

Business, Finance, and Marketing Middle School (6-8) Endorsement Application

Endorsement Application for the Utah State Board of Education

APPLICANT INFORMATION

Name:

CACTUS ID#:

Email:

PURPOSE

This endorsement is meant for certified teachers interested in teaching **Business, Finance, and Marketing Middle School** courses. It is attached to a current Utah Educator License with a license area of concentration in **Elementary** and **Secondary** Education.

Prerequisite Requirement

CTE Knowledge

Associate Level Requirements

Complete **TWO** of the competency areas.

This endorsement is non-renewable and valid for up to three school years before it expires.

Professional Level Requirements

Complete **ALL** the competency areas.

REQUIRED PREREQUISITE

1. CTE Knowledge

Select one of the following options:

- ☐ USBE Course: [CTE Orientation Canvas](#) course
- ☐ Complete THREE years of full-time CTE Teaching in Utah
- ☐ Currently hold a professional-level CTE endorsement
- ☐ Methods of Teaching Business Course

ENDORSEMENT COMPETENCY AREAS

1. Word Processing

Select one of the following options:

- ☐ Microsoft Office Word Specialist Certification. Please attach documentation.
- ☐ Pluralsight: Microsoft 365 Office Online course

2. *Digital Literacy*

Select one of the following options:

- ☐ USBE Digital Literacy Methods Workshop
- ☐ IC3 Digital Literacy Certifications

3. *CTE Pathways and Career Clusters*

Select one of the following options:

- ☐ USBE College & Career Annual Teacher Training
- ☐ USBE Microcredential: College and Career Awareness Pathway (coming)

4. *Durable Skills*

Select one of the following options:

- ☐ USBE Microcredential: Durable Skills Microcredential
- ☐ USBE College & Career Annual Teacher Training

5. *Business Management*

Select one of the following options:

- ☐ USBE Microcredential: Business Management Microcredential Pathway
- ☐ College Course

University:

Course code:

Course name:

Semester/Year:

Grade:

6. *DECA & FBLA Advising*

Select one of the following options:

- ☐ DECA or FBLA New Advisor Training
- ☐ DECA or FBLA Judging
- ☐ Methods of Teaching Business Course

APPLICATION SUBMISSION

Please submit the application online in the Utah Educator Licensing Application System, [Survey Monkey Apply](https://usbelicensing.smapply.us) (<https://usbelicensing.smapply.us>)