

College and Career Awareness/Digital Literacy Endorsement Application

Endorsement Application for the Utah State Board of Education

APPLICANT INFORMATION

Name:

CACTUS ID#:

Email:

PURPOSE

This endorsement is intended for certified teachers interested in teaching **College and Career Awareness/Digital Literacy** courses. It is attached to a current Utah Educator License with a license area of concentration in **Secondary** or **Elementary** Education.

Prerequisite Requirement

CTE Knowledge

Associate Level Requirements

Complete **ONE** of the competency areas.

This endorsement is non-renewable and valid for up to three school years before it expires.

Professional Level Requirements

Complete **ALL** the competency areas.

ENDORSEMENT COMPETENCY AREAS

1. CTE Knowledge (REQUIRED)

Select one of the following options:

- ☐ USBE Course: [CTE Orientation Canvas](#) course
- ☐ Complete THREE years of full-time CTE Teaching in Utah
- ☐ Currently hold a professional-level CTE endorsement

2. CTE Pathways and Career Clusters

Select one of the following options:

- ☐ College & Career Annual Teacher Training
- ☐ College and Career Awareness Microcredentials (Coming)

3. *Career & Technical Student Organizations (CTSO)*

Select one of the following options:

- ☐ Judge at a Utah region or State CTSO Event
- ☐ Be an advisor of a CTSO for 3 or more years in Utah
- ☐ Career & Technical Student Organizations Microcredential

4. *Durable Skills*

Select one of the following options:

- ☐ Durable Skills Microcredential
- ☐ College & Career Annual Teacher Training

5. *Digital Literacy*

Select one of the following options:

- ☐ USBE Digital Literacy Methods Workshop
- ☐ IC3 Digital Literacy Certifications

6. *Word Processing*

Select one of the following options:

- ☐ Microsoft Office Word Specialist (Office 2019) Certification
- ☐ Pluralsight Course (attach certification)
 - Word 2019 Essentials
 - Word 2019 Power User
 - Word 2019 Pro

APPLICATION SUBMISSION

Please submit the application online in the Utah Educator Licensing Application System, [Survey Monkey Apply](https://usbelicensing.smapply.us) (<https://usbelicensing.smapply.us>)