

MSIX: Procedures for Data Correction by Parents, Guardians and Migratory Children

Parents, Guardians, and Students

For parents, guardians or students who wish to update, change or correct their MSIX information, you can contact the Utah State Board of Education by phone or email at:

Jeff Ojeda

Migrant Education Program Director, Utah State Board of Education

(801) 538-7945

Jeff.ojeda@schools.utah.gov

Once the information is obtained, the USBE staff will update the correct information within 3 business days.

LEAs who need to make MSIX corrections

For LEAs who need to make corrections to student data, please use the following procedure:

- Make your correction through the Migrant Assessment Performance System (MAPS)
The update will show through to MSIX on the following day as MAPS uploads to MSIX daily.

If for some reason you are not able to make the necessary change in MAPS, please contact:

Jeff Ojeda

Migrant Education Program Director, Utah State Board of Education

(801) 538-7945

Jeff.ojeda@schools.utah.gov

Upon being notified of the correction or update of data, the LEA will make that correction in MAPS within 3 business days. If the LEA cannot make the changes in MAPS, they should contact USBE in order to make the necessary changes.

****The purpose and intent is to ensure that student data is as accurate as possible and is updated as quickly as possible. Every attempt should be made to make the necessary changes to the student record as immediately as possible.