



## Intent to Plan a Title I Schoolwide Program

Any Title I school interested in becoming a Schoolwide Program in the **2025-26 school year** must complete and submit this form by **October 15, 2024** via email attachment to [val.murdock@schools.utah.gov](mailto:val.murdock@schools.utah.gov).

### School/LEA Information

School Name \_\_\_\_\_ Principal/Director \_\_\_\_\_

Principal/Director Contact Information Phone: \_\_\_\_\_ Email: \_\_\_\_\_

LEA Title I Director (if different) \_\_\_\_\_

### Schoolwide Eligibility Low-income Percentage

Check **one** of the following:

\_\_\_\_ At least 40% of the students enrolled in the school are from low-income families as determined by free/reduced-price lunch.

\_\_\_\_ The school does not meet the 40% threshold and is requesting a waiver to become a Schoolwide Program. Note: schools must have a poverty rate of at least 35% to apply for the waiver.

### Title I Schoolwide Planning Year

The purpose of a Schoolwide Program is to use the Title I allocation to upgrade the entire educational program and to raise academic achievement for ALL students at the school. Becoming a Title I Schoolwide Program requires one school year of research and planning.

Core Elements and Requirements	Estimated Completion Date
<p><b>A. Establish a Stakeholder Team</b> Identify stakeholders who will guide the development, implementation, and evaluation of a Schoolwide Program. The team must include parents/family members and community members not affiliated with the school, teachers, leaders and other staff who will carry out the plan to reform the educational program of the school.</p>	<p>_____</p> <p>Suggested summer or early fall</p>
<p><b>B. Conduct a Comprehensive Needs Assessment (CNA)</b> The CNA is a systematic effort to acquire an accurate and thorough picture of the strengths and weaknesses of the school that impact student performance. The CNA must include a list of data sources, a detailed summary of the analysis, and the resulting prioritized needs.</p>	<p>_____</p> <p>Expected to take several months to complete</p>

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**C. Develop a Comprehensive Schoolwide Plan**

The Schoolwide Plan must include the following:

- 1) Evidence-based schoolwide reform strategy(ies) identified for each prioritized need;
- 2) A description of how a Schoolwide Program will be more beneficial than a Targeted Assistance Program in meeting students' needs;
- 3) A communication plan that specifies how stakeholders are made aware of the Schoolwide Program;
- 4) A summary of the parent and family engagement strategies implemented to improve student learning; and
- 5) A plan for regular monitoring and revision of the Schoolwide Program.

\_\_\_\_\_  
SW Plan due to  
USBE by June  
15, 2025

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**D. Coordination and Integration of Services and Resources**

Identify the specific costs to implement the Schoolwide plan. Show how Title I funds, along with other local, state and/or federal resources, will be used to implement the evidence-based strategies identified in the Schoolwide Plan.

\_\_\_\_\_  
Submitted with SW  
Plan

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**Staff Qualifications**

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Staff at Schoolwide Programs must meet the following qualifications:

**A. All teachers must be state qualified.**

In Utah, this means all teachers are identified as *USOE Qualified* in CACTUS

**B. All instructional paraprofessionals in the school must be highly qualified (HQ).**

HQ status is established by high school graduation/GED and one of the following:

- 1) An associate degree (or higher)
- 2) At least 48 semester hours at an accredited college or university
- 3) A passing score on one of the Board-approved assessments

Check **one** of the following:

\_\_\_\_ Currently, all teachers and instructional paraprofessionals employed by the school meet the qualifications outlined above.

\_\_\_\_ By **June 15, 2025**, all teachers and instructional paraprofessionals will meet the required qualifications.

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School staff members have been made aware of, and agree to supporting, a Schoolwide Program.

\_\_\_\_\_  
School Principal/Director

\_\_\_\_\_  
LEA Title I Director (if different)