



Secondary Mathematics Endorsement (Retiring)

Application for the Utah State Board of Education

This endorsement is attached to an Educator License with a secondary area of concentration.

- Level 2 mathematics endorsements are connected to a Utah Elementary or Secondary Educator License
- Level 3 and 4 mathematics endorsements are connected to a Utah Secondary Educator License
- The Level 2 mathematics endorsement is tied to a Utah Special Education License
- The SPED mathematics endorsement is tied to a Utah Education License

Candidates who currently hold a Utah Educator License and meet all the requirements of the endorsement will be approved to teach secondary mathematics courses related to the endorsement level completed.



Application for the Utah State Board of Education Secondary Mathematics Endorsement—Level 4 Mathematics:

This endorsement is attached to an Educator License with a secondary area of concentration. Candidates with an Educator License who complete the requirements will receive an endorsement allowing them to teach secondary mathematics courses related to the endorsement level completed.

Name: _____ Cactus ID: _____

Educational License: Secondary Education (6-12)

Home Address: _____

Home Phone: _____ Work Phone: _____

E-mail Address: _____

District: _____ School: _____

- ☐ **FOR ENDORSEMENT**— Must have a current license* and all requirements must be completed
- ☐ **FOR STATE APPROVED ENDORSEMENT PLAN (SAEP)** — Must have a current license, be currently teaching in the endorsement area, and have completed 9+ credits of mathematics content course requirements (Teaching Methods in Mathematics does not count as a mathematics content course)
- ☐ **FOR OUT OF STATE LICENSURE APPLICATION**

Date Submitted: _____ Date Received: _____

**Applicant must have a current Educator License with a Secondary area of concentration.*

State Approved Endorsement Program (SAEP)

1. An approved SAEP for the Mathematics Endorsement allows a licensed secondary teacher to teach math classes while working on the endorsement— however until requirements all are met, they are not considered highly qualified in Secondary Mathematics.
2. The applicant generally has two school years to complete all remaining requirements for the endorsement (the first school year of application plus one school year). All SEAPs end on October 1st after this period has ended.
3. The applicant must have a minimum of nine credits toward the mathematics content course requirements completed before applying for the SAEP (Teaching Methods in Mathematics does not count as a mathematics content course).

Submitting the Application

1. Complete the Endorsement Application. Be sure that you are completing the application for the chosen mathematics endorsement being selected for consideration; the area of endorsement is listed at the top of this form.
2. Attach original documentation
 - **Transcripts:** Original copies of transcripts with courses highlighted is preferred; therefore, original transcripts received in sealed envelopes should be opened by the applicant. Transcripts **MUST** be originals, printed on the college/university transcript paper. Photocopies of transcripts that an applicant may have received will not be accepted.
 - * Electronic transcripts are only accepted if they are sent directly from the college/university through a transcript clearinghouse to USBE at transcripts@schools.utah.gov. They **MUST** be requested before the endorsement application is submitted. Electronic transcripts do not require the highlighting of courses.
 - **Other Documentation:** Required Praxis Exam Reports must be included only if the exam scores have not been reported to USBE and posted in Cactus record.
3. Send the completed application, original transcripts, and other documentation to:
Utah State Board of Education— Endorsements
P.O. Box 144200
Salt Lake City, UT 84114-4200

For more information contact the associated mathematics education specialist:

Lindsey Henderson | Lindsey.Henderson@schools.utah.gov | (801) 538-7650 | 250 East 500 South, P.O. Box 144200 | Salt Lake City, UT 84114-4200
ADA Compliant January 2021

Content Specific Requirements for a Level 4 Mathematics Endorsement

Use transcripts to document how all endorsement requirements have been met by filling in the corresponding information. If you have taken a course that doesn't match the course name shown below, please include a copy of the course description. Once all the endorsement boxes have been completed, highlight the courses on the original transcripts to be included with the application.

Other Requirements

- Each row that represents a course requirement must be posted to a college/university transcript, be worth 3+ credits (unless otherwise stated), and must have been passed with a grade of **C or better** for the course to count towards endorsement requirements (classes with a grade of C- or below do **not** meet endorsement requirements).
- Each endorsement requires a **Praxis Exam**. Praxis score must be at or above the Utah Passing Score (**UPS**) to qualify. If you took and passed a mathematics Praxis II test prior to 9/1/2013, please review the Praxis Test Chart to determine if your test was previously accepted in Utah.
- Unless specifically indicated with an (*), **all courses require a *minimum* of Calculus I as a prerequisite**.
- College Algebra and Trigonometry or Pre-Calculus are automatically counted for credit if you have successfully completed Calculus I. In this situation, College Algebra and Trigonometry do not need to appear on your transcript.
- For approved courses and their corresponding course numbers from Utah Institutions of Higher Education, please [click here](#). For other institutions of higher education, be sure to include course numbers and corresponding course descriptions.

