the strands/standards for those courses. Thalea will be meeting with the Standards and Assessment Committee to look more closely at our different courses. We hope that you will watch the Boarddocs and public hearing announcements about this subject and give your input in this area.

16. ProStart Program an Curriculum – Thalea Longhurst

Pearl and Thalea have been regularly communicating that ProStart is still a curriculum option for teaching Culinary Arts/Culinary Management however there are still a lot of teachers/administrators who have not received this information. Several directors were concerned about the new ProStart curriculum costs. USBE cannot tell you what curriculum you use to teach a class. Thalea has invited Melva Sine, President of the Utah Restaurant Association, to present about the new curriculum at the September Directors Meeting.

17. CTE Presidential Scholars – Thalea Longhurst

There is a new application process. Thalea would like CTE Directors to collect nominations from their schools and CTSO advisors. Each LEA you will submit ONE nomination to USBE

for your LEA. Last year we had several LEAs that submitted multiple nominations. It is also important to understand that this year they will be looking at these five sectors: Healthcare, IT, Advanced Manufacturing, STEM, and Transportation. The student you nominate must be continuing their education in one of these areas of study. Applications are due to USBE by October 18.

18. USBE Website Update – Thalea Longhurst

Further discussion about the USBE website – USBE staff are happy to take phone calls and emails about documents what are not on the web that you might need. We will send you documents and files via email if you ask. Please be patient. MIDAS (new Ontrack) is not working either. We are hoping to have critical documents on the website by end of September. Ashley also made sure everyone knows that College and Career Awareness lesson plans can be found at UEN. Also, there are NO Assurances this year. This was part of your grant application process.

19. USBE Staff Changes – Thalea Longhurst

Brian Olmstead received a promotion and is now an Executive Coordinator in the Student Advocacy Services Department. We have hired Laura deShazo to take his place, thus leaving a hole to fill for a business and marketing specialist. Maggie Bradshaw has also left USBE to stay home with her new baby girl. We will be hiring a new executive secretary. Also, David Milliken has accepted a new job for Davis School District. We will soon be hiring a new Skilled and Technical Education Specialist.

20. CTE Meeting Schedule – Thalea Longhurst

We have combined all the Consortium, Directors Meetings, and Regional Meetings into one document. We hope this is helpful.

21. Other:

1. Wendi Morton asked that all reimbursement requests be uploaded into SharePoint. There is a folder call Financial Documents with the year. The committee thought this would work if they were given clear instructions.
2. James Taylor shared that Wasatch South will be holding their Pathways to Professions exhibit at the Southtowne Expo again. He invited all to participate and bring students.

The Next Meeting is scheduled for Wednesday, October 11, 2017 at Alpine School District in their PCD room 315, starting at 10:00 am. Lunch will be provided by Alpine School District.