



## USB E Title I, Part A – Excess Carryover Waiver Form

To avoid having your LEA's Title I, Part A carryover funds reduced, you must complete this Title I, Part A - Excess Carryover Waiver form. Your LEA qualified for this waiver by meeting the following conditions:

1. Current year Title I, Part A allocation is \$50,000 or more.
2. Prior year carryover funds equal 15% or more of the allocation from the previous fiscal year.

Upon successful completion and submission of this waiver to the Utah State Board of Education (USB E), USB E will apply to your grant program as appropriate.

1. **Title I, Part A Statutory Carryover Waiver:** USB E may, once every three years, waive the 15% percent limitation for carryover [P.L. 107-110, Section 1127(b)]. For example, if the waiver was granted in school year 2016-2017 or 2017-2018, the LEA would **not** be eligible for the waiver in 2018-2019.

This waiver request is for FY

Amount of carryover

Percent of carryover

### Part 1: Title I, Part A Carryover Waiver Justification

Below, identify the reason your LEA's carryover funds exceeded 15% of the previous school year allocation. You must check at least one justification. If you select **Other**, describe the reason in the space provided.

Personnel costs were less than expected due to changes in personnel or other funding sources were used for salaries.

The LEA was unable to employ staff.

Budgeted costs for Title I, Part A summer school or other categories were significantly lower than anticipated.

Other (Specify):

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## Part 2: Carryover Reduction Plan

Identify the LEA's plan to reduce the carryover funds to 15% or less of your LEA's current year allocation. You must select at least one option. If you select **Other**, describe the option in the space provided. **NOTE: Current fiscal year Title I A funds cannot be claimed for reimbursement until all prior year funds have been requested.**

Summer Program

Professional Learning for Staff/Parents

Parent/Family Engagement Activities

Programs to Increase Graduation Rate

Before- and/or After-School Activities or Other Extended Learning Time Programs

Other (Specify):

## Part 3: LEA Information

LEA Name:

LEA Title I Director or Authorized LEA Official

LEA Title I Director or Authorized LEA Official must sign and date this waiver application. The Title I, Part A - Excess Carryover Waiver form must be submitted to USBE via email to [Max.lang@schools.utah.gov](mailto:Max.lang@schools.utah.gov). The deadline for submission is **December 1**.

The Superintendent or Authorized Official will receive an email confirmation within 5 business days upon submission. If you do not receive a confirmation within this time frame, email Max Lang or Tami Long ([tami.long@schools.utah.gov](mailto:tami.long@schools.utah.gov)) for assistance.

For assistance with completing this waiver form, or if you have any other questions regarding your Title I, Part A grant, please contact one of the following.

USBE Title I Staff		Email	Telephone
Coordinator	Dr. Max Lang	<a href="mailto:max.lang@schools.utah.gov">max.lang@schools.utah.gov</a>	801-538-7725
Title I Fiscal Compliance Manager	Tami Long	<a href="mailto:Tami.long@schools.utah.gov">Tami.long@schools.utah.gov</a>	801-538-7832
Fiscal Compliance Manager	Merilee Wendell	<a href="mailto:merilee.wendell@schools.utah.gov">merilee.wendell@schools.utah.gov</a>	801-538-7977