The following tables outline the *minimum* requirements for the Level 4 Mathematics Endorsement:

Content Specific Requirements for an Endorsement in Level 4 Mathematics

Content Specific Requirements for an Endorsement in Level 4 Mathematics					
Course Information (Minimum Grade of C Required)	Prefix	Course #	Grade	Year	Institution
Example	MATH	1050	B	2013	Salt Lake Community College
Calculus I					
ALL COURSES BELOW REQUIRE A MINIMUM OF CALCULUS I AS A PREREQUISITE					
Calculus II					
Multivariable Calculus					
Probability and Statistics (Introductory Statistics courses <i>not</i> allowed)					
Linear Algebra					
Foundations of Algebra OR Algebraic Structures					
Euclidian/Non-Euclidian Geometry OR Foundations of Geometry					
Differential Equations OR Applied Mathematics/Modeling					
Introduction to Analysis OR Advanced Calculus					
Algebra for Secondary Mathematics Teaching					
Geometry for Secondary Mathematics Teaching					
Statistics and Probability for Secondary Mathematics Teaching					
Methods of Teaching Secondary Mathematics					
Other Requirements	Date Accomplished				
Praxis Exam: Mathematics: Content Knowledge (5161) - <i>UPS 160</i>					

A Mathematics Endorsement Level 4 grants authorization and highly qualified status to teach all Secondary Mathematics courses within the licensed grade levels.



Application for the Utah State Board of Education

Secondary Mathematics Endorsement—Level 3 Mathematics:

This endorsement is attached to an Educator License with a secondary area of concentration. Candidates with an Educator License who complete the requirements will receive an endorsement allowing them to teach secondary mathematics courses related to the endorsement level completed.

Name: _____ Cactus ID: _____

Educational License: Secondary Education (6-12)

Home Address: _____

Home Phone: _____ Work Phone: _____

E-mail Address: _____

District: _____ School: _____

☐ **FOR ENDORSEMENT**— Must have a current license* and all requirements must be completed

☐ **FOR STATE APPROVED ENDORSEMENT PLAN (SAEP)** — Must have a current license, be currently teaching in the endorsement area, and have completed 9+ credits of mathematics content course requirements (Teaching Methods in Mathematics does not count as a mathematics content course)

☐ **FOR OUT OF STATE LICENSURE APPLICATION**

Date Submitted: _____ Date Received: _____

**Applicant must have a current Educator License with a Secondary area of concentration.*

State Approved Endorsement Program (SAEP)

1. An approved SAEP for the Mathematics Endorsement allows a licensed secondary teacher to teach mathematic classes while working on the endorsement— however until requirements all are met, they are not considered highly qualified in Mathematics.
2. The applicant generally has two school years to complete all remaining requirements for the endorsement (the first school year of application plus one school year). All SEAPs end on October 1st after this period has ended.
3. The applicant must have a minimum of nine credits toward the mathematics content course requirements completed before applying for the SAEP (Teaching Methods in Mathematics does not count as a mathematics content course).

Submitting the Application

1. Complete the Endorsement Application. Be sure that you are completing the application for the chosen mathematics endorsement being selected for consideration; the area of endorsement is listed at the top of this form.
2. Attach original documentation
 - **Transcripts:** Original copies of transcripts with courses highlighted is preferred; therefore, original transcripts received in sealed envelopes should be opened by the applicant. Transcripts **MUST** be originals, printed on the college/university transcript paper. Photocopies of transcripts that an applicant may have received will not be accepted.
 - * Electronic transcripts are only accepted if they are sent directly from the college/university through a transcript clearinghouse to USBE at transcripts@schools.utah.gov. They **MUST** be requested before the endorsement application is submitted. Electronic transcripts do not require the highlighting of courses.
 - **Other Documentation:** Required Praxis Exam Reports must be included only if the exam scores have not been reported to USBE and posted in Cactus record.
3. Send the completed application, original transcripts, and other documentation to:
Utah State Board of Education— Endorsements
P.O. Box 144200
Salt Lake City, UT 84114-4200

For more information contact the associated mathematics education specialist:

Lindsey Henderson | Lindsey.Henderson@schools.utah.gov | (801) 538-7650 | 250 East 500 South, P.O. Box 144200 | Salt Lake City, UT 84114-4200

ADA Compliant January 2021

Content Specific Requirements for a Level 3 Mathematics Endorsement

Use transcripts to document how all endorsement requirements have been met by filling in the corresponding information. If you have taken a course that doesn't match the course name shown below, please include a copy of the course description. Once all the endorsement boxes have been completed, highlight the courses on the original transcripts to be included with the application.

