

Teacher Mentor Professional Learning Modules Release Form

This form is required from all schools or districts wishing to have the Teacher Mentor Professional Learning Modules released for use in their local Canvas accounts. This form has two purposes

- to ensure maintenance of the integrity and purpose of the modules for use with the teacher mentor endorsement, and*
- to notify USBE of individuals within a school or district who are authorized to sign the teacher mentor endorsement form, validating evidence of completion of endorsement requirements.*

Important: Only school or district personnel who have signed this form will be considered as authorized signatures for verifying submission of evidence for the teacher mentor endorsement.

Description of Module Use

Please describe how you intend to use the modules within your own Canvas account. Include in your description an explanation as to how you anticipate having the modules in your local account will better meet the needs of your educators than having the modules in USBE's Canvas account.

Assurances

As a representative of _____, I/we request release of the Teacher Mentor Professional Learning Modules marked on the following page into our local Canvas account and agree **to use the modules to enhance our preparation of teacher mentors without deleting or otherwise significantly altering the intent of module content.** I/we further acknowledge that USBE may request, and I/we will provide, data related to use of the modules including, but not limited to number of participants in each module and content modifications that have been made.

_____ Authorized Representative #1	_____ Date
_____ Authorized Representative #2	_____ Date
_____ Authorized Representative #3	_____ Date
_____ Authorized Representative #4	_____ Date

- ☐ For Building Principals and School/District Administrators
- ☐ Module 01: Understanding and Preparing for Your Role as Mentor
- ☐ Module 02: Understanding the Beginning Teacher
- ☐ Module 03: Getting the Mentoring Relationship Off to the Right Start
- ☐ Module 04: Facilitating Learning When Working with Adult Learners
- ☐ Module 05: Effective Mentoring Conversations
- ☐ Module 06: Using Coaching Cycles to Improve Instruction
- ☐ Module 07: Mastering Crucial Conversations
- ☐ Module 08: Essentials for Navigating the World of Special Education
- ☐ Module 09: Supporting High Quality Instruction – Goals and Outcomes
- ☐ Module 10: Supporting High Quality Instruction – Planning Instruction

Please send the module import files to

_____ LEA Representative Name	_____ Email
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