Other Requirements

- Each row that represents a course requirement must be posted to a college/university transcript, be worth 3+ credits (unless otherwise stated), and must have been passed with a grade of **C or better** for the course to count towards endorsement requirements (classes with a grade of C- or below do **not** meet endorsement requirements).
- Each endorsement requires a **Praxis Exam**. Praxis score must be at or above the Utah Passing Score (**UPS**) to qualify. If you took and passed a mathematics Praxis II test prior to 9/1/2013, please review the Praxis Test Chart to determine if your test was previously accepted in Utah.
- Unless specifically indicated with an (*), **all courses require a minimum of Calculus I as a prerequisite**.
- College Algebra and Trigonometry or Pre-Calculus are automatically counted for credit if you have successfully completed Calculus I. In this situation, College Algebra and Trigonometry do not need to appear on your transcript.
- For approved courses and their corresponding course numbers from Utah Institutions of Higher Education, please [click here](#). For other institutions of higher education, be sure to include course numbers and corresponding course descriptions.

The following tables outline the *minimum* requirements for the Level 3 Mathematics Endorsement:

Content Specific Requirements for an Endorsement in Level 3 Mathematics					
Course Information (Minimum Grade of C Required)	Prefix	Course #	Grade	Year	Institution
Example	MATH	1050	B	2013	Salt Lake Community College
College Algebra*					
Trigonometry*					
Calculus I					
ALL COURSES BELOW REQUIRE A MINIMUM OF CALCULUS I AS A PREREQUISITE					
Calculus II					
Linear Algebra					
Probability and Statistics (Introductory Statistics courses <i>not</i> allowed) OR Statistics for Secondary Mathematics Teaching					
Foundations of Algebra OR Algebraic Structures OR Algebra for Secondary Mathematics Teaching					
Euclidian/Non-Euclidian Geometry					
Methods of Teaching Secondary Mathematics					
<i>Courses with an (*), do not require Calculus I as a prerequisite.</i>					
Other Requirements	Date Accomplished				
Praxis Exam: Mathematics: Content Knowledge (5161) - UPS 160					

A Mathematics Endorsement Level 3 grants authorization and highly qualified status to teach the following classes:
7th Grade Mathematics, 8th Grade Mathematics, Mathematics of Personal Finance, College Prep Mathematics, Modern Mathematics, Mathematical Decision Making for Life, Secondary I, Secondary I Extended, Secondary II, and Secondary II Extended, Secondary III



Application for the Utah State Board of Education

Secondary Mathematics Endorsement—Level 2 Mathematics:

This endorsement is attached to an Educator License with an elementary or secondary area of concentration. Candidates with an Educator License who complete the requirements will receive an endorsement allowing them to teach 7th and 8th grade mathematics courses related to the endorsement level completed.

Name: _____ Cactus ID: _____

Educational License: Elementary Education (K-8) Secondary Education (6-12)

Home Address: _____

Home Phone: _____ Work Phone: _____

E-mail Address: _____

District: _____ School: _____

☐ **FOR ENDORSEMENT**— Must have a current license* and all requirements must be completed

☐ **FOR STATE APPROVED ENDORSEMENT PLAN (SAEP)** — Must have a current license, be currently teaching in the endorsement area, and have completed 9+ credits of mathematics content course requirements (Teaching Methods in Mathematics does not count as a mathematics content course)

☐ **FOR OUT OF STATE LICENSURE APPLICATION**

Date Submitted: _____ Date Received: _____

**Applicant must have a current Educator License with an Elementary (1-8) or Secondary area of concentration.*

State Approved Endorsement Program (SAEP)

1. An approved SAEP for the Mathematics Endorsement allows a licensed secondary teacher to teach mathematic classes while working on the endorsement— however until requirements all are met, they are not considered highly qualified in Mathematics.
2. The applicant generally has two school years to complete all remaining requirements for the endorsement (the first school year of application plus one school year). All SEAPs end on October 1st after this period has ended.
3. The applicant must have a minimum of nine credits toward the mathematics content course requirements completed before applying for the SAEP (Teaching Methods in Mathematics does not count as a mathematics content course).

Submitting the Application

1. Complete the Endorsement Application. Be sure that you are completing the application for the chosen mathematics endorsement being selected for consideration; the area of endorsement is listed at the top of this form.
2. Attach original documentation
 - **Transcripts:** Original copies of transcripts with courses highlighted is preferred; therefore, original transcripts received in sealed envelopes should be opened by the applicant. Transcripts **MUST** be originals, printed on the college/university transcript paper. Photocopies of transcripts that an applicant may have received will not be accepted.
 - * Electronic transcripts are only accepted if they are sent directly from the college/university through a transcript clearinghouse to USBE at transcripts@schools.utah.gov. They **MUST** be requested before the endorsement application is submitted. Electronic transcripts do not require the highlighting of courses.
 - **Other Documentation:** Required Praxis Exam Reports must be included only if the exam scores have not been reported to USBE and posted in Cactus record.
3. Send the completed application, original transcripts, and other documentation to:
Utah State Board of Education– Endorsements
P.O. Box 144200
Salt Lake City, UT 84114-4200

For more information contact the associated mathematics education specialist:

Lindsey Henderson | Lindsey.Henderson@schools.utah.gov | (801) 538-7650 | 250 East 500 South, P.O. Box 144200 | Salt Lake City, UT 84114-4200

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Content Specific Requirements for a Level 2 Mathematics Endorsement

Use transcripts to document how all endorsement requirements have been met by filling in the corresponding information. If you have taken a course that doesn't match the course shown below, please include a copy of the course description. Once all the endorsement boxes have been completed, highlight the courses on the original transcripts to be included with the application.

Other Requirements

- Each row that represents a course requirement must be posted to a college/university transcript, be worth 3+ credits (unless otherwise stated), and must have been passed with a grade of **C or better** for the course to count towards endorsement requirements (classes with a grade of C- or below do **not** meet endorsement requirements).
- Each endorsement requires a **Praxis Exam**. Praxis score must be at or above the Utah Passing Score (**UPS**) to qualify. If you took and passed a mathematics Praxis II test prior to 9/1/2013, please review the Praxis Test Chart to determine if your test was previously accepted in Utah.
- Unless specifically indicated with an (*), **all courses require a minimum of Calculus I as a prerequisite**.
- College Algebra and Trigonometry or Pre-Calculus are automatically counted for credit if you have successfully completed Calculus I. In this situation, College Algebra and Trigonometry do not need to appear on your transcript.
- For approved courses and their corresponding course numbers from Utah Institutions of Higher Education, please [click here](#). For other institutions of higher education, be sure to include course numbers and corresponding course descriptions.

The following tables outline the *minimum* requirements for the Level 2 Mathematics Endorsement:

Content Specific Requirements for an Endorsement in Level 2 Mathematics					
Course Information (Minimum Grade of C Required)	Prefix	Course #	Grade	Year	Institution
Example	MATH	1050	B	2013	Salt Lake Community College
College Algebra*					
Trigonometry*					
Calculus I					
Probability and Statistics* OR Statistics for Secondary Mathematics Teaching					
Euclidian/Non-Euclidian Geometry OR Geometry for Secondary Mathematics Teaching					
Algebra for Secondary Mathematics Teaching					
Methods of Teaching Middle School/Secondary Mathematics					
<i>Courses with an (*), do not require Calculus I as a prerequisite.</i>					
Other Requirements	Date Accomplished				
Praxis Exam: Mathematics: Content Knowledge (5161) - UPS 160 OR 5169					

A Mathematics Endorsement Level 2 grants authorization and highly qualified status to teach the following courses: 7th Grade Mathematics, 8th Grade Mathematics, 7th Grade Honors Mathematics, 8th Grade Honors Mathematics



Application for the Utah State Board of Education Special Education Mathematics Endorsement

This endorsement is attached to a Special Education License. Candidates with a Special Education License who complete the requirements will receive an endorsement allowing them to teach secondary mathematics courses related to the endorsement level completed.

Name: _____ Cactus ID: _____

Educational License: Special Education (K-12)

Home Address: _____

Home Phone: _____ Work Phone: _____

E-mail Address: _____

District: _____ School: _____

☐ **FOR ENDORSEMENT**— Must have a current license* and all requirements must be completed

☐ **FOR STATE APPROVED ENDORSEMENT PLAN (SAEP)** — Must have a current license, be currently teaching in the endorsement area, and have completed 9+ credits of mathematics content course requirements (Teaching Methods in Mathematics does not count as a mathematics content course)

☐ **FOR OUT OF STATE LICENSURE APPLICATION**

Date Submitted: _____ Date Received: _____

**Applicant must have a current Special Education Educator License.*

State Approved Endorsement Program (SAEP)

1. An approved SAEP for the Mathematics Endorsement allows a Special Education licensed teacher to teach mathematics classes to students with disabilities while working on the endorsement— however until requirements all are met, they are not considered highly qualified in Mathematics.
2. The applicant generally has two school years to complete all remaining requirements for the endorsement (the first school year of application plus one school year). SEAPs end on October 1st after this period has ended.
3. The applicant must have a minimum of nine credits toward the mathematics content course requirements completed before applying for the SAEP (Teaching Methods in Mathematics does not count as a mathematics content course).

Submitting the Application

1. Complete the Endorsement Application. Be sure that you are completing the application for the chosen mathematics endorsement being selected for consideration; the area of endorsement is listed at the top of this form.
2. Attach original documentation
 - **Transcripts:** Original copies of transcripts with courses highlighted is preferred; therefore, original transcripts received in sealed envelopes should be opened by the applicant. Transcripts **MUST** be originals, printed on the college/university transcript paper. Photocopies of transcripts that an applicant may have received will not be accepted.
 - * Electronic transcripts are only accepted if they are sent directly from the college/university through a transcript clearinghouse to USBE at transcripts@schools.utah.gov. They **MUST** be requested before the endorsement application is submitted. Electronic transcripts do not require the highlighting of courses.
 - **Other Documentation:** Required Praxis Exam Reports must be included only if the exam scores have not been reported to USBE and posted in Cactus record.
3. Send the completed application, original transcripts, and other documentation to:
Utah State Board of Education— Endorsements
P.O. Box 144200
Salt Lake City, UT 84114-4200

For more information contact the associated mathematics education specialist:

Joleigh Honey | joleigh.honey@schools.utah.gov | (801) 538-7874 | 250 East 500 South, P.O. Box 144200 | Salt Lake City, UT 84114-4200
ADA Compliant January 2021

Content Specific Requirements for a Special Education Mathematics Endorsement

Use transcripts to document how all endorsement requirements have been met by filling in the corresponding information. If you have taken a course that doesn't match the course name shown below, please include a copy of the course description. Once all the endorsement boxes have been completed, highlight the courses on the original transcripts to be included with the application.

Other Requirements

- Each row that represents a course requirement must be posted to a college/university transcript, be worth 3+ credits (unless otherwise stated), and must have been passed with a grade of **C or better** for the course to count towards endorsement requirements (classes with a grade of C- or below do **not** meet endorsement requirements).
- Each endorsement requires a **Praxis Exam**. Praxis score must be at or above the Utah Passing Score (**UPS**) to qualify. If you took and passed a mathematics Praxis II test prior to 9/1/2013, please review the Praxis Test Chart to determine if your test was previously accepted in Utah.
- Unless specifically indicated with an (*), **all courses require a minimum of Calculus I as a prerequisite**.
- College Algebra and Trigonometry or Pre-Calculus are automatically counted for credit if you have successfully completed Calculus I. In this situation, College Algebra and Trigonometry do not need to appear on your transcript.
- For approved courses and their corresponding course numbers from Utah Institutions of Higher Education, please [click here](#). For other institutions of higher education, be sure to include course numbers and corresponding course descriptions.

The following tables outline the *minimum* requirements for the Special Education Mathematics Endorsement:

Content Specific Requirements for an Endorsement in Special Education Mathematics					
Course Information (Minimum Grade of C Required)	Prefix	Course #	Grade	Year	Institution
Example	MATH	1050	B	2013	Salt Lake Community College
College Algebra*					
Trigonometry*					
Calculus I					
Probability and Statistics* OR Statistics for Secondary Mathematics Teaching					
Euclidian/Non-Euclidian Geometry OR Geometry for Secondary Mathematics Teaching					
Foundations of Algebra OR Algebra Teaching for Secondary Mathematics					
<i>Courses with an (*), do not require Calculus I as a prerequisite.</i>					
Other Requirements	Date Accomplished				
Praxis Exam: Mathematics: Content Knowledge (5161) - UPS 160 OR 5169					

A Special Education Mathematics Endorsement grants authorization and highly qualified status to teach the following Special Education Mathematics Courses: 7th Grade Mathematics, 8th Grade Mathematics, Mathematics of Personal Finance, College Prep math, Modern Mathematics, Mathematical Decision Making for Life, Secondary I, Secondary II, and Secondary